

Borough of Highlands

Council on Affordable Housing (COAH) Review Form

Residential Development

Date: ___/___/___ Block: _____ Lot(s): _____ Qualifier: _____

Property Location: _____

Name of Homeowner: _____ Phone: ___/___/___

NOTICE TO HOMEOWNER/DEVELOPER: In accordance with [Ordinance 26-3.4](#), a Residential Development Fee will be imposed on the above noted property. **The Construction Official will not issue a Certificate of Occupancy (CO) or a Temporary Certificate of Occupancy (TCO) until the Residential Development Fee is paid to the Borough in full, with 50% due prior to the issuance of a construction permit.** Please acknowledge your understanding by signing below.

_____/_____/_____
 *Developer (Signed) Date

 *Developer (Printed)
 *Developer is defined by Highlands Borough [Ordinance 26.3.3](#) as “The legal or beneficial owner or owners of a lot or of any land proposed to be included in a proposed development, including the holder of an option or contract to purchase, or other person having an enforceable proprietary interest in such land.”

SECTION A: TO BE COMPLETED BY THE *DEVELOPER

Type of Construction: Residential New House (1.5%) Residential Addition (1.5%)

Estimated Cost of Construction: \$ _____

Square Feet of Existing Structure: _____

Square Feet of Proposed Addition or New Structure: _____

Total Square Footage of Structure: _____

SECTION B: TO BE COMPLETED BY TAX ASSESSOR’S OFFICE

Present Assessed Value..... \$ _____

Estimated Assessed Value..... \$ _____

Estimated Increase in Value..... \$ _____

COAH Fee Deposit.....\$ _____

Ck # _____
 Date Paid: _____

Signature _____ Date: ___/___/___
Tax Assessor

SECTION C: TO BE COMPLETED BY TAX ASSESSOR’S OFFICE

Final Assessed Value..... \$ _____

Prior Assessed Value \$ _____

Increase in Value..... \$ _____

Total Fee \$ _____

Balance (Total Fee less Deposit)..... \$ _____

Ck # _____
 Date Paid: _____

Signature _____ Date: ___/___/___
Tax Assessor