



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 17-065

RESOLUTION RENEWING SHARED SERVICES AGREEMENT WITH THE BOROUGH OF ATLANTIC HIGHLANDS TO PROVIDE THE SERVICES OF THE ACTING MUNICIPAL CLERK/REGISTRAR AND ACTING DEPUTY REGISTRAR AND EXTENDING THE TERMS OF THE SAID AGREEMENT FOR A PERIOD OF NINETY (90) DAYS

WHEREAS, by way of Resolution R-16-149, Dwayne M. Harris, RMC, CMR, RPPO and QPA was appointed to serve in the position of acting Municipal Borough Clerk in accordance with the terms of a Shared Services Agreement which has a right to renew; and

WHEREAS, by way of Resolution R-16-149, Elizabeth Merkel was appointed to serve in the position of acting Deputy Registrar in accordance with the terms of a Shared Services Agreement which has a right to renew; and

WHEREAS, the aforesaid appointments were made due to medical disabilities of the Borough Clerk and Deputy Borough Clerk and Registrar, wherein the said individuals were out with medical disabilities for an indeterminate amount of time; and

WHEREAS, the Borough Clerk remains out with a medical disability for an indeterminate amount of time; and

WHEREAS, the Deputy Borough Clerk and Registrar also remains out with a medical disability for an indeterminate amount of time; and

WHEREAS, in accordance with Resolution R-16-149, the Borough executed a Shared Services Agreement with the Borough of Atlantic Highlands to provide the services of Acting Municipal Clerk/Registrar and Acting Deputy Registrar in accordance with the applicable statutes of the State of New Jersey; and

WHEREAS, in accordance with the terms of the aforesaid Shared Services Agreement and as set forth in Resolution R-16-149, the aforementioned appointments to Acting Municipal Borough Clerk and Acting Deputy Registrar were effective through December 31, 2016 with the right to renew the said Shared Services Agreement upon the terms and conditions set forth therein; and

WHEREAS, by way of Resolution R-16-231, the appointment of Dwayne M. Harris, RMC, CMR, RPPO and QPA to serve in the position of Acting Municipal Borough Clerk was extended for a period of ninety (90) days through March 31, 2017, in accordance with the terms of the aforesaid Shared Services Agreement which contains the right to renew; and

WHEREAS, by way of Resolution R-16-231, the appointment of Elizabeth Merkel to serve as Acting Deputy Registrar, was extended for a period of ninety (90) days, through March 31, 2017, in accordance with the terms of the aforesaid Shared Services Agreement which contains the right to renew; and

WHEREAS, the Borough of Highlands has notified the Borough of Atlantic Highlands of its intention to renew the Shared Services Agreement and extend the same for a period of ninety (90) days, through June 30, 2017.

NOW, THEREFORE, BE IT RESOLVED by the Mayor & Council of the Borough of Highlands that the appointment of Dwayne M. Harris, RMC, CMR, RPPO and QPA to serve in the position of Acting Municipal Borough Clerk is hereby extended for a period of ninety (90) days, through June 30, 2017, and the appointment of Elizabeth Merkel to serve as Acting Deputy Registrar, is hereby extended for a period of ninety (90) days, through June 30, 2017, in accordance with the terms of the aforesaid Shared Services Agreement which has a right to renew.

BE IT FURTHER RESOLVED, that certified copies of this Resolution shall be forwarded to the Chief Financial Officer and the Borough of Highlands Administrator as well as the Borough of Atlantic Highlands Administrator and Municipal Clerk for the Borough of Atlantic Highlands.

Motion: Approve Resolution [Consent Agenda], **Moved** by Councilmember Card, Seconded by Councilmember Wells.

Vote: Motion carried by roll call vote (**summary:** Yes = 5).

Yes: Councilmembers: Broullon, Card, D'Arrigo, Wells, Mayor O'Neil

No: None

Absent: None

I, Dwayne M, Harris, Acting Municipal Clerk of the Borough of Highlands, in the County of Monmouth, State of New Jersey, hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting, held March 01, 2017. WITNESS my hand this 8th day of March 2017.



Dwayne M. Harris, RMC
Acting Municipal Clerk