



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

## RESOLUTION 23-214

### AUTHORIZING THE AWARD OF A CONTRACT TO MITCHELL HUMPHREY & CO. FOR PROPRIETARY SOFTWARE PRODUCT LICENSE AND MAINTENANCE SUPPORT

**WHEREAS**, the Borough of Highlands wishes to enter into a contract with Mitchell Humphrey & Co., 1285 Fern Ridge Parkway, St. Louis, Missouri for a proprietary software product license and maintenance support related to its FastTrackGov documentation software; and

**WHEREAS**, Mitchell Humphrey & Co. has submitted a proposed contract, dated September 29, 2023, for its license for an annual fee not to exceed \$11,134.00 for a term of five (5) years; and

**WHEREAS**, such proprietary software product license and maintenance support may be awarded without public advertising for bids or bidding in accordance with N.J.S.A. 40A:11-5(dd); and

**WHEREAS**, the proposal includes the following consulting services:

Training  
Portal Branding  
Integration/Interfaces  
Testing; and

**WHEREAS**, the governing body has determined that it is in the best interest of the Borough to enter into a contract with Mitchell Humphrey for its proprietary software product license and maintenance support, in an annual amount not to exceed \$11,134.00 in accordance with the Mitchell Humphrey & Co. proposed contract dated September 29, 2023; and

**WHEREAS**, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows: Acct#: 3-01-26-310-000-295

  
\_\_\_\_\_  
Patrick DeBlasio, Chief Financial Officer

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Highlands as follows:

1. A contract is hereby awarded to Mitchell Humphrey & Co. for the proprietary software product license and maintenance support related to its FastTrackGov documentation

software as outlined above for an annual amount not to exceed \$11,134.00. The contract shall be in a form to be reviewed and approved by the Borough Attorney.

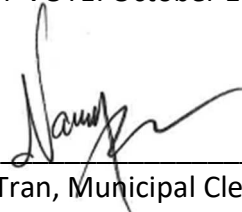
2. The contract is awarded without competitive bidding in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(dd). The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.

Motion to Approve R 23-214:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						X
CHELAK			X			
MELNYK			X			
OLSZEWSKI		X	X			
BROULLON	X		X			

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: October 18, 2023



Nancy Tran, Municipal Clerk  
Borough of Highlands