

**Highlands Borough Mayor & Council Meeting Minutes
Community Center, 22 Snug Harbor Avenue, Highlands
Wednesday, May 15, 2019 – 7:00 p.m.**

As per requirement of Public Law 1975, Chapter 231, notice is hereby given that this is a Regular Meeting of the Borough of Highlands Mayor and Council and all requirements have been met. Notice has been transmitted to the Asbury Park Press and the Two River Times. Notice has been posted on the public bulletin board. Formal Action will be taken.

Call to Order
Meeting Statement
Roll Call

EXECUTIVE SESSION: 7:00PM

Contract Negotiations: Solid Waste & Recycling Collection & Disposal
Shared Service - BOE
Attorney Client Privilege: Concession of Property
COAH

REGULAR MEETING: 8:00PM

Call to Order
Pledge of Allegiance
Roll Call

Consent Agenda

R-19-139 Approve Payment of the Bills
R-19-140 Approve Memorial Day Parade & Memorial Service of American Legion Post 143
R-19-141 Approve Insertion of \$22,789.82 in the 2019 Budget Revenue Available from the Summer Food Grant
R-19-142 Approving Disabled Parking Space
R-19-143 Approve Waiver of Alcohol Ban for Community Center

Resolutions

R-19-144 Permit Extension of Noise Ordinance Restrictions for The Proving Ground on 5/26/2019
R-19-145 Authorize Submission of Layoff Plan to the Civil Service Commission
R-19-146 Authorize Mayor to Send a Letter in Opposition to Gov. Murphy's Proposed State Budget Shifts which impact the NJ Firemen's Association
R-19-147 Authorize Award of Contract for Solid Waste & Recycling Collection & Disposal Services

Ordinances: Introduction & First Reading

O-19-11 Amend Chapter 2, Section 41A – Summer Recreation Fees
O-19-12 Bond Ordinance Providing Improvements to Cornwell Street & John Street
O-19-13 Amend Section 2-8.5 to Establish Eligibility of New Construction of Certain Dwellings for Tax Abatements

Other Business

DBIZ Money
Administrator's Report
Police Chief's Report
Engineer's Report

Public Comments:

Adjourn

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REGULAR MEETING:

The Meeting was called to order at 7:00 pm

Meeting Statement

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Roll Call

Councilmember Braswell
 Councilmember Broullon
 Councilmember Mazzola
 Councilmember Ryan
 Mayor O'Neil

Also Present:

Andrew Ball, Borough Attorney
 Bonnie Brookes, Borough Clerk
 Brian Chabarek, Borough Attorney
 Kim Gonzales, Borough Administer

EXECUTIVE SESSION

Contract Negotiations: Solid Waste & Recycling Collection & Disposal
 Shared Service - BOE
 Attorney Client Privilege: Concession of Property

Motion to Approve the Resolution to Enter into Executive Session:

	INTROUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRASWELL			X			
BROULLON	X		X			
D'ARIGGO			X			
RYAN		X	X			
O'NEIL						X

The Resolution to enter into Executive Session was properly approved.

Council entered Executive Session at 7:01pm.

Council exited Executive Session at 7:55 pm.

Regular Meeting

Council returned to the Public Session at 8:00 pm.

Meeting Statement

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Pledge of Allegiance

Led by Councilmember Ryan. Councilmember Ryan requested a moment of silence for Danny O’Neil.

Roll Call

- Councilmember Braswell
- Councilmember Broullon
- Councilmember Mazzola
- Councilmember Ryan
- Mayor O’Neil

Also Present:

- Andrew Ball, Borough Attorney
- Bonnie Brookes, Borough Clerk
- Brian Chabarek, Borough Attorney
- Kim Gonzales, Borough Administer

Consent Agenda

- R-19-139 Approve Payment of the Bills
- R-19-140 Approve Memorial Day Parade & Memorial Service of American Legion Post 143
- R-19-141 Approve Insertion of \$22,789.82 in the 2019 Budget Revenue Available from the Summer Food Grant
- R-19-142 Approving Disabled Parking Space
- R-19-143 Approve Waiver of Alcohol Ban for Community Center

Motion to Approve the Consent Agenda:

	INTROUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRASWELL			X		X*	
BROULLON			X			
MAZZOLA		X	X			
RYAN	X		X			
O’NEIL						X

*Councilmember Braswell voted AYE with the exception of Resolution 19-139 which he abstained.

