



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

Resolution 20-175

A Resolution Authorizing the Award of a Non-Fair and Open Contract for Engineering Services in Connection with the Improvements to Mountain Street

WHEREAS, the Borough of Highlands has a need for engineering services in connection with the improvements to Mountain Street, pursuant to the terms of N.J.S.A. 19:44A-20.5; and

WHEREAS, CME Associates ("CME") has set forth its proposed services in a written proposal dated July 22, 2020, a copy of which is available at the office of the Borough Clerk; and

WHEREAS, the proposed amount of the contract with CME is \$12,300.00, consisting of the following:

Construction Phase Services

1. Attend preconstruction meeting;
2. Prepare and distribute preconstruction meeting minutes;
3. Provide assistance with interpretation of contract documents;
4. Review shop drawings for site-related items;
5. Provide construction observation services;
6. Prepare contractor punch list; and
7. Review and approve monthly progress estimates.

Total Amount of Contract: \$12,300.00; and

WHEREAS, such professional services can only be provided by licensed professionals and the firm of CME Associates, 1460 Route 9 South, Howell, New Jersey 07731, is so recognized; and

WHEREAS, the governing body has determined that it is in the best interest of the Borough to retain CME for the proposed engineering services in connection with the improvements to Mountain Street; and

WHEREAS, this contract is to be awarded for an amount not to exceed \$12,300.00 for professional engineering services as stated in CME's proposal dated July 22, 2020; and

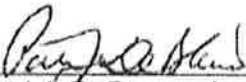
WHEREAS, CME has completed and submitted a Business Entity Disclosure Certification which certifies that CME has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year and that the contract will prohibit CME from making any reportable contributions through the term of the contract; and

WHEREAS, CME has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c 271; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Office of the Borough of Highlands;

Account #C-04-20-101-000-202

Amount: Not to Exceed \$12,300



Patrick DeBlasio, Chief Financial Officer

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq. requires that notice with respect to contracts for professional services awarded without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highlands as follows:

1. CME is hereby retained to provide engineering services in connection with the improvements to Mountain Street, as described in their proposal dated July 22, 2020, for an amount not to exceed \$12,300.00.
2. The contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a). The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
BRASWELL			X			
MAZZOLA		X	X			
RYAN	X		X			
VALKOS			X			
BROULLON			X			

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: August 3, 2020


 Matthew Conlon, RMC, Municipal Clerk

