



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 25-015

AUTHORIZING AWARD OF A FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES – RISK MANAGEMENT

WHEREAS, the Borough of Highlands has a need for professional risk management services for the calendar year 2025 pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Borough of Highlands, through a fair and open process in accordance with N.J.S.A. 19:44A-20.5 solicited proposals for Risk Management Consulting Services for the calendar year 2025 and said proposals were received in the Office of the Municipal Clerk no later than 11:00am on November 26, 2024; and

WHEREAS, the Borough has reviewed all proposals received and has determined that the Mayor and Borough Council desires to authorize the execution of a professional services contract between the following listed person/firm and the Borough for the provision of said services for the year 2025; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the contract will exceed \$17,500; and

WHEREAS, certification of availability of funds has been provided by the Chief Financial Officer contingent upon the adoption of the 2025 budget.

NOW THEREFORE BE IT RESOLVED, by the Borough of Highlands Council as follows:

1. Danskin Insurance Agency, Inc. is hereby appointed Borough Risk Manager for the calendar year 2025 and is awarded a professional services contract not to exceed 6% of the assessment by the Monmouth County Municipal Joint Insurance Fund for the calendar year 2025 for professional insurance consulting services for the period of January 1, 2025 through December 31, 2025.
2. The Mayor and Municipal Clerk are hereby authorized to sign the contract for the aforesaid professional services.
3. This contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i) because it is for services performed by persons authorized by law to practice a recognized profession.
4. A copy of this Resolution as well as the contract shall be placed on file with the Clerk of the Borough of Highlands.

5. The Municipal Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R 25-015:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES			X			
CHELAK			X			
MELNYK			X			
OLSZEWSKI		X	X			
BROULLON	X		X			

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk’s Office.

DATE OF VOTE: January 1, 2025



Nancy Tran, Municipal Clerk
Borough of Highlands