

**BOROUGH OF HIGHLANDS REQUEST FOR PROPOSALS
PROFESSIONAL SERVICES CONTRACT TO BE AWARDED BY ESTABLISHED QUALIFICATION CRITERIA FOR
THE DEVELOPMENT OF A
SAFE STREETS FOR ALL ACTION PLAN**

Notice is hereby given that sealed proposals addressed to Borough Administrator, will be received up to **11:00am prevailing time on Tuesday, May 19th** at which time they will be publicly opened and read by the Borough of Highlands, at the Municipal Building, 151 Navesink Avenue, Highlands, New Jersey 07732.

The Request for Proposals (RFP) may be obtained at the Borough Office at 151 Navesink Avenue, Highlands, NJ during normal business hours 8:30am – 4:30pm or online at www.highlandsnj.gov. Bids shall be enclosed in a sealed package bearing the name and address of the bidder and “*SAFE STREETS FOR ALL ACTION PLAN, NAME*” on the outside, addressed to Borough Administrator at the address above.

Pursuant to N.J.S.A. 40A:11-23c, addenda may be issued for proposals. It is the sole responsibility of the person submitting the bid to be knowledgeable of all addenda related to this procurement. Copies of addenda or notice of same will be made available on the Borough website. It is recommended that all bidders who download specifications from the website to check prior to bid opening to see if any addenda have been issued.

The Borough of Highlands is soliciting proposals through a fair and open process in accordance with N.J.S.A. 19:44A-20.4et seq., P.L. 2004 Chapter 19 (as amended by P.L. 2005, c.51). Highlands Borough is soliciting professional services to develop a Safe Streets for All Action Plan. All reportable contributions to any Highlands Borough candidate for Mayor or Borough Council or officeholder of political committee are required to be reported pursuant to N.J.S.A. 19:44A-1, et seq.

Responses should address the general criteria and mandatory minimum criteria sought. All responses will be treated as confidential and reviewed only by the Administrator and Governing Body, unless otherwise required by law.

The applicant/proposer shall submit one (1) original with original signatures marked “ORIGINAL” and two (2) flash drives containing exact copy of the original in PDF format.

The Borough Council reserves the right to reject any or all proposals in whole or in part and to waive such informalities as may be permitted by law.

Bidders are required to comply with the current requirements of N.J.S.A. 10:2-1 (Anti-Discrimination in Employment), N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. (Equal Employment Opportunity), 42 U.S.C. § 12101 et seq. (Americans with Disabilities Act), N.J.S.A. 52:32-44 et seq. (New Jersey Business Registration), N.J.S.A. 52:15C-14(d) (N.J.A.C. 17:44- 2.2) (Records Retention), and 2CFR200.261 (Prohibition on certain telecommunications and video surveillance equipment or services). The selected consultant shall perform all work associated with the project in compliance with the terms and conditions of the grant award and Title 2 of the Code of Federal Regulations.

Michael F Muscillo
Borough Administrator
May 8, 2026