

Mayor Nolan offered the following Ordinance pass third and final reading and moved on its adoption and authorized its publication according to law:

**ORDINANCE NO. O-11-15**

**AN ORDINANCE AMENDING CHAPTER 2-41 "USE OF BUILDINGS AND FACILITIES OWNED BY OR UNDER THE SUPERVISION, CONTROL AND MAINTENANCE OF THE BOROUGH OF HIGHLANDS" OF THE REVISED GENERAL ORDINANCE OF THE BOROUGH OF HIGHLANDS**

**NOTE:** The section of Chapter 2-41.3 that is to be amended by this Ordinance includes only the Section specifically set forth below. All additions shown in **bold with underlines**. The deletions are shown as ~~***strikeovers in bold italics***~~. Sections 2-41.3 that will remain unchanged are shown in normal type.

**Section 2-41.3**

As a condition of any approval, the borough will impose and collect a fee **as set forth on Schedule A adopted herewith** ~~***of thirty (\$30.00) dollars for resident organizations and forty (\$40.00) dollars for nonresident organizations***~~ to defray additional building opening and maintenance costs incurred by the borough in connection with making the facility available and accessible to the applicant during non-business hours. In addition, for programs or activities that require staff assistance in addition to the opening of the center, a rate of thirty (\$30.00) dollars per hour per employee will be charged.

## SCHEDULE A

- A **Recreation Department Activities Are Prioritized**
- B **Must have Insurance as required by MEL/JIF (T.U.L.I.P. program), or homeowners policy if adequate.**
- C **No Alcohol Permitted**
- D **Dates of Availability are Limited based on scheduling**
- E **Exemptions from Fee: HHRS, HES, SHLL or co-sponsored activities (HHRS and HES do not charge us for gym or field use)**

		<b>Annual Permit Fee</b>
<b>Community Center - Main Room or Small Meeting Room- Library</b>		
<b>General meeting space for specified activity as listed on the permit</b>		
1	Community Group (Highlands based)	\$35.00
2	Community Group (Non-Resident)	\$50.00
3	Non-Profit (must have proof of non-profit status)	\$35.00
4	Human Services / Youth Activities	\$35.00
5	Homeowner / Condominium Association	\$35.00
6	Recreation Program – Independent Contractor	\$35.00
7	Recreation /Education /Health/Leisure Program – (Company or Business)	\$50.00
Exemptions from Fee: Henry Hudson Reg., Highlands Elem., Sandy Hook LL or		n/a
any directly affiliated Borough of Highlands Organizations.		

		<b>Fee</b>	<b>Clean-Up</b>	<b>Damage Deposit</b>	<b>Kitchen (Cooking)</b>
<b>Community Center - (Building) Private Rental</b>					
8	Resident - 1 to 4 hours (includes set-up and clean-up time)	\$125.00	\$50.00	\$100.00	\$25.00
9	Non-Resident	\$175.00	\$50.00	\$100.00	\$25.00
10	Resident - 4 to 6 hours (includes set-up and clean-up time)	\$225.00	\$50.00	\$100.00	\$25.00
11	Non-Resident	\$275.00	\$50.00	\$100.00	\$25.00

		<b>Fee</b>	<b>Damage Deposit</b>
<b>Other: Facility / Park / Group Use Requests</b>			
12	Park Use - For Private Event		
13	Resident 1 to 4 hours (includes set-up and clean-up time)	\$125.00	\$200.00
14	Non Resident	\$175.00	\$200.00
15	Resident 4 to 6 hours (includes set-up and clean-up)	\$200.00	\$200.00
16	Non Resident	\$250.00	200.00
17	Public Event or Activity - hourly or daily rate as established	as set	as set
Exemptions from Fee: HHRS, HES, SHLL			

		<b>Fee</b>	<b>Damage Deposit</b>
<b>Athletic Field (Kavookjian Scheduled Use)</b>			
18	Adult Sports League - 1 x per week during established season	\$300.00	\$250.00
19	Single Game Use (permit)	\$25.00	\$50.00
Exemptions: Rec. Activities, HHRS, HES, SHLL, & Rec. Co-sponsored Events or directly affiliated Borough of Highlands Organizations.		N/A	N/A

**(Staff assignments will be made for all private rentals)**

Seconded by Ms. Kane and adopted on the following roll call vote:

**ROLL CALL:**

**AYES:** Mr. Connelly, Mr. O'Neil, Ms. Kane, Mr. Francy, Mayor Nolan

**NAYES:** None

**ABSENT:** None

**ABSTAIN:** None

**DATE:** June 15, 2011

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Carolyn Cummins, Borough Clerk

**Introduction:** May 18, 2011

**Publication:** May 27, 2011, Two River Times

**P.H./Adoption:** June 15, 2011

**Publication** June 24, 2011, Two River Times

I hereby certify this to be a true copy of Ordinance O-11-15 adopted by the Governing Body of the Borough of Highlands on June 15, 2011.

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Borough Clerk/Deputy Clerk