



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 18-235

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES TO CME ASSOCIATES FOR CDBG IMPROVEMENTS TO SHORE DRIVE, 2ND STREET & CEDAR STREET

WHEREAS, the Borough of Highlands has a need for professional Engineering Services associated with the CDBG Improvements to Shore Drive, 2nd Street & Cedar Street, pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, CME Associates has developed and submitted an application on behalf of the Borough to Monmouth County for CDBG funding to assist in upgrading curb ramps and pavement surface on these roads; and

WHEREAS, Monmouth County has awarded the Borough funding in the amount of \$130,926.00 in order to complete this work; and

WHEREAS, CME has presented a fee estimate for the professional land surveying and engineering services associated with the CDBG improvements to Shore Drive, 2nd Street & Cedar Street; and

WHEREAS, the work CME Associates will perform will consist of the preparation of construction plans, quantities, and a cost estimate, all of which services are set forth in a letter dated October 26, 2018 from CME Associates consisting of their proposal; and

WHEREAS, CME Associates will perform the aforesaid scope of work associated with this project for a fee not to exceed \$17,200.00 consisting of the following:

A. Design Phase Services	-	\$11,600.00
B. Preparation of Bid Documents	-	\$ 2,400.00
C. Bid Phase Services	-	\$ 3,200.00

Total Estimated Fee for Services: \$17,200.00

WHEREAS, such professional engineering services can only be provided by licensed professionals and the firm of CME Associates, 1460 Route 9 South, Howell, New Jersey 07731 is so recognized; and

WHEREAS, this contract is to be awarded for an amount not to exceed \$17,200.00 for Professional Engineering Services as stated in the CME Associates proposal dated October 26, 2018; and

WHEREAS, CME Associates has completed and submitted a Business Entity Disclosure Certification which certifies that CME Associates has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year and that the contract will prohibit CME Associates from making any reportable contributions through the term of the contract; and

WHEREAS, CME Associates has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c. 271; and

WHEREAS, a certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands.

I hereby certify funds are available as follows:



Patrick DeBlasio, Chief Financial Officer

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et. seq. requires that notice with respect to contracts for professional services awarded without competitive bidding must be publicly advertised.

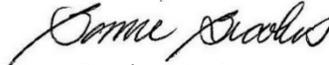
NOW THEREFORE, BE IT RESOLVED by the Council of the Borough Highlands as follows:

1. CME Associates is hereby retained to provide professional engineering services as described above and in their proposal dated October 26, 2018 for an amount not to exceed \$17,200.00.
2. The contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a) because it is for services performed by persons authorized by law to practice a recognized profession. The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve Resolution 18-235:

	INTROUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRASWELL			X			
BROULLON		X	X			
D'ARRIGO			X			
RYAN			X			
O'NEIL	X		X			

I, Bonnie Brookes, Municipal Clerk of the Borough of Highlands, in the County of Monmouth, State of New Jersey, hereby certify this to be a true copy of the action of the Governing Body, at its Council Meeting, held December 5th 2018. WITNESS my hand this 6th day of December 2018.



Bonnie Brookes, RMC
Municipal Clerk