



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

ORDINANCE O-20-27

AN ORDINANCE AMENDING SCHEDULE A OF THE BOROUGH OF HIGHLANDS SALARY ORDINANCE

WHEREAS the Governing Body has determined that it is necessary to amend Ordinance O-18-19 which established Salaries and fixed Compensation of certain Borough Employees for the year 2018 and beyond unless amended;

NOW, THEREFORE, BE IT ORDAINED, by the by the Mayor and Borough Council of the Borough of Highlands, the County of Monmouth, in the State of New Jersey, as follows:

SECTION I.

Schedule A of O-18-19 Establishing Salaries and Fixing Compensation of Certain Borough Employees of the Borough of Highlands is hereby amended to provide as follows: (All additions are shown in ***bold italics with underlines***. The deletions are shown as ***strikeovers in bold italics***. Sections of Articles XIV and XVII that will remain unchanged are omitted below.)

SCHEDULE A

1. POSITIONS OUTSIDE COLLECTIVE BARGAINING UNITS

DEPARTMENT OF ADMINISTRATION	Minimum	Maximum	
Deputy Clerk	\$4,000	\$5,000	<u>\$6,000</u>
<i>Registrar</i>	<i><u>\$500.00</u></i>	<i><u>\$1,000</u></i>	
Deputy Registrar	\$500	\$600	<u>\$1,000</u>
Land Use Board Secretary	\$6,000		\$16,000
Municipal Clerk	\$40,000	\$74,539	<u>\$80,000</u>
Municipal Administrator	\$24,000	\$100,000	\$150,000
	\$8.00 <i>Minimum</i>	\$17.00	
Municipal Alliance	Hourly	<i><u>Wage</u></i>	<u>\$20.00</u>
Emergency Management Coordinator	\$3,650	\$4,030	<u>\$10,000</u>
Secretary to Administrator	\$2,000		\$6,000
<i>Secretary to Chief of Police</i>	<i><u>\$25,000</u></i>		<i><u>\$63,000</u></i>
<i>Deputy Office of Emergency Management</i>	<i><u>\$1,500</u></i>		<i><u>\$2,500</u></i>

BUILDING AND HOUSING

Clerical Office Help	Hourly	Minimum Wage	\$25.00	<u>\$26.00</u>
Fire Official		\$18,000		\$28,000

DEPARTMENT OF FINANCE

Assessment Searcher		\$3,000		\$4,000
		\$10.00 <i>Minimum</i>	\$25.00	<u>\$26.00</u>
Cashier/Typist	Hourly	<i><u>Wage</u></i>		
Chief Financial Officer		\$30,000		\$74,000
FEMA/NJOEM Coordinator	Hourly	\$25.00		\$35.00
Payroll Clerk		\$5,000		\$45,000
Qualified Purchasing Agent		\$7,000		\$75,000
Deputy Tax Assessor	Part Time	\$3,000		\$6,000

MUNICIPAL COURT

Judge of Municipal Court		\$13,500		\$20,000
<u>Court Administrator</u>		<u>\$25,000</u>		<u>\$75,000</u>
<u>Deputy Court Administrator</u>		<u>\$5,000</u>		<u>\$50,000</u>
Special Sessions (Per Session)				
Court Administrator		\$250	\$386	\$400
Deputy Court Administrator		\$150	\$331	\$400
Judge of Municipal Court		\$500	\$552	\$600
Municipal Prosecutor		\$350	\$386	\$400
Public Defender		\$350	\$386	\$400

POLICE

Chief		\$124,125	\$145,000	<u>\$150,000</u>
		\$10.00 <u>Minimum</u>	\$19.00	
Crossing Guard	Hourly		<u>Wage</u>	<u>\$20.00</u>
Dispatcher		\$10.00 <u>Minimum</u>		
[Communications Operator]	Hourly		<u>Wage</u>	\$25.00
Special Officer:				
		\$9.00 <u>Minimum</u>		
Class I	Hourly		<u>Wage</u>	\$22.00
Class II	Hourly	\$15.00		\$28.00

RECREATION

Clerical Office Help	Hourly	Minimum Wage		\$20.00
		\$11.00 <u>Minimum</u>		
Recreation Leader	Hourly		<u>Wage</u>	\$17.00
				<u>\$20.00</u>
Summer Seasonal:				
Laborer	Hourly	\$10.00	\$14.00	<u>\$20.00</u>
Programmer	Hourly	\$13.00	\$18.00	<u>\$20.00</u>
Recreation Aide	Hourly	\$8.00	\$13.00	<u>\$20.00</u>
Supervisor	Hourly	\$17.00	\$21.00	<u>\$22.00</u>
Preparer	Hourly	Minimum Wage	\$11.00	<u>\$15.00</u>

