

# POLICE DEPARTMENT

BOROUGH OF HIGHLANDS



ROBERT BURTON  
CHIEF



27 SHORE DRIVE HIGHLANDS NEW JERSEY 07732



TEL: 732-872-1158  
FAX: 732-872-9240

**August 7, 2023**

The Highlands Police Department is NOW accepting resumes for the position of Class III Special Law Enforcement Officer. The requirements are as follows:

The Class III Special Law Enforcement Officer, under the direction of the Chief of Police, will be assigned to a school within the Borough of Highlands, where they will perform school safety and security details.

Prospective SLEO III applicants must meet the following criteria:

- Must be a retired police officer, less than 65 years of age, who has previously served as a duly qualified, fully trained law enforcement officer in any municipality, county, agency of this state, bi-state agency, or federal agency, and must be living in New Jersey and who was separated from that prior service in good standing within three years of appointment to this position.
- Must provide a letter of good standing issued by the Chief of Police listing the date and type of retirement.
- Must be a resident of N.J. and possess a valid N.J. driver's license by date of appointment.
- Must be of good moral character and must not have been convicted of any offense involving dishonesty or which would make the applicant unfit to perform his or her duties.
- Must possess a NJ PTC 'Basic Police Officer Certification' or a New Jersey State Police Academy certification.
- Must possess a high school diploma, or its equivalent, and be able to read, write, and speak the English language well and intelligently.
- Must be physically capable of passing firearms qualifications as mandated by the N.J. Attorney General Guidelines.

Any applicants offered a conditional offer of employment would be required to pass a medical exam, psychological evaluation, and drug screening. See criteria established by N.J.S.A. 40A:14-146.10

Applicants must submit a resume to be considered for this position.

Resumes will be accepted by email sent to [rburton@highlandsborough.org](mailto:rburton@highlandsborough.org). Any questions can be directed to Chief Robert Burton at 732-872-1163