



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

## RESOLUTION 17-185

### RESOLUTION REMOVING TEMPORARY ADMINISTRATIVE SECRETARY

WHEREAS, by way of Resolution R-16-76 there existed a need to, among other things, assist the Acting Municipal Clerk; and

WHEREAS, by way of Resolution R-16-76; the Borough hired Shelly Brown to provide such services on a temporary basis; and

WHEREAS, for reasons of economy and efficiency there no longer exists a need for such assistance to be provided on a temporary basis for the position of Temporary Administrative Secretary; and

WHEREAS, the Borough provided the requisite Notice to the Temporary Administrative Secretary, that the terms and conditions of her temporary employment would be discussed at the regularly scheduled meeting of the governing body on November 1<sup>st</sup>.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Highlands, that for reasons, including but not limited to, economy and efficiency, that it has determined that such temporary services will no longer be required, and as a result of the same, that Shelly Brown be and is hereby removed from the temporary position of Temporary Administrative Secretary effective immediately.

	INTROUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BROULLON		X	X			
CARD			X			
D'ARRIGO			X			
KANE-WELLS			X			
O'NEIL	X		X			

I, Bonnie Brookes, Deputy Municipal Clerk of the Borough of Highlands, in the County of Monmouth, State of New Jersey, hereby certify this to be a true copy of the action of the Governing Body, at its Council Meeting, held November 1, 2017. WITNESS my hand this 1st day of November 2017.

Bonnie Brookes, RMC  
Deputy Municipal Clerk