

Mayor Nolan offered the following Resolution and moved on its adoption:

**Borough of Highlands
County of Monmouth
R-14-161
Resolution Adopting Policies Concerning Public Comment at
Meetings of the Governing Body**

WHEREAS, the Open Public Meetings Act permits municipal governing bodies to establish written procedures for public comment at meetings of the governing body; and

WHEREAS, the Borough of Highlands encourages public participation at meetings; and

WHEREAS, the Borough has a history of extensive public participation at meetings; and

WHEREAS, to ensure that everyone wishing to speak has the opportunity to do so in an orderly and timely manner, the Borough wishes to adopt these written procedures for public comment at meetings.

NOW, THEREFORE, BE IS RESOLVED that the governing body of the Borough of Highlands adopts the following procedure for public comment at all meetings of the governing body:

- (1) Members of the public wishing to speak shall sign up for time to speak prior to the meeting;
- (2) Speakers shall be called in order of signing in;
- (3) Speakers shall be limited to two (2) minutes;
- (4) Governing body members shall not respond to a member of the public until that member has finished speaking in his/her entirety;
- (5) Once a member of the public has spoken, he/she shall not be recognized until all other members of the public who have not spoken have been given the chance to do so;
- (6) Members of the public who have not signed up shall be afforded time to speak after members of the public who have signed up.

BE IT FURTHER RESOLVED that the Clerk shall post a copy of this procedure where all other public notices are made and on the Borough's website.

Seconded by Mr. Francy and adopted on the following roll call vote:

ROLL CALL:

AYES: Ms. Ryan, Mr. Redmond, Mr. Francy, Mayor Nolan

NAYS: None

ABSENT: Ms. Kane

ABSTAIN: None

DATE: June 18, 2014

Carolyn Cummins, Borough Clerk

I hereby certify this to be a true copy of Resolution R-14-161 adopted by the Governing Body of the Borough of Highlands on June 18, 2014.

Borough Clerk/Deputy Clerk