



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 18-209

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES TO SETTEMBRINO ARCHITECTS FOR A/E SERVICES FOR THE NEW MUNICIPAL BUILDING

WHEREAS, the Borough of Highlands has a need for professional services associated with the new Municipal Building project, pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, in order to achieve the Borough's objectives, Settembrino Architects will provide architectural and environmental services, as reflected in its proposal dated February 2, 2018, revised September 10, 2018; and

WHEREAS, the services will include all civil and environmental work, geotechnical, architectural, interior design, structural, mechanical, electrical, plumbing, fire protection, IT (limited to power and pathways only), cost-estimating and two (2) renderings; and

WHEREAS, Settembrino Architects will perform the scope of work associated with this project for a fee of \$611,320.00 plus reimbursable expenses, as reflected in the aforesaid proposal as follows:

- A. Prepare concept and schematic design for review with Administrator and Mayor/Council.
- B. Submit and attend one (1) Planning Board meeting.
- C. Prepare complete construction documents and technical specifications for public bidding in accordance with the Local Public Contracts Law.
- D. Provide add/deduct alternate and allowance schedules for inclusion in the construction documents.
- E. Prepare a line item, construction cost estimate at Schematic Design and 60% design completion.
- F. Provide complete construction administration including, but not limited to, Bid Review and Recommendation in accordance with the Local Public Contracts Law, Shop Drawings and Application for Payment review and on-site, bi-weekly project construction review. Project punch list and closeout as well.

Fee for above referenced professional services: \$465,000.00

Civil and Environmental Fees:

- Topographic/Utility Survey - \$18,000.00
- Schematic Design (SD) - \$12,600.00
- Design Development - \$36,480.00
- Regulatory Applications - \$17,400.00
- Traffic Engineering Services - \$22,000.00
- Construction Documents - \$12,000.00
- Construction Administration - \$18,600.00
- Environmental Services - \$9,240.00

Fee for Civil and Environmental Fees: \$146,320.00

Total fees for professional services plus all civil and environmental fees: \$611,320.00

WHEREAS, such professional services can only be provided by licensed professionals and the firm of Settembrino Architects, 25 Bridge Avenue, Suite 201, Red Bank, New Jersey 07701 is so recognized; and

WHEREAS, the Chief Financial officer has determined and certified in writing that the value of the contract will exceed \$17,500.00; and

WHEREAS, this contract is to be awarded for an amount of \$611,320.00 plus reimbursable expenses for Professional Services as stated in the aforesaid proposal dated September 10, 2018; and

WHEREAS, Settembrino Architects has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year and that the contract will prohibit Settembrino Architects from making any reportable contributions through the term of the contract; and

WHEREAS, Settembrino Architects has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c. 271; and

WHEREAS, a certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands.

I hereby certify funds are available as follows:



Patrick DeBlasio, Chief Financial Officer

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et. seq. requires that notice with respect to contracts for professional services awarded without competitive bidding must be publicly advertised.

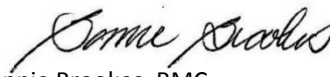
NOW THEREFORE BE IT RESOLVED by the Council of the Borough Highlands as follows:

1. Settembrino Architects is hereby retained to provide professional architectural services as described in their proposal dated September 10, 2018, for an amount not to exceed \$611,320.00 plus reimbursable expenses.
2. The contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a) because it is for services performed by persons authorized by law to practice a recognized profession. The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve Resolution 18-209

	INTROUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRASWELL			X			
BROULLON			X			
D'ARRIGO			X			
RYAN		X	X			
O'NEIL	X		X			

I, Bonnie Brookes, Municipal Clerk of the Borough of Highlands, in the County of Monmouth, State of New Jersey, hereby certify this to be a true copy of the action of the Governing Body, at its Council Meeting, held October 3rd 2018. WITNESS my hand this 4th day of October 2018.



Bonnie Brookes, RMC
Municipal Clerk