



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

## **RESOLUTION 24-193**

### **AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR GRANT MANAGEMENT SERVICES IN CONNECTION WITH THE FY22 SAFE STREETS AND ROADS FOR ALL SUBAWARD MANAGEMENT**

**WHEREAS**, the Borough of Highlands has a need for grant management services for the FY22 Safe Streets and Road for all Subaward Management program pursuant to N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the Safe Streets and Roads for All (SS4A) discretionary program established through the Bipartisan Infrastructure Law funds regional, local, and Tribal initiatives through grants to prevent roadway deaths and serious injuries; and

**WHEREAS**, as a subrecipient of Monmouth County, the Borough was awarded \$200,000.00 in USDOT funds to complete a comprehensive safety action plan, wherein the Borough is responsible for providing \$50,000.00 in non-federal matching funds, for a project total of \$250,000.00; and

**WHEREAS**, in accordance with the grant agreement with Monmouth County, the Borough must complete all grant funded activities by August 3, 2026; and

**WHEREAS**, Colliers Engineering & Design, Inc. has set forth its proposed services in a written proposal dated October 24, 2024, a copy of which is available at the office of the Borough Clerk; and

**WHEREAS**, the scope of work for the project includes completing all aspects of the grant to ensure compliance with federal guidelines and proper execution of all activities funded by the grant; and

**WHEREAS**, the Borough requires such professional services to manage the Borough's SS4a award; and

**WHEREAS**, such professional services can only be provided by licensed professionals and the firm of Colliers Engineering & Design, Inc., 101 Crawfords Corner Road, Suite 3400, Holmdel, New Jersey 07733 is so recognized; and

**WHEREAS**, the governing body has determined that it is in the best interest of the Borough to retain Colliers Engineering & Design, Inc. for professional services in connection with managing the FY22 Safe Streets and Road for all Subaward Management Grant; and

**WHEREAS**, this contract is to be awarded for an amount not to exceed \$25,500.00 as stated in Colliers Engineering & Design, Inc.'s proposal dated October 24, 2024; and

**WHEREAS**, Colliers Engineering & Design, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Colliers Engineering & Design, Inc. has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the

previous one year and that the contract will prohibit Colliers Engineering & Design, Inc. from making any reportable contributions through the term of the contract; and

**WHEREAS**, Colliers Engineering & Design, Inc. has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c 271; and

**WHEREAS**, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows:

Acct# C-04-23-101-000-203 – \$50,000 Match

Acct# G-02-41-813-000-015 - \$200,000

  
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 Patrick DeBlasio, Chief Financial Officer

**WHEREAS**, the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq. requires that notice with respect to contracts for professional services awarded without competitive bids must be publicly advertised.

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Highlands as follows:

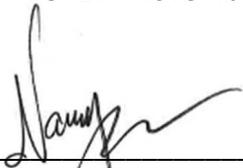
1. Colliers Engineering & Design, Inc. is hereby retained to provide professional services as Grant Manager for the FY22 Safe Streets and Roads for all Subaward Management Grant as outlined above for an amount not to exceed \$25,500.00.
2. The contract is awarded without competitive bidding as a “Professional Service” in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a). The Borough Administrator and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R 24-193:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						X
CHELAK		X	X			
MELNYK			X			
OLSZEWSKI			X			
BROULLON	X		X			

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk’s Office.

DATE OF VOTE: November 6, 2024

  
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 Nancy Tran, Municipal Clerk  
 Borough of Highlands