The Consent Agenda was properly approved.

Resolutions

R-19-144 Permit Extension of Noise Ordinance Restrictions for The Proving Ground on 5/26/2019

Motion to Approve Resolution 19-144:

	INTROUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRASWELL		X	X			
BROULLON			X			
MAZZOLA			X			
RYAN	X		X			
O’NEIL						X

Resolution 19-144 has been properly approved.

R-19-145 Authorize Submission of Layoff Plan to the Civil Service Commission

Councilmember Braswell asked for an explanation of the resolution. Ms. Gonzales stated that it was required step in order for the Borough to go to Monmouth County Dispatch. She noted that the part-timers will be let go but the full-time employees would not.

Motion to Approve Resolution 19-145:

	INTROUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRASWELL			X			
BROULLON	X		X			
MAZZOLA			X			
RYAN		X	X			

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O'NEIL						X
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Resolution 19-145 has been properly approved.

R-19-146 Authorize Mayor to Send a Letter in Opposition to Gov. Murphy's Proposed State Budget Shifts which impact the NJ Firemen's Association

Motion to Approve Resolution 19-146:

	INTROUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRASWELL	X		X			
BROULLON		X	X			
MAZZOLA			X			
RYAN			X			
O'NEIL						X

Resolution 19-146 has been properly approved.

R-19-147 Authorize Award of Contract for Solid Waste & Recycling Collection & Disposal Services

Motion to Approve Resolution 19-147:

	INTROUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRASWELL			X			
BROULLON		X	X			
MAZZOLA			X			
RYAN	X		X			
O'NEIL						X

Resolution 19-147 has been properly approved.

Ordinances: Introduction & First Reading

O-19-11 Amend Chapter 2, Section 41A – Summer Recreation Fees

Motion to Introduce Ordinance 19-11:

	INTROUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRASWELL			X			
BROULLON			X			
MAZZOLA		X	X			
RYAN	X		X			
O'NEIL						X

Ordinance 19-11 has been properly introduced. The public hearing on the ordinance will be held June 5th 2019.

O-19-12

Bond Ordinance Providing Improvements to Cornwell Street & John Street

Motion to Introduce Ordinance 19-12:

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	INTROUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRASWELL			X			
BROULLON			X			
MAZZOLA	X		X			
RYAN		X	X			
O'NEIL						X

Ordinance 19-12 has been properly introduced. The public hearing on the ordinance will be held June 5th 2019

O-19-13 Amend Section 2-8.5 to Establish Eligibility of New Construction of Certain Dwellings for Tax Abatements

Motion to Introduce Ordinance 19-13:

	INTROUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRASWELL			X			
BROULLON			X			
MAZZOLA		X	X			
RYAN	X		X			
O'NEIL						X

Ordinance 19-13 has been properly introduced. The public hearing on the ordinance will be held June 5th 2019

Other Business

DBIZ Money

Ms. Gonzales explained that two capital ordinances that have about \$36,000 left. She noted that there was a request that the Borough give grants to local businesses and informed the Council that they would need to approve it, along with the CFO. Ms. Gonzales asked the Council if they would like to create guidelines for a possible grant or use the money for additional lights and other things within the Business Improvement District. Council discussed the advantages and disadvantages of each option.

Administrator's Report

Ms. Gonzales discussed a seminar on 5G she attended earlier in the day and pointed out that the Borough was ahead of the curve. She thanked the residents of Portland Road for their patience and noted that Grand Tour & Chestnut would be paved in June. Ms. Gonzales reminded the public that Park Fest was this weekend and explained the event.

