

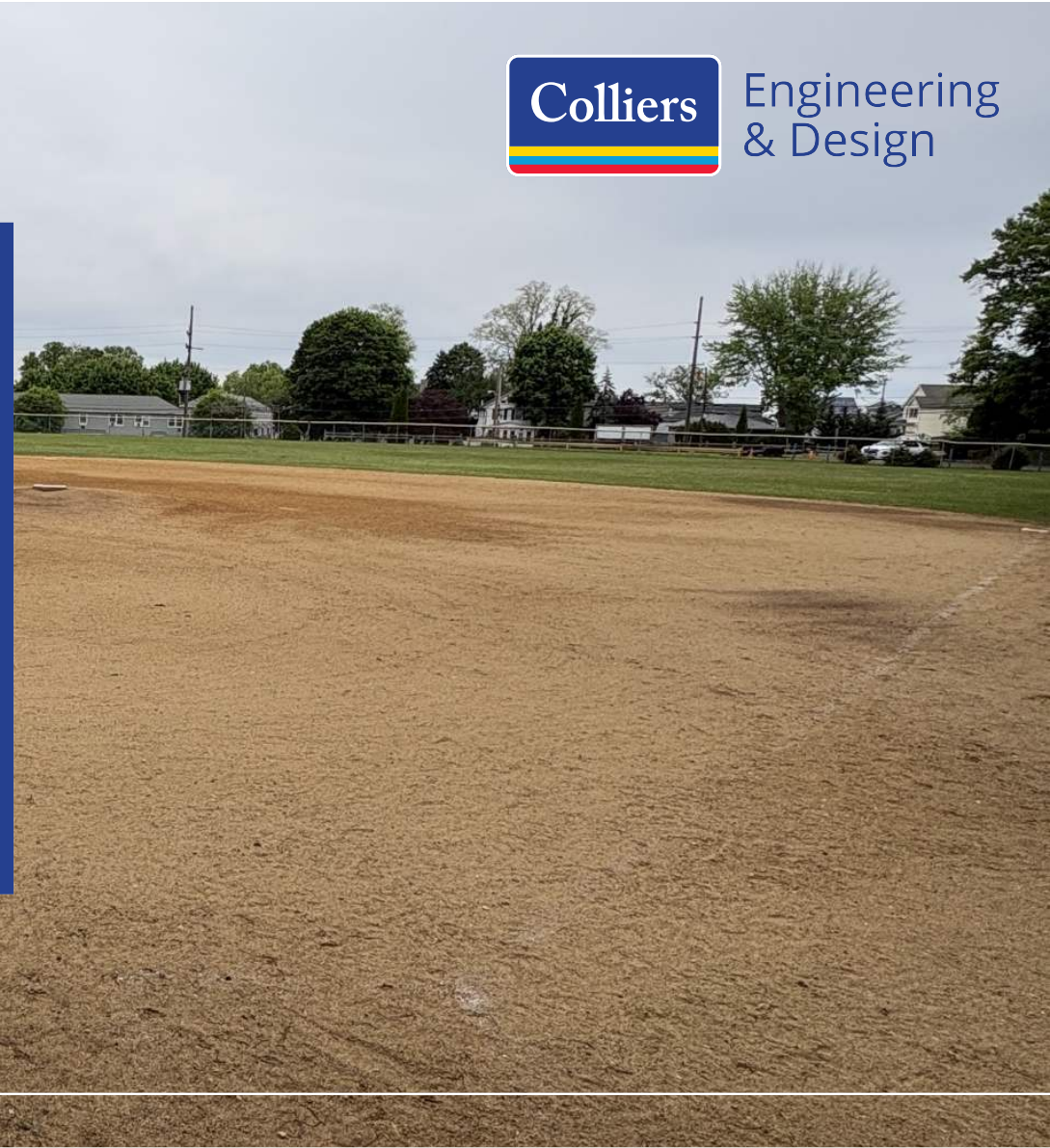


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Highlands Borough Kavookjian Field Infrastructure Improvements

Monmouth County Municipal Park
Improvement Grant Program

June 17, 2026



Agenda

- 01 Program Overview
- 02 Project Description
- 03 Photos of Existing Conditions
- 04 Project Location
- 05 Project Scope/Need
- 06 Concept Plan
- 07 Project Implementation Schedule
- 08 Project Budget/Municipal Match
- 09 Public Comment

Introduction

Program Overview

- The Monmouth County Municipal Park Improvement Grant Program assists municipalities by providing additional funding needed to make park improvements in municipal parks and open space.
- The Monmouth County Municipal Park Improvement Program is a program of the Monmouth County Board of County Commissioners and is administered with the assistance of the Monmouth County Park System.
- Grants may be up to 50% of the project cost and are selected on a competitive basis. County funding will be limited to \$500,000 per project.
- Each applicant is limited to one (1) grant application per annual grant cycle

Project Description



- Upgrading fencing and backstop
- Site improvements to bleacher area
- Retaining wall improvements
- Dugout upgrades
- Installation of new site amenities