2. UNITED FOOD AND COMMERCIAL WORKERS UNION, LOCAL 56

BUILDING & HOUSING

Code Enforcement Officer		\$15,000		\$76,000
Construction Official		\$18,000		\$33,000
		\$10.00 <u>Minimum</u>		
Fire Inspector	Hourly		<u>Wage</u>	\$22.00
Property Maintenance	Part Time Salary	\$5,000		\$26,000
Property Maintenance	Part Time Hourly	\$15.00		\$22.00
Zoning Officer		\$5,000	\$15,249	<u>\$20,000</u>

DEPARTMENT OF FINANCE

Tax Assessor	Part Time	\$20,000	\$35,000	<u>\$40,000</u>
Tax Collector	Part Time	\$20,000	\$35,000	<u>\$40,000</u>

DEPARTMENT OF PUBLIC WORKS

Supervisor of Public Works		\$35,000	\$90,000	<u>\$110,000</u>
----------------------------	--	----------	---------------------	------------------

DEPARTMENT OF RECREATION

Recreation Supervisor		\$34,500	\$50,000	<u>\$55,000</u>
Recreation Director		\$35,000		\$88,326

3. COMMUNICATIONS WORKERS OF AMERICA (CWA) LOCAL 1032

BUILDING & HOUSING

Fire Sub Code Official	Part Time	\$8,000		\$15,000
Plumbing Sub Code Official	Part Time Hourly	\$25.00		\$44.00
Secretary, Licensing Clerk	Full Time	\$20,000	\$35,000	<u>\$50,000</u>
Secretary, Licensing Clerk	Part Time Hourly	Minimum Wage		\$22.00

DEPARTMENT OF FINANCE

Cashier/Sewer Clerk		\$20,000		\$40,000
HR Coordinator		\$32,000		\$81,000
Senior Accounting Clerk		\$25,000		\$85,000
Tax Clerk		\$20,000	\$40,000	<u>\$45,000</u>
Tax Clerk	Part Time Hourly	Minimum Wage		\$20.00
Account Clerk		\$29,000		\$55,000

POLICE

Records Clerk		\$25,000		\$50,000
---------------	--	----------	--	----------

DEPARTMENT OF PUBLIC WORKS

Equipment Operator		\$45,000	\$69,557	<u>\$70,000</u>
Laborer	Hourly	\$15.00		\$30.00
		\$10.00		
		<u>Minimum</u>		
Recycling Yard Attendant	Part Time Hourly	<u>Wage</u>	\$17.00	<u>\$20.00</u>
Road Repairer		\$30,000	\$48,580	<u>\$55,000</u>
Senior Road Repairer		\$45,000	\$73,973	<u>\$75,000</u>
Sewer Operator		\$3,500	\$16,561	<u>\$55,000</u>
Sewer Repairer		\$30,000	\$48,580	<u>\$50,000</u>
Truck Driver		\$30,000	\$68,453	<u>\$70,000</u>

DEPARTMENT OF RECREATION

Recreation Aide	Hourly	\$8.00	\$13.00	<u>\$18.00</u>
Recreation Assistant	Hourly	\$15.00		\$22.00
Recreation Coordinator		\$29,900	\$47,000	<u>\$55,000</u>

SECTION II. SEVERABILITY.

If any section, subsection, sentence clause or phrase of the ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of the ordinance, which shall otherwise remain in full force and effect.

SECTION III. REPEALER.

All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION IV: EFFECTIVE DATE.

This Ordinance shall take effect on January 1, 2021.

First Reading and Set Hearing Date for O-20-27

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
BRASWELL			X			
MAZZOLA			X			
RYAN			X			
VALKOS		X	X			
BROULLON	X		X			

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

Date of Vote: December 2, 2020

Michelle Hutchinson, Acting Municipal Clerk

Public Hearing and Adoption December 16, 2020 O-20-27

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
BRASWELL		X	X			
MAZZOLA			X			
RYAN			X			
VALKOS			X			
BROULLON	X		X			

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

Date of Vote: December 16, 2020

Michelle Hutchinson, Acting Municipal Clerk

Carolyn Broullon, Mayor