



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

**RESOLUTION 25-041**  
**APPROVING THE 2025 TEMPORARY BUDGET**

**WHEREAS**, N.J.S. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2025 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided: and

**WHEREAS**, the date of this resolution is within the first thirty days of January 2025: and

**WHEREAS**, the total appropriations in the 2024 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance is the sum of:

<b>2024 Municipal Budget</b>	<b>\$11,631,711.87</b>
<b>2024 Sewer Utility Budget</b>	<b>\$ 1,372,312.50</b>

**WHEREAS**, 26.25% of the total appropriations in the 2024 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance in said 2024 budget is the sum of:

<b>2024 Municipal Budget</b>	<b>\$3,053,324.36</b>
<b>2024 Sewer Utility Budget</b>	<b>\$ 360,232.03</b>

**NOW THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Highlands, County of Monmouth, State of New Jersey that the temporary appropriations be made and a certified copy of this resolution be transmitted to the Borough Chief Financial Officer for their records:

**2025 Temporary Appropriations Municipal Budget**

Department	Salaries	Other Expenses	Total
<b>General Government:</b>			
Borough Administrator	\$ 56,250.00	\$ 1,500.00	\$ 57,750.00
Central Services	\$ 3,750.00	\$ 7,500.00	\$ 11,250.00
Mayor and Borough Council	\$ 0.00	\$ 5,500.00	\$ 5,500.00
Borough Clerk	\$ 22,250.00	\$ 12,750.00	\$ 35,000.00
Financial Administration	\$ 39,250.00	\$ 5,000.00	\$ 44,250.00
Audit	\$ 0.00	\$ 13,750.00	\$ 13,750.00
Collection of Taxes	\$ 25,750.00	\$ 3,250.00	\$ 29,000.00
Assessment of Taxes	\$ 12,000.00	\$ 11,250.00	\$ 23,250.00

Legal Services	\$ 0.00	\$ 77,000.00	\$ 77,000.00
Engineering Services	\$ 0.00	\$ 87,500.00	\$ 87,500.00
Grants Writer	\$ 0.00	\$ 12,500.00	\$ 12,500.00
Code Enforcement Officer	\$ 30,500.00	\$ 1,875.00	\$ 32,375.00
Code – Substandard Housing	\$ 0.00	\$ 2,250.00	\$ 2,250.00
Municipal Land Use Law	\$ 8,000.00	\$ 3,937.50	\$ 11,937.50
Zoning-OE	\$	\$ 750.00	\$ 750.00
Master Plan	\$ 0.00	\$ 500.00	\$ 500.00
<b>Insurance:</b>			
General Liability	\$ 0.00	\$ 50,000.00	\$ 50,000.00
Workers' Compensation	\$ 0.00	\$ 56,250.00	\$ 56,250.00
Employee Group Insurance	\$ 0.00	\$ 335,000.00	\$ 335,000.00
Unemployment	\$ 0.00	\$ 0.00	\$ 0.00
Liability Flood Insurance	\$ 0.00	\$ 7,500.00	\$ 7,500.00
Employee Group-Salary Stipend	\$ 12,500.00	0.00	\$ 12,500.00
<b>Public Safety:</b>			
Fire	\$ 0.00	\$ 28,750.00	\$ 28,750.00
Police	\$ 543,750.00	\$ 65,100.00	\$ 608,850.00
School Crossing Guards	\$ 10,000.00	\$ 500.00	\$ 10,500.00
Municipal Court	\$ 25,250.00	\$ 2,500.00	\$ 27,750.00
First Aid	\$ 0.00	\$ 9,350.00	\$ 9,350.00
Emergency Management	\$ 2,000.00	\$ 8,625.00	\$ 10,625.00
Public Defender	\$ 2,500.00	\$ 1,250.00	\$ 3,750.00
Fire Hydrants	\$ 0.00	\$ 20,000.00	\$ 20,000.00
Uniform Fire Safety Act	\$ 13,750.00	\$ 1,840.00	\$ 15,590.00
Municipal Prosecutor	\$ 0.00	\$ 5,000.00	\$ 5,000.00
<b>Public Works:</b>			
Road Repair & Maintenance	\$ 118,750.00	\$ 23,750.00	\$ 142,500.00
Snow Removal	\$ 3,750.00	\$ 10,000.00	\$ 13,750.00
Sanitation	\$ 4,250.00	\$ 11,500.00	\$ 15,750.00
Sanitation- Contractual Service	\$ 0.00	\$ 108,000.00	\$ 108,000.00
Mechanic Garage	\$ 0.00	\$ 12,500.00	\$ 12,500.00
Public Buildings & Grounds	\$ 9,250.00	\$ 24,500.00	\$ 33,750.00
Shade Tree Commission	\$ 0.00	\$ 250.00	\$ 250.00
Condominium Services	\$ 0.00	\$ 7,500.00	\$ 7,500.00
<b>Health and Human Services:</b>			
Environmental Commission	\$ 0.00	\$ 125.00	\$ 125.00
Dog Control	\$ 0.00	\$ 5,500.00	\$ 5,500.00

