



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 19-079

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES TO CME ASSOCIATES FOR PRELIMINARY ASSESSMENT SERVICES FOR SNUG HARBOR PARK IMPROVEMENTS

WHEREAS, by way of correspondence dated February 4, 2019, the Borough was notified that the Borough was awarded a grant for the Snug Harbor Park Improvements Project in the amount of \$125,000 through the Monmouth County Municipal Open Space Grant Program; and

WHEREAS, in accordance with the aforesaid correspondence, the Borough was notified that program guidelines require that a Preliminary Assessment and Site Inspection (PASI) be conducted before the County will execute a grant agreement; and

WHEREAS, in accordance with the aforesaid requirements, the Borough of Highlands has a need for professional Engineering Services associated with the Snug Harbor Park Improvements as part of a due diligence assessment of property conditions as set forth above, pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, in order to achieve the Borough's objectives, CME Associates has submitted a proposal to prepare the aforesaid Preliminary Assessment Report in accordance with the terms contained in their proposal dated February 6, 2019, for an amount not to exceed \$5,000.00; and

WHEREAS, such professional engineering services can only be provided by licensed professionals and the firm of CME Associates, 1460 Route 9 South, Howell, New Jersey 07731 is so recognized; and

WHEREAS, this contract is to be awarded for an amount not to exceed \$5,000.00 for Professional Engineering Services as stated in the CME Associates proposal dated February 6, 2019; and

WHEREAS, CME Associates has completed and submitted a Business Entity Disclosure Certification which certifies that CME Associates has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year and that the contract will prohibit CME Associates from making any reportable contributions through the term of the contract; and

WHEREAS, CME Associates has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c. 271; and

WHEREAS, a certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands.

I hereby certify funds are available as follows:
Account: Engineering 9-01-20-165-000-244



Patrick DeBlasio, Chief Financial Officer

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et. seq. requires that notice with respect to contracts for professional services awarded without competitive bidding must be publicly advertised.

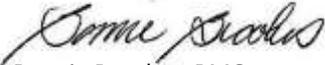
NOW THEREFORE, BE IT RESOLVED by the Council of the Borough Highlands as follows:

1. CME Associates is hereby retained to provide professional engineering services as described above and in their proposal dated February 6, 2019 for an amount not to exceed \$5,000.00.
2. The contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a) because it is for services performed by persons authorized by law to practice a recognized profession. The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve Resolution 19-079:

	INTROUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRASWELL			X			
BROULLON			X			
MAZZOLA			X			
RYAN		X	X			
O'NEIL	X		X			

I, Bonnie Brookes, Municipal Clerk of the Borough of Highlands, in the County of Monmouth, State of New Jersey, hereby certify this to be a true copy of the action of the Governing Body, at its Council Meeting, held February 20, 2019. WITNESS my hand this 26th day of February 2019.



Bonnie Brookes, RMC
Municipal Clerk