



BOROUGH OF HIGHLANDS  
 COUNTY OF MONMOUTH

# RESOLUTION 18-030

## RESOLUTION DESIGNATING A PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.)

**WHEREAS**, in accordance with N.J.A.C. 17:27-3.2 et. seq., each public agency shall annually designate an officer or employee to serve as its Public Agency Compliance Officer (P.A.C.O); and

**WHEREAS**, the individual designated as the Public Agency Compliance Officer will be the point of contact for all matters concerning implementation and administration of the legal requirements of the Equal Employment Opportunity Monitoring Program; and

**WHEREAS**, the Public Agency Compliance Officer is also responsible for administering contracting procedures pertaining to equal employment regarding both the public agency and its service providers; and

**WHEREAS**, in accordance with N.J.A.C. 17:27-3.3, each public agency shall notify the State of New Jersey, Department of the Treasury, Division of Purchase & Property, Contract Compliance Audit Unit, EEO Monitoring Program of its designation by January 10<sup>th</sup> of each year; and

**WHEREAS**, the Borough wishes to designate Bonnie Brookes, Borough Clerk, to serve as its Public Agency Compliance Officer for the calendar year 2018; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of Highlands that Bonnie Brookes is hereby designated to serve as its Public Agency Compliance Officer for the calendar year 2018.

Motion to **Approve** R-18-030:

	INTROUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRASWELL			X			
BROULLON		X	X			
D'ARRIGO			X			
RYAN			X			
O'NEIL	X		X			

I, Bonnie Brookes, Municipal Clerk of the Borough of Highlands, in the County of Monmouth, State of New Jersey, hereby certify this to be a true copy of the action of the Governing Body, at its Council Meeting, held January 1, 2018. WITNESS my hand this 2<sup>nd</sup> day of January 2018.

Bonnie Brookes, RMC  
 Municipal Clerk