



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 20-252

A RESOLUTION APPOINTING AN INTERIM BOROUGH ADMINISTRATOR

WHEREAS, Kimberly Gonzales resigned from her position as the Borough Administrator effective December 11, 2020; and

WHEREAS, the Mayor and Council of the Borough of Highlands have determined that there is a need for an Interim Borough Administrator; and

WHEREAS, the Mayor has offered the name of the Chief of Police, Robert Burton, to serve as the Interim Borough Administrator; and

WHEREAS, the Mayor and Council have determined that Chief Robert Burton is qualified for the position of Interim Borough Administrator and will be able to perform the duties of Borough Administrator on an interim basis; and

WHEREAS, this appointment is effective as of December 12, 2020 and shall continue until such time as a full-time Administrator is hired, at which time this appointment will expire. Chief Robert Burton will not accept additional compensation for assuming these duties, in addition to his regular salary as the Chief of Police, provided that a full-time Administrator is hired by January 20, 2021.

WHEREAS, Chief Robert Burton shall perform the duties of Borough Administrator as delineated in Borough Code, Chapter 2-6.5 on an interim basis.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Highlands, in the County of Monmouth, State of New Jersey, that Chief Robert Burton is hereby appointed to serve as Interim Borough Administrator, with an effective date of December 12, 2020, and will perform such duties without additional compensation, in addition to his regular salary as the Chief of Police, provided that a full-time Administrator is hired by January 20, 2021.

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby directed to forward a copy of this Resolution to Chief Robert Burton as the Interim Borough Administrator and the Chief Financial Officer.

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
BRASWELL		X	X			
MAZZOLA				X		
RYAN			X			
VALKOS			X			
BROULLON	X		X			

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

Date of Vote: December 2, 2020



Michelle Hutchinson, Acting Municipal Clerk