

Mr. Urbanski offered the following Resolution and moved its adoption:

**R-08-76**  
**RESOLUTION ADOPTING THE REVISED**  
**BOROUGH OF HIGHLANDS PERSONNEL POLICY MANUAL**

**WHEREAS**, the Borough of Highlands Personnel Policy Manual has been revised and updated by the Special Counsel and the Governing Body has reviewed the revisions and updates;

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Highlands, a Municipal Corporation of the State of New Jersey, as follows:

- a. The Borough of Highlands Personnel Policy Manual dated April 16, 2008 is hereby adopted by the Borough of Highlands as a guide and reference for all managers and employees of the Borough of Highlands.
- b. The Borough Administrator is hereby charged with promulgation and enforcement of the Personnel Policy Manual, and with recommending timely changes to this manual to the Mayor and Council.

Seconded by Mr. Burton and adopted on the following roll call vote:

**ROLL CALL:**

**AYES:** Mrs. Burton, Mr. Caizza, Mr. Urbanski, Mayor Little

**NAYES:** None

**ABSENT:** Mr. Nolan

**ABSTAIN:** None

**Date:** April 16, 2008

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NINA LIGHT FLANNERY  
Borough Clerk

I, \_\_\_\_\_, Clerk/Deputy Clerk, do hereby certify this to be a true copy of the Resolution adopted by the Governing Body of the Borough of Highlands on April 16, 2008