



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 18-136

RESOLUTION CONCERNING COBRA ADMINISTRATION

WHEREAS, the Borough is in need of COBRA Administration services.

WHEREAS, said COBRA Administration services are exempt from the formal bidding requirements of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, Ameriflex has set forth its proposed services in its written proposal dated May 7, 2018, a copy of which is available at the office of the Borough Clerk; and

WHEREAS, the Borough has determined to retain Ameriflex for the proposed services set forth in its proposal; and

WHEREAS, the proposed amount of the contract with Ameriflex is a \$0.50 per insured employee, per-month fee, or a minimum monthly fee of \$50.00; and

WHEREAS, Ameriflex has completed and submitted a Business Entity Disclosure Certification which certifies that Ameriflex has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year and that the contract will prohibit Ameriflex from making any reportable contributions through the term of the contract; and

WHEREAS, Ameriflex has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c 271; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands:

I hereby certify that funds are available as follows:



Patrick DeBlasio, Chief Financial Officer

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq. requires that notice with respect to contracts awarded without competitive bids must be publicly advertised.

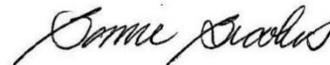
NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highlands as follows:

1. Ameriflex is hereby retained to provide COBRA Administration services as described above and in their proposal dated May 7, 2018 for \$0.50 per insured employee, per-month fee, or a minimum monthly fee of \$50.00.
2. Ameriflex is hereby designated as the Borough's Cobra Administrator.
3. The contract is awarded without competitive bidding as the subject matter consists of "Insurance" including "consultant services" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(m). The Mayor and Borough Clerk are hereby authorized to sign said contract.
4. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
5. All appropriate Highlands Borough staff are authorized to take such action and affect such documentation as necessary to implement these changes.
6. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Approve R-18-136:

	INTROUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRASWELL			X			
BROULLON		X	X			
D'ARRIGO			X			
RYAN	X		X			
O'NEIL						X

I, Bonnie Brookes, Municipal Clerk of the Borough of Highlands, in the County of Monmouth, State of New Jersey, hereby certify this to be a true copy of the action of the Governing Body, at its Council Meeting, held June 6th 2018. WITNESS my hand this 7th day of June 2018.



Bonnie Brookes, RMC
Municipal Clerk