



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

## RESOLUTION 25-172

### AUTHORIZING THE AWARD OF A CONTRACT FOR WEBSITE MAINTENANCE SERVICES

**WHEREAS**, the Borough of Highlands has a need for website maintenance services for the remainder of the calendar year 2025 pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the Borough has received a proposal from Web Alliance International Agency, LLC to provide website maintenance services in the amount of \$199.00 a month for ongoing monthly maintenance, as well as \$85.00 per hour for the editing and fixing of the Borough's existing website thus totaling \$8,500.00 in total for a new website design, for the period of September 1, 2025 through December 31, 2025; and

**WHEREAS**, N.J.S.A. 40A:11-6.1 sets forth that, "For all contracts that in the aggregate are less than the bid threshold but 15 percent or more of that amount, the contracting agent shall award the contract after soliciting at least two competitive quotations, if practicable"; and

**WHEREAS**, in light of the aforementioned, the governing body has determined that it is in the best interest of the Borough to enter into the contract with Web Alliance International Agency, LLC for the period of September 1, 2025 through December 31, 2025, for an amount not to exceed \$9,296.00 in accordance with Web Alliance International Agency, LLC's proposal dated July 2, 2025; and

**WHEREAS**, Web Alliance International Agency, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year and that the contract will prohibit Web Alliance International Agency, LLC from making any reportable contributions through the term of the contract; and

**WHEREAS**, Web Alliance International Agency, LLC has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c271; and

**WHEREAS**, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows:

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Patrick DeBlasio, Chief Financial Officer

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Highlands as follows:

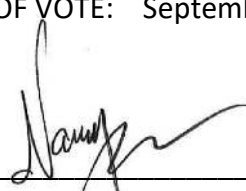
1. A contract is hereby awarded to Web Alliance International Agency, LLC for website management services, for the period of September 1, 2025 through December 31, 2025, as outlined above as well as in the aforesaid proposal dated July 2, 2025, for an amount not to exceed \$9,296.00.
2. The contract is awarded pursuant to N.J.S.A. 40A:11-6.1; and the Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of this Resolution as well as the contract shall be placed on file with the Municipal Clerk of the Borough of Highlands.
4. The Municipal Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R 25-172:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES			X			
CHELAK			X			
MELNYK						X
OLSZEWSKI		X	X			
BROULLON	X		X			

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: September 3, 2025

  
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Nancy Tran, Municipal Clerk  
Borough of Highlands