



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 25-203

**AWARDING A FAIR AND OPEN CONTRACT FOR REALTY DATA COLLECTION AND
VERIFICATION SERVICES IN ACCORDANCE WITH THE ASSESSMENT
DEMONSTRATION PROGRAM**

WHEREAS, by way of Resolution 25-261, duly adopted August 20, 2025, the Borough authorized the use of Competitive Contracting for the solicitation of proposals for reassessment related home and property inspections; and

WHEREAS, the competitive contracting process is considered to be a fair and open process under the New Jersey Local Unit Pay-to-Play law, N.J.S.A. 19:44A-20.5 et seq.

WHEREAS, the Borough of Highlands advertised Requests for Proposals for Real Property Data Collection and Verification Services, in accordance with the Assessment Demonstration Program for the term of January 1, 2026 through December 31, 2029; and

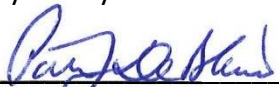
WHEREAS, one (1) proposal was received from Realty Data Systems, LLC for the period of January 1, 2026 through December 31, 2028, with the option of one (1) one-year extension thus totaling four (4) years; and

WHEREAS, the proposal consists of the collection and verification of all data of real properties situated within the boundaries of the Borough of Highlands in the amount of \$94,745.00; and

WHEREAS, the aforesaid proposal has been reviewed, and it has been recommended that the Borough award the contract to Realty Data Systems, LLC; and

WHEREAS, a certification of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands.

I hereby certify funds are available as follows: 5-01-20-150-000-247 – 3yrs, \$31,581.67/yr



Patrick DeBlasio, Chief Financial Officer

NOW, THEREFORE, BE IT RESOLVED, by the Borough of Highlands governing body as follows:

1. That the Contract for the Real Property Data Collection and Verification Services in accordance with the Assessment Demonstration Program is hereby awarded to Realty Data Systems, LLC for an amount not to exceed \$94,745.00 for the term of January 1, 2026 through December 31, 2029.

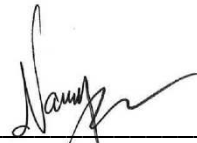
2. That the Mayor, Borough Administrator and Borough Clerk be and are hereby authorized and directed to take all steps necessary to engage the services of Realty Data Systems, LLC including executing a contract.
3. A copy of this Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Municipal Clerk shall publish notice of this award in the official newspaper of the Borough of Highlands pursuant to N.J.S.A. 40A:11-4.5(g).

Motion to Approve R 25-203:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						X
CHELAK			X			
MELNYK			X			
OLSZEWSKI		X	X			
BROULLON	X		X			

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: November 5, 2025



Nancy Tran, Municipal Clerk
Borough of Highlands