Police Chief's Report

Chief Burton reported that the County had rumble strips on Shore Drive and Waterwitch Avenue for a traffic study and will provide the Borough with their recommendations after all the information is collected. He spoke about all the recent road closures and noted that it is better to make sure things get done correctly even if it is a temporary inconvenience. Chief Burton explained all the behind the scenes work and planning go into community events. He informed the Council that Officer Riker was receiving an award for his participating in Operation Undertow, two officers were receiving awards from Mothers Against Destructive Decisions, and Officer Ruth was getting an award for his work with the schools.

Engineer's Report

Mr. Rohmeyer reported that the Valley Street project was coming to a close. He provided an update on the Cornwell and John Streets project and the CDBG project on Shore Drive and Cedar Street. Councilmember Broullon announced that there was now eclectic at Veteran's Park.

Public Comments

Councilmember Ryan opened the meeting to the public.

Name: Kim Skorka

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Address: Shore Drive

Asked the Council to ensure that the Proving Ground’s noise extension is not a repeat of Scuba & the Beast’s extension last year. She expressed her concern over Ordinance 19-13 that people might run an Air B&B, which would be subsidized by the Borough.

Ms. Skorka questioned if there was any update to the Council revisiting parking permits for Shore Drive. Councilmember Broullon stated that it would be discussed with the Chief Burton and Councilmember Ryan said that it would be looked at within the next two weeks. Ms. Skorka also stated that she was pleased the County was looking at the intersection.

Name: Tina Kaemmerer

Address: Linden Avenue

Stated that she has noticed that traffic speed up Waterwitch Avenue and gun it on to the highway without stopping or looking. She explained that there have been a lot of near misses at that intersection with children and families walking to school and noted that there is no crossing guard at that location. Chief Burton explained the study in more detail and commented that they were also looking at that location.

Ms. Kaemmerer inquired if the Borough was extending the solid waste contract. Ms. Gonzales explained that the Borough went out for bid and they were the only bidder.

Councilmember Mazzola stated that last summer there were police assisting with the Sea Streak traffic. Councilmember Ryan explained that they were hired by Sea Streak to assist in getting people out of their parking lots. She also noted that they used to pay for an officer at the corner of Waterwitch Avenue and Shore Drive. Councilmember Mazzola inquired on the number of officers on duty each shift, which Chief Burton explained that it was dependent on the day.

Councilmember Ryan closed the meeting to the public.

Recess

Councilmember Ryan motioned to go into recess to await the arrival of the Borough’s COAH Attorney, which was seconded by Councilmember Broullon. By voice vote all Councilmembers present were in favor.

Council recessed at 8:41pm.

Council returned from recess at 9:11pm.

EXECUTIVE SESSION

Attorney Client Privilege: COAH

Motion to Approve the Resolution to Enter into Executive Session:

	INTROUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRASWELL			X			
BROULLON		X	X			
D’ARIGGO			X			
RYAN	X		X			
O’NEIL						X

The Resolution to enter into Executive Session was properly approved.

Council reentered Executive Session at 9:12pm.

Council exited Executive Session at 9:41pm.

Motion to Adjourn the Meeting:

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	INTROUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRASWELL			X			
BROULLON			X			
MAZZOLA		X	X			
RYAN	X		X			
O'NEIL						X

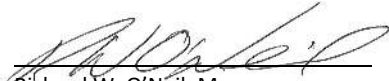
The meeting was adjourned at 9:42 pm.

Approval of the Minutes

A motion to approve the Minutes of May 15th 2019 was made by Councilmember Ryan and seconded by Councilmember Broullon.

AYE: Councilmembers Braswell, Broullon, Mazzola & Ryan (4)
NAY: None (0)
ABSENT: None (0)
ABSTAIN: Mayor O'Neil (1)

I, Bonnie Brookes, Acting Municipal Clerk of the Borough of Highlands, in the County of Monmouth, State of New Jersey, hereby certify this to be the action of the Governing Body at its meeting held June 19th 2019.

Approve: 
 Richard W. O'Neil, Mayor

Attest: 
 Bonnie Brookes RMC, Clerk