



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 18-213

RESOLUTION AUTHORIZING SUBMISSION OF LAYOFF PLAN TO THE CIVIL SERVICE COMMISSION

WHEREAS as a result of staffing report from the Office of Regulatory Affairs in the New Jersey Division of Consumer Affairs (“DCA”), it is recommended that the Borough increase the number of hours needed for the Construction Official, Building Sub Code Official, Electrical Sub Code Official and for the Office Staff; and

WHEREAS, after considering the cost to the Borough to continue and to expand the operation of its Building Department, as recommended, the Borough reached out to neighboring municipalities to gauge interest in a shared service arrangement; and

WHEREAS, the Borough has concluded that it can more inexpensively and more effectively provide Building Department services to its residents by engaging in a shared services arrangement with the Township of Middletown rather than by continuing its Building Department on a part-time basis; and

WHEREAS, the proposed agreement with Middletown would result in an increase in hours of operation for the public, as recommended by the DCA, while reducing the costs of operating the Building Department; and

WHEREAS, the proposed shared services agreement with Middletown, will result in the reduction of a number of part-time positions in the Borough’s Building Department; and

WHEREAS the Town has prepared a Civil Service layoff plan that, if approved in the same or substantially similar format submitted to the Civil Service Commission, would result in cost savings and improved service for Borough residents;

NOW THEREFORE BE IT RESOLVED that the Administrator of the Borough of Highlands be and is hereby authorized to submit to the Civil Service Commission a plan and to enact it in the same or substantially similar form should it be approved by the Civil Service Commission; and

BE IT FURTHER RESOLVED that the Administrator is herewith authorized to implement the terms of the Civil Service layoff plan as is necessary and consistent therewith.

Motion to Approve Resolution 18-213:

	INTROUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRASWELL		X	X			
BROULLON			X			
D'ARRIGO				X		
RYAN			X			
O'NEIL	X		X			

I, Bonnie Brookes, Municipal Clerk of the Borough of Highlands, in the County of Monmouth, State of New Jersey, hereby certify this to be a true copy of the action of the Governing Body, at its Council Meeting, held October 3rd 2018. WITNESS my hand this 4th day of October 2018.



Bonnie Brookes, RMC
Municipal Clerk