

**R-16-50**  
**RESOLUTION APPOINTING MUNICIPAL AUDITOR FOR THE CALENDAR YEAR**  
**2016 &**  
**AUTHORIZING THE AWARD OF A “FAIR AND OPEN” CONTRACT**  
**FOR PROFESSIONAL AUDITING SERVICES**

**WHEREAS**, the Borough of Highlands has a need for professional auditing services for the calendar year 2015; and

**WHEREAS**, the Borough has gone through the fair and open process, advertised on its website and in the for the solicitation for receipt of request for proposals for professional auditing services; and

**WHEREAS**, the Borough received the following three RFP:

- |                                 |             |
|---------------------------------|-------------|
| 1. Holman, Frenia, Allison P.C. | \$56,950.00 |
| 2. Hodulik & Morrison, PA       | \$58,000.00 |
| 3. Fallon & Larson              | \$60,400.00 |

**WHEREAS**, the Borough has reviewed all proposals received and it was determined that the firm of Holman, Frenia , Allison PC, satisfies the requisites contained in the request for proposals to be considered for professional services that the Borough may require during the contract year; and

**WHEREAS**, the Chief Financial Officer has determined and certified in writing that the value of the contract will exceed \$17,500; and

**WHEREAS**, the office of Holman, Frenia, Allison, P.C. has completed and submitted a Business Entity Disclosure Certification which certifies that the Auditing Office of Holman, Frenia, Allison, P.C. has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year, and that the contract will provide prohibit the auditing office Holman, Frenia, Allison, P.C. from making any reportable contributions through the term of the contract; and

**WHEREAS**, the firm of Holman, Frenia, Allison, P.C. has completed and submitted a Political Contribution Disclosure for in accordance with P.L 2005, c271; and

**WHEREAS**, this contract is awarded as a fair and open contract pursuant to the firm of for an amount not to exceed \$56,950.00 plus reimbursable expenses for Professional auditing services provided to the Borough for the period of January 1, 2016 through December 31, 2016 in the amount not to be exceeded \$56,950.0.

**WHEREAS**, this contract is to be awarded for the price not to exceed \$56,950.00 as provided in the proposal with the certification of funds being provided by the Chief Financial Officer contingent upon the adoption of the 2016 municipal budget.

Account #5-01-20-135-000-157 - \$  
#5-05-55-502-000-157- \$

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Patrick DeBlasio, Chief Financial Officer

**NOW THEREFORE BE IT RESOLVED**, by the Borough of Highlands Council as follows:

1. That the firm of Holman, Frenia, Allison LLP is hereby retained to provide professional auditing services for an amount not to exceed \$56,950 for a 12 month period to expire December 31, 2016.
2. The contract is awarded through the fair and open process as a Professional Service in accordance with NJSA 19:44A-20.5 et seq. and in accordance with NJSA 40A:11-5(1) (a) because it is for services performed by persons authorized by law to practice a recognized profession.
3. A copy of this Resolution as well as the contract /proposal shall be placed on file with the Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish a public notice of this award as required by law.

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BROULLON			X			
CARD			X			
D'ARRIGO		X	X			
WELLS			X			
NOLAN	X		X			
ON CONSENT AGENDA      YES <input checked="" type="checkbox"/> NO						

DATE:              February 3, 2016

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Carolyn Cummins, Borough Clerk

**NOTE:**

1. The Resolution at the table contained the names of all of the firms and the dollar amounts.

I hereby certify this to be a true copy of Resolution R-16- 50 adopted by the Governing Body of the Borough of Highlands on February 3, 2016.

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Borough Clerk/Deputy Clerk