Substance Abuse Program	\$ 0.00	\$ 750.00	\$ 750.00
P.E.O.S.H.A.	\$ 0.00	\$ 1,000.00	\$ 1,000.00
<b>Park and Recreation</b>			
Beachfront Maintenance	\$ 1,500.00	\$ 2,625.00	\$ 4,125.00
Parks & Playgrounds	\$ 0.00	\$ 3,000.00	\$ 3,000.00
Public Events	\$ 0.00	\$ 2,000.00	\$ 2,000.00
Community Center	\$ 47,500.00	\$ 9,250.00	\$ 56,750.00
Accumulated Sick Leave	\$ 8,750.00	\$ 0.00	\$ 8,750.00
Construction Code Official	\$ 52,500.00	\$ 6,250.00	\$ 58,750.00
<b>Utilities:</b>			
Electricity	\$ 0.00	\$ 17,500.00	\$ 17,500.00
Street Lighting	\$ 0.00	\$ 15,000.00	\$ 15,000.00
Telephone	\$ 0.00	\$ 13,500.00	\$ 13,500.00
Water	\$ 0.00	\$ 5,000.00	\$ 5,000.00
Natural Gas	\$ 0.00	\$ 5,500.00	\$ 5,500.00
Telecommunications	\$ 0.00	\$ 12,500.00	\$ 12,500.00
Gasoline-Fuel	\$ 0.00	\$ 25,000.00	\$ 25,000.00
County Reclamation Center	\$ 0.00	\$ 50,000.00	\$ 50,000.00
<b>Statutory Expenditures:</b>	<b>Deferred Charges</b>		
PERS	\$ 0.00	\$ 42,010.13	\$ 42,010.13
Social Security System	\$ 0.00	\$ 51,250.00	\$ 51,250.00
PFRS	\$ 0.00	\$ 129,141.75	\$ 129,141.75
DCRP	\$ 0.00	\$ 250.00	\$ 250.00
Contingent	\$ 0.00	\$ 3,000.00	\$ 3,000.00
<b>TOTAL INSIDE "CAP"</b>	<b>\$ 1,053,750.00</b>	<b>\$ 1,436,629.38</b>	<b>\$ 2,490,379.38</b>
<b>"OUTSIDE CAPS"</b>			
LOSAP	\$ 0.00	\$ 18,750.00	\$ 18,750.00
Stormwater Management	\$ 0.00	\$ 14,375.00	\$ 14,375.00
Recycling Tax	\$ 0.00	\$ 500.00	\$ 500.00
<b>Shared Services Agreements:</b>			
Sea Bright Lifeguards	\$ 0.00	\$ 15,500.00	\$ 15,500.00
Monmouth County 911 Dispatch	\$ 0.00	\$ 25,500.00	\$ 25,500.00
EMS/JFK/AH Medical Services		\$ 45,000.00	\$ 45,000.00
<b>Private/Public Programs/Grants</b>			
Matching Funds for Grants		\$ 3,750.00	\$ 3,750.00

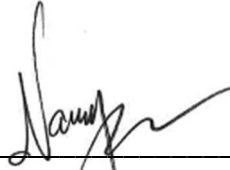
<b>TOTAL OUTSIDE "CAP"</b>	<b>\$ 0.00</b>	<b>\$ 123,375.00</b>	<b>\$ 123,375.00</b>
<b>SUB TOTAL APPROPRIATIONS</b>	<b>\$ 1,053,750.00</b>	<b>\$ 1,560,004.38</b>	<b>\$ 2,613,754.38</b>
Statutory Additions:			
Capital Improvement Fund		\$ 200,000.00	\$ 200,000.00
Payment of Bond Principal		\$ 590,000.00	\$ 590,000.00
Interest on Bonds		\$ 310,000.00	\$ 310,000.00
Payment on Note Principal		\$ 930,000.00	\$ 930,000.00
Interest on Notes		\$ 435,400.00	\$ 435,400.00
Loan Principal		\$ 35,000.00	\$ 35,000.00
Lease Purchase			
Principal		\$ 0.00	\$ 0.00
Interest		\$ 0.00	\$ 0.00
<b>SUB-TOTAL STATUTORY ADDITIONS</b>	<b>\$ 0.00</b>	<b>\$ 2,500,400.00</b>	<b>\$ 2,500,400.00</b>
<b>TOTAL TEMPORARY MUNICIPAL BUDGET</b>	<b>\$ 1,053,750.00</b>	<b>\$ 4,060,654.38</b>	<b>\$ 5114,404.38</b>
<b><u>SEWER UTILITY:</u></b>			
	Salaries	Other Expenses	Total
Sewer Operating	\$ 31,250.00	\$ 290,000.00	\$ 321,250.00
Group Insurance		\$ 7,500.00	\$ 7,500.00
Insurance Other		\$ 5,000.00	\$ 5,000.00
Workers Compensation		\$ 5,500.00	\$ 5,500.00
Capital Improvement Fund		\$ 25,000.00	\$ 25,000.00
PERS		\$ 1,578.13	\$ 1,578.13
Social Security System		\$ 2,250.00	\$ 2,250.00
<b>Sub Total</b>	<b>\$ 31,250.00</b>	<b>\$ 336,828.13</b>	<b>\$ 368,078.13</b>
Statutory Additions:			
Payment of Bond Principal		\$ 192,000.00	\$ 192,000.00
Interest on Bonds		\$ 69,000.00	\$ 69,000.00
Principal/Interest on Notes/Loans		\$ 89,124.05	\$ 89,124.05
<b>Total Statutory Additions</b>	<b>\$ 0.00</b>	<b>\$ 350,124.05</b>	<b>\$ 350,124.05</b>
<b>Total Sewer Utility Budget</b>	<b>\$ 31,250.00</b>	<b>\$ 686,952.18</b>	<b>\$ 718,202.18</b>

Motion to Approve R 25-041:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES			X			
CHELAK			X			
MELNYK			X			
OLSZEWSKI		X	X			
BROULLON	X		X			

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: January 1, 2025

  
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Nancy Tran, Municipal Clerk  
Borough of Highlands