



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-111

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES IN CONNECTION WITH THE 88-6 PORTLAND ROAD DRAINAGE REMEDIATION PROJECT

WHEREAS, the Borough of Highlands has a need for professional services in connection with the 88-6 Portland Road Drainage Remediation Project pursuant to N.J.S.A. 19:44A-20.5; and

WHEREAS, Colliers Engineering & Design, Inc. has set forth its proposed services in a written proposal dated April 26, 2023, a copy of which is available at the office of the Borough Clerk; and

WHEREAS, the scope of work includes surveying, engineering, and plan preparation to install a series of inlets, pipes and outletting structures to transmit storm water safely through the cul-de-sac along the side property of 88-6 Portland Road and out to an outlet structure beyond the homes; and

WHEREAS, the said proposed services includes the following:

• Phase 1.0 – Survey Services	\$ 3,000.00
• Phase 2.0 – Engineering Design Services and Drainage Calculations	\$ 8,500.00
• Phase 3.0 – SCD Permits	\$ 500.00
Reimbursables	\$ <u>400.00</u>
Total	\$12,400.00

WHEREAS, the Borough of Highlands is requesting that Colliers Engineering & Design, Inc. provide an on-site inspector to assure proper install and compaction, for approximately 40 hours, at a rate of \$145.00 per hour, in an amount not to exceed \$5,800.00; and

WHEREAS, such professional services can only be provided by licensed professionals and the firm of Colliers Engineering & Design, Inc., 2000 Midlantic Drive, Suite 100, Mount Laurel, New Jersey 08054 is so recognized; and

WHEREAS, the governing body has determined that it is in the best interest of the Borough to retain Colliers Engineering & Design, Inc. for professional services, including an on-site inspector, in connection with the 88-6 Portland Road Drainage Remediation Project; and

WHEREAS, this contract is to be awarded for an amount not to exceed \$18,200 (\$12,400 for Phases 1.0, 2.0 and 3.0 professional services, plus \$5,800.00 for an on-site inspector) as stated in Colliers Engineering & Design, Inc.'s proposal dated April 26, 2023; and

WHEREAS, Colliers Engineering & Design, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Colliers Engineering & Design, Inc. has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year and that the contract will prohibit Colliers Engineering & Design, Inc. from making any reportable contributions through the term of the contract; and

WHEREAS, Colliers Engineering & Design, Inc. has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c 271; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows: C-04-14-108-000-555



Patrick DeBlasio, Chief Financial Officer

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq. requires that notice with respect to contracts for professional services awarded without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highlands as follows:

1. Colliers Engineering & Design, Inc. is hereby retained to provide professional services and an on-site inspector in connection with the 88-6 Portland Road Drainage Remediation Project in the Borough of Highlands as outlined above for an amount not to exceed \$18,200.00.
2. The contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a). The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R 23-111:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES			X			
CHELAK		X	X			
MELNYK			X			
OLSZEWSKI			X			
BROULLON	X		X			

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: May 3, 2023



Nancy Tran, Municipal Clerk
Borough of Highlands