

Mr. Redmond offered the following Resolution and moved on its adoption:

R-13-147
**RESOLUTION MAKING AN EMERGENCY APPOINTMENT OF A PROVISIONAL
PART-TIME CLERK II**

WHEREAS, there is an immediate need for a Secretary within the Building Department;
and

WHEREAS, said position was advertised and interviews are being conducted by the
Borough Administrator; and

WHEREAS, it is the recommendation of Tim Hill, Borough Administrator that Nancy
O'Neil be appointed as an emergency Part-time Clerk II for a period not to exceed 30 days while
interviews are concluded.

NOW, THEREFOR BE IT RESOLVED by the Governing Body of the Borough of
Highlands that Nancy O'Neil is hereby appointed as an emergency Part-time Clerk II.

BE IT FURTHER RESOLVED that said appointment be compensated at an hourly rate
of \$15.00 per hour not to exceed 24 hours per week. Office hours will be established by the
Borough Administrator.

Seconded by Mr. Francy and adopted on the following roll call vote:

ROLL CALL:

AYES: Ms. Ryan, Mr. Redmond, Mr. Francy, Ms. Kane

NAYES: None

ABSENT: Mayor Nolan

ABSTAIN: None

DATE: July 17, 2013

Carolyn Cummins, Borough Clerk

I hereby certify this to be a true copy of Resolution R-13-147 adopted by the Governing Body of
the Borough of Highlands on July 17, 2013.

Borough Clerk/Deputy Clerk