

Mr. Nolan offered the following Resolution and moved its adoption:

**R-08-147**  
**RESOLUTION APPOINTING PROVISIONAL**  
**FULL-TIME TAX CLERK**  
**DONNA CONRAD**

**WHEREAS, Marian Kuhlmeier** has submitted her resignation as Tax Clerk;  
and

**WHEREAS,** advertisement was made and interviews conducted by the Borough Administrator and presented to the Governing Body for their review; and

**WHEREAS,** Bruce Hilling, Borough Administrator has recommended the appointment of Donna Conrad as Tax Collection Clerk (full-time) provisional; and

**WHEREAS,** the Governing Body of the Borough of Highlands agrees with that recommendation;

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Highlands that Donna Conrad be and hereby is appointed Tax Collection Clerk (full-time) provisional effective July 16, 2008; and

**BE IT FURTHER RESOLVED** that compensation for said position be set at \$25,500 per year with full benefits according to Borough Policy;

**BE IT FURTHER RESOLVED** that Donna Conrad has requested to waive medical benefits which she would be entitled to receive in six months from appointment date. Therefore Donna Conrad will receive compensation for an annual amount of \$5,500 in lieu of medical benefits to be paid in addition to her annual salary of \$25,500 effective six month after date of appointment.

Seconded by Mrs. Burton and adopted on the following roll call vote:

**ROLL CALL:**

**AYES:** Mrs. Burton, Mr. Caizza, Mr. Urbanski, Mr. Nolan, Mayor Little

**NAYES:** None

**ABSENT:** None

**ABSTAIN:** None

**Date:** August 13, 2008

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NINA LIGHT FLANNERY  
Borough Clerk

I, \_\_\_\_\_, Clerk/Deputy Clerk, do hereby certify this to be a true copy of the Resolution adopted by the Governing Body of the Borough of Highlands on August 13, 2008.

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