



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 19-267

A Resolution Authorizing the Award of a Non-Fair and Open Contract for Professional Certified Public Accountant Services for the Borough of Highlands in Connection with the Highlands Business Partnership, Inc.

WHEREAS, the Borough of Highlands has a need for professional Certified Public Accountant services to review the financial records of the Highlands Business Partnership, Inc.; and

WHEREAS, such professional services can only be provided by licensed professionals and the firm of Holman, Frenia, Allison, P.C. is so recognized; and

WHEREAS, Holman, Frenia, Allison, P.C. has set forth its proposed services in a written proposal dated September 24, 2019; and

WHEREAS, the governing body has determined that it is in the best interest of the Borough to retain Holman, Frenia, Allison, P.C. for the aforesaid accounting services as set forth in its proposal dated September 24, 2019; and

WHEREAS, this contract is to be awarded for an amount not to exceed \$10,000.00 for the professional services as stated in Holman, Frenia, Allison, P.C.'s proposal dated September 24, 2019; and

WHEREAS, Holman, Frenia, Allison, P.C. has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year and that the contract will prohibit Holman, Frenia, Allison, P.C. from making any reportable contributions through the term of the contract; and

WHEREAS, Holman, Frenia, Allison, P.C. has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c 271; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

9-01-20-110-000-251 \$5,000

9-01-20-130-000-294 \$5,000

I hereby certify that funds are available as follows:



Patrick DeBlasio, Chief Financial Officer

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq. requires that notice with respect to contracts for professional services awarded without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highlands as follows:

1. Holman, Frenia, Allison, P.C. is hereby retained to provide professional services as described above in their proposal dated September 24, 2019, for an amount not to exceed \$10,000.00.
2. The contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a) because it is for services performed by persons authorized by law to practice a recognized profession. The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

	INTRODUC	SECOND	AYE	NAY	ABSTAIN	ABSENT
BRASWELL					X	
BROULLON				X		
MAZZOLA			X			
RYAN		X	X			
O'NEIL	X		X			

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: 10/16/2019



Matthew Conlon, RMC, Municipal Clerk

