



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 18-241

RESOLUTION AUTHORIZING SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF HIGHLANDS AND THE TOWNSHIP OF MIDDLETOWN FOR BUILDING DEPARTMENT SERVICES

WHEREAS, in accordance with Resolution 18-213, duly adopted on October 3, 2018, the Borough Administrator was authorized to submit a Layoff Plan to the Civil Service Commission with respect to the Building Department; and

WHEREAS, by way of correspondence, dated November 9, 2018, the Civil Service Commission approved the aforesaid Layoff Plan; and

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq., allows a local unit to enter into an agreement with any other local unit or units to provide or receive any service that each local unit participating in this agreement is empowered to provide or receive within its own jurisdiction, including services incidental to primary purposes of any of the participating local units; and

WHEREAS, the Borough of Highlands and the Township of Middletown wish to encourage inter-municipal cooperation; and

WHEREAS, the Township of Middletown has the staffing and personnel to provide Building Department Services to the Borough of Highlands for a five (5) year period, consisting of a four (4) year term commencing January 1, 2019 with a one (1) year renewal option; and

WHEREAS, in accordance with the terms of the Shared Services Agreement, Middletown will be providing the following building department services to the Highlands: (a) Construction official; (b) Building subcode official; (c) Fire subcode Official; (d) Electrical subcode official; (e) Plumbing subcode official; (f) Zoning Officer; (g) Floodplain Manager; (h) Inspectors for each subcode and certificates of occupancy; and (i) Related clerical and technical support staff; and

WHEREAS, in accordance with the terms of the Shared Services Agreement, Highlands will provide part-time Code Enforcement services for the Leonardo and Monmouth Hills sections of Middletown; and

WHEREAS, the Borough of Highlands and the Township of Middletown have reached agreement wherein the fee for such services to be provided by Middletown shall be \$192,500 per year, to be billed and paid on a quarterly basis in increments of \$48,125 per quarter, wherein should the one (1) year renewal option be exercised, the rate shall increase three percent (3%) for the renewal year.

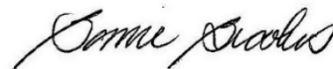
NOW THEREFORE BE IT RESOLVED. by the governing body of the Borough of Highlands, that the Mayor be and is hereby authorized to execute a Shared Services Agreement with the Township of Middletown for Building Department Services for a five (5) year period commencing January 1, 2019, consisting of a four (4) year term with a one (1) year renewal option, as annexed hereto as Exhibit 'A' or in substantially similar form to that which is annexed hereto.

BE IT FURTHER RESOLVED, that certified copies of this Resolution be forwarded to the Chief Financial Officer, the Borough of Highlands Administrator and the Township of Middletown Administrator.

Motion to Approve Resolution 18-241:

	INTROUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRASWELL		X	X			
BROULLON			X			
D'ARRIGO				X		
RYAN			X			
O'NEIL	X		X			

I, Bonnie Brookes, Municipal Clerk of the Borough of Highlands, in the County of Monmouth, State of New Jersey, hereby certify this to be a true copy of the action of the Governing Body, at its Council Meeting, held December 5th 2018. WITNESS my hand this 6th day of December 2018.



Bonnie Brookes, RMC
Municipal Clerk