Photos of Existing Conditions



Photos of Existing Conditions



Photos of Existing Conditions



Project Location



Project Scope/Need



- Kavookjian Field is well-utilized, but outdated and in need of repair
- The uneven walls and staircase near the bleachers pose a potential safety hazard
- Highlands Borough has undertaken an initiative to strategically improve the Borough's Field in a multi-year, multi-phased process

Project Concept Plan



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REV	DATE	DESCRIPTION

811

PROJECT INVOLVING
ANY CONSTRUCTION
OR EXCAVATION, INCLUDING OR
RELATED TO ANY PUBLIC UTILITY
LINE, PIPE, OR CABLE, IS NOT
ALLOWED WITHOUT A CALL
NUMBER 811

**BOROUGH OF
HIGHLANDS**

CONCEPT PLAN

**MONMOUTH COUNTY
OPEN SPACE GRANT**

**BOROUGH OF HIGHLANDS
MONMOUTH COUNTY
NEW JERSEY**

Colliers

HOLMDEL, NEW JERSEY
100 Convent Circle, Suite 200
July 2015
PROJECT NO. 15-0770
PHONE: 732-385-1900
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<small>SCALE: AS SHOWN</small>	<small>DATE: 8/11</small>
<small>DESIGNED BY: JPM</small>	<small>REVIEWED BY: JPM</small>
<small>DRAWN BY: JPM</small>	<small>CHECKED BY: JPM</small>
<small>DATE: 8/11/15</small>	<small>PROJECT NUMBER: 15-0770</small>
<small>PROJECT NAME: KAVOOKJIAN FIELD</small>	<small>PROJECT NUMBER: 15-0770</small>

CONCEPT PLAN

1 of 1

NOTES: SEE NEXT SHEETS (DRAWINGS) FOR COMPLETE PLAN.

Proposed Project Implementation Schedule A1

Number	Milestone	Completion Date
1	Execute Grant Agreement	June 2027
2	Obtain and Submit Preliminary Assessment Report (or Waiver)	June 2027
3	Design and Permitting	October 2027
4	Advertise for Bids	December 2027
5	Award Construction Contract	January 2028
6	Begin Construction	March 2028
7	Complete Construction	May 2028

Slide 11

A1 **Joe to confirm**
Author, 2025-06-09T14:24:16.990

Project Budget/Municipal Match

ITEM NUMBER	DESCRIPTION	UNIT	UNIT PRICE	QUANTITY	AMOUNT
1	SOIL EROSION AND SEDIMENT CONTROL MEASURES	LS	\$ 5,000.00	1	\$5,000.00
2	CLEARING SITE	LS	\$ 30,000.00	1	\$30,000.00
3	UNIFORMED TRAFFIC DIRECTORS	ALL	\$ 2,500.00	1	\$2,500.00
4	EXCAVATION, BORROW EXCAVATION AND GRADING, UNCLASSIFIED	LS	\$ 30,000.00	1	\$30,000.00
5	RETAINING WALL	LF	\$ 300.00	540	\$162,000.00
6	BLACK VINYL CHAIN LINK FENCE, 6' HIGH	LF	\$ 80.00	825	\$66,000.00
7	DOUBLE GATE, 10' WIDE, BLACK VINYL CHAIN LINK FENCE, 6' HIGH	UN	\$ 1,500.00	1	\$1,500.00
8	GUIDERAIL	LF	\$ 150.00	70	\$10,500.00
9	BACKSTOP	UN	\$ 30,000.00	1	\$30,000.00
10	REFURBISH AND PAINT DUGOUT	UN	\$ 15,000.00	2	\$30,000.00
11	BLEACHER	UN	\$ 15,000.00	2	\$30,000.00
12	CONCRETE PAD, REINFORCED, 6" THICK	SY	\$ 80.00	210	\$16,800.00
13	CONCRETE STEPS	UN	\$ 5,500.00	2	\$11,000.00
14	FOUL POLE	UN	\$ 3,500.00	2	\$7,000.00
15	BOLLARDS	UN	\$ 750.00	14	\$10,500.00
16	TRASH RECEPTACLES	UN	\$ 2,500.00	3	\$7,500.00
17	GRAVEL PARKING LOT	SY	\$ 15.00	1,000	\$15,000.00
18	TOPSOILING, 4" THICK	SY	\$ 10.00	525	\$5,250.00
19	FERTILIZING AND SEEDING	SY	\$ 3.00	525	\$1,575.00
20	STRAW MULCHING	SY	\$ 2.00	525	\$1,050.00
PLAYGROUND IMPROVEMENTS COST					\$473,175.00
CONTINGENCY (15%)					\$70,976.25
TOTAL PROJECT COST					\$544,151.25
SAY					\$545,000.00
Grant Amount					\$272,500.00
Remaining Cost					\$272,500.00

- Construction Costs: \$472,175
- Contingency: \$70,976.25
- Total Request Amount: \$272,500
- Municipal Match: \$272,500
- **Total Project Cost: \$545,000**


 JOSEPH J. RAFTERY, P.E., GE53339
 6/11/2026
 DATE



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Public Comment