

Mayor Nolan offered the following Resolution and moved on its appointment:

**R-12-124  
RESOLUTION APPOINTING  
PROVISIONAL  
PART-TIME CASHIER, TYPIST**

**WHEREAS**, Donna Conrad has been performing the duties of P/T Cashier/Typist as of December 2011s; and

**WHEREAS**, it is the recommendation of the Borough Administrator that Donna Conrad be appointed to said position provisionally.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor & Council of the Borough of Highlands that **Donna Conrad** is hereby appointed as a Provisional part-time Cashier/Typist for the Borough of Highlands.

**BE IT FURTHER RESOLVED** that said appointment will be compensated at an hourly rate of \$15.00 per hour for four and one half (4 1/2) hours per day Monday through Friday effective immediately.

Seconded by Mr. Francy and adopted on the following roll call vote:

**ROLL CALL:**

**AYES:** Mr. Redmond, Mr. Francy, Mayor Nolan

**NAYES:** None

**ABSENT:** Ms. Kane was not present during vote

**ABSTAIN:** Mr. O'Neil

**DATE:** May 16, 2012

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**CAROLYN CUMMINS, BOROUGH CLERK**

I hereby certify this to be a true copy of Resolution R-12-124 adopted by the Governing Body of the Borough of Highlands on May 16, 2012.

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**BOROUGH CLERK/DEPUTY CLERK**