



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

## **RESOLUTION 22-042**

### **RESOLUTION APPOINTING DONNA CONRAD TO SERVE IN THE POSITION OF REGISTRAR**

**WHEREAS**, the position of Registrar shall become vacant on January 7, 2022, due to the resignation of Michelle Hutchinson; and

**WHEREAS**, pursuant to N.J.S.A. 26:8-15, "Any vacancy occurring in the office of local registrar shall be filled in the same manner as an original appointment but for the unexpired term only."; and

**WHEREAS**, Michelle Hutchinson was appointed as Registrar effective September 2, 2020, and accordingly the unexpired term extends until September 2, 2023; and

**WHEREAS**, the Borough wishes to appoint Donna Conrad to serve as the Registrar for the remainder of the unexpired term.

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of the Borough of Highlands that Donna Conrad is hereby appointed to serve as Registrar until September 2, 2023, effective January 8, 2022.

**BE IT FURTHER RESOLVED** that this resolution shall take effect immediately upon its enactment.

Motion to Approve R-22-042:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES			X			
CHELAK			X			
MELNYK			X			
OLSZEWSKI		X	X			
BROULLON	X		X			

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: January 1, 2022



---

Michelle Hutchinson, Municipal Clerk  
Borough of Highlands