



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

## **RESOLUTION 23-090**

### **AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES IN CONNECTION WITH THE CONGRESSIONAL DIRECTED SPENDING APPLICATIONS PROJECT**

**WHEREAS**, the Borough of Highlands has a need for Professional Services in connection with the Congressional Directed Spending Applications Project pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, Colliers Engineering & Design, Inc. has set forth its proposed services in a written proposal dated March 13, 2023, a copy of which is available at the office of the Borough Clerk; and

**WHEREAS**, the said proposal is for Professional Services in connection with the Congressional Directed Spending Applications Project and includes the following:

- Preparation and submittal of six (6) FY2023 Congressional Directed Spending Applications to Congressman Pallone, Senator Booker and Senator Menendez, as well as assistance with providing cost details, coordinate items needed, provide letters of support, and prepare and submit applications. The scope and fee does not include developing new materials in response to Requests for Information (RFI) from the granting agencies, such as new Benefit Costs Analyses (BCA); one application will be submitted to each of the three (3) offices for each of the following two (2) projects:
  1. Highlands & Monmouth Hills Flood Mitigation and Green Infrastructure Project (application pending with FEMA); and
  2. Veterans Memorial Park – Living Shoreline (USDOD REPI grant awarded for design and permitting).

Total Fee Estimate: \$5,950.00; and

**WHEREAS**, such Professional Services can only be provided by licensed professionals and the firm of Colliers Engineering & Design, Inc., 331 Newman Springs Road, Suite 203, Red Bank, New Jersey 07701 is so recognized; and

**WHEREAS**, the governing body has determined that it is in the best interest of the Borough to retain Colliers Engineering & Design, Inc. for the proposed Professional Services in connection with the Congressional Directed Spending Applications Project; and

**WHEREAS**, this contract is to be awarded for an amount not to exceed \$5,950.00 for professional services as stated in Colliers Engineering & Design, Inc.'s proposal dated March 13, 2023; and

**WHEREAS**, Colliers Engineering & Design, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Colliers Engineering & Design, Inc. has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the

previous one year and that the contract will prohibit Colliers Engineering & Design, Inc. from making any reportable contributions through the term of the contract; and

**WHEREAS**, Colliers Engineering & Design, Inc. has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c 271; and

**WHEREAS**, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows: Acct# 3-01-20-165-000-244

  
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Patrick DeBlasio, Chief Financial Officer

**WHEREAS**, the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq. requires that notice with respect to contracts for professional services awarded without competitive bids must be publicly advertised.

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Highlands as follows:

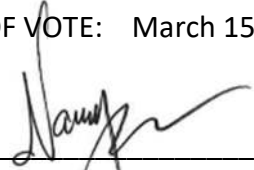
1. Colliers Engineering & Design, Inc. is hereby retained to provide Professional Services in connection with the Congressional Directed Spending Applications Project as outlined above for an amount not to exceed \$5,950.00.
2. The contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a). The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R 23-090:

	INTRODUCE	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES			X			
CHELAK			X			
MELNYK			X			
OLSZEWSKI		X	X			
BROULLON	X		X			

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: March 15, 2023

  
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Nancy Tran, Acting Municipal Clerk  
Borough of Highlands