

Mayor Nolan offered the following Resolution and moved on its adoption:

R-14-58

**RESOLUTION AUTHORIZING THE AWARD OF A “FAIR AND OPEN” CONTRACT
RFP – ASSISTANCE WITH PREPARATION OF A STRATEGIC RECOVERY PLANNING
REPORT**

WHEREAS, the Borough of Highlands has a need for professional engineering/planning services for assistance with the preparation of a Strategic Recovery Planning Report; and

WHEREAS, the Borough has through the fair and open process, advertised on its website and in the Asbury Park Press on December 19, 2013, the solicitation for receipt of proposals from professional engineering/planning firms for said services and (3) three proposals were received; and documented on December 31, 2013; and

WHEREAS, the Borough has reviewed all proposals received and it was determined that T & M Associates, 11 Tindal Road, Middletown, NJ 07748, satisfies the requisites contained in the request for proposals to be considered for professional services that the Borough may require during the contract year; and

WHEREAS, this contract is to be awarded for the price not to exceed \$19,900 as provided in the proposal with the certification of funds being provided by the Chief Financial Officer contingent upon the adoption of the 2014 municipal budget:

Account: General Engineering

Stephen Pfeffer, Chief Financial Officer

NOW THEREFORE BE IT RESOLVED, by the Borough of Highlands Council as follows:

1. The firm of T & M Associates, 11 Tindall Road, Middletown, NJ 07748 is hereby retained to provide professional engineering/planning services for an amount not to exceed \$19,900.
2. The contract is awarded through the fair and open process as a Professional Service in accordance with NJSA 19:44A-20.5 et seq. and in accordance with NJSA 40A:11-5(1) (a) because it is for services performed by persons authorized by law to practice a recognized profession.
3. A copy of this Resolution as well as the contract /proposal shall be placed on file with the Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish a public notice of this award as required by law.

Seconded by Ms. Kane and adopted on the following roll call vote:

ROLL CALL:

AYES: Ms. Ryan, Mr. Redmond, Mr. Francy, Ms. Kane, Mayor Nolan

NAYES: None

ABSENT: None

ABSTAIN: None

DATE: February 5, 2014

Carolyn Cummins, Borough Clerk

I hereby certify this to be a true copy of Resolution R-14-58 adopted by the Governing Body of the Borough of Highlands on February 5, 2014.

Carolyn Cummins, Borough Clerk