



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 21-201

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES IN CONNECTION WITH THE SNUG HARBOR PUMP STATION AND NORTH STREET PUMP STATION UPGRADES

WHEREAS, the Borough of Highlands has a need for professional engineering services to submit a FEMA grant application in connection with the Building Resilient Infrastructure and Communities (BRIC) program or the Flood Mitigation Assistance (FMA) program as it pertains to the Snug Harbor Pump Station and North Street Pump Station Upgrades, pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, Colliers Engineering & Design, Inc. (DBA Maser Consulting) has set forth its proposed services in a written proposal dated October 18, 2021, a copy of which is available at the office of the Borough Clerk; and

WHEREAS, the said proposal includes the following: Preliminary Design, Reports and Cost Estimate, Benefit Cost Analysis and FEMA Application Submission; and

WHEREAS, the proposed amount of the contract with Colliers Engineering & Design, Inc. (DBA Maser Consulting) is \$52,750.00, consisting of the following:

| | |
|---|------------------|
| • Preliminary Design, Reports and Cost Estimate | \$25,000.00 |
| • Benefit Cost Analysis | \$20,000.00 |
| • FEMA Application Submission | \$ 7,000.00 |
| • Reimbursables | \$ <u>750.00</u> |
| Total | \$52,750.00; and |

WHEREAS, such professional engineering services can only be provided by licensed professionals and the firm of Colliers Engineering & Design, Inc. (DBA Maser Consulting), 331 Newman Springs Road, Suite 203, Red Bank, New Jersey 07701 is so recognized; and

WHEREAS, the governing body has determined that it is in the best interest of the Borough to retain Colliers Engineering & Design, Inc. (DBA Maser Consulting) for the proposed engineering services in connection with a FEMA grant application as it pertains to the Snug Harbor Pump Station and North Street Pump Station Upgrades as set forth in its proposal; and

WHEREAS, this contract is to be awarded for an amount not to exceed \$52,750.00 for professional engineering services as stated in Colliers Engineering & Design, Inc.'s (DBA Maser Consulting) proposal dated October 18, 2021; and

WHEREAS, Colliers Engineering & Design, Inc. (DBA Maser Consulting) has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year and that the contract will prohibit Colliers Engineering & Design, Inc. (DBA Maser Consulting) from making any reportable contributions through the term of the contract; and

WHEREAS, Colliers Engineering & Design, Inc. (DBA Maser Consulting) has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c 271; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows Account # C-06-18-001-000-202:



Patrick DeBlasio, Chief Financial Officer

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq. requires that notice with respect to contracts for professional services awarded without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highlands as follows:

1. Colliers Engineering & Design, Inc. (DBA Maser Consulting) is hereby retained to provide professional engineering services to submit a FEMA grant application, in connection with the Building Resilient Infrastructure and Communities (BRIC) program or the Flood Mitigation Assistance (FMA) program, as it pertains to the Snug Harbor Pump Station and North Street Pump Station upgrades as described above in their proposal dated October 18, 2021, for an amount not to exceed \$52,750.00.
2. The contract is awarded without competitive bidding as a “Professional Service” in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a). The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R-21-201:

| | INTRODUCED | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|-----------|------------|--------|-----|-----|---------|--------|
| MARTIN | | | X | | | |
| MAZZOLA | | X | X | | | |
| MELNYK | | | X | | | |
| OLSZEWSKI | | | X | | | |
| BROULLON | X | | X | | | |

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: October 20, 2021



Michelle Hutchinson, Municipal Clerk
Borough of Highlands