

**Mayor & Borough Council Meeting Minutes**  
Community Center, 22 Snug Harbor Avenue, Highlands  
Wednesday, December 5, 2018 at 6:30pm

As per requirement of Public Law 1975, Chapter 231, notice is hereby given that this is a Regular Meeting of the Borough of Highlands Mayor and Council and all requirement have been met. Notice has been transmitted to the Asbury Park Press and the Two River Times. Notice has been posted on the public bulletin board. Formal Action will be taken.

Call to Order  
Meeting Statement  
Roll Call

**WORKSHOP: 6:30PM**

Parking when Flooding is Expected  
Fee Schedule

**EXECUTIVE SESSION: 7:00PM**

Attorney-Client Privilege:      Form Based Code  
  Captain's Cove  
  Feasibility Study  
  COAH  
  HBP  
Litigation:                              Good Neighbors, LLC.  
  Hilltop at Linden  
  278 Bayside Drive

**REGULAR MEETING: 8:00PM**

Call to Order  
Pledge of Allegiance  
Roll Call

**Approval of Minutes**

June 11<sup>th</sup> 2018  
November 7<sup>th</sup> 2018

**Public Hearing & Resolution**

R-18-181      Regarding the 2018 Mercantile License for Captain's Cove

**Consent Agenda**

R-18-233      Approve Payment of the Bills  
R-18-234      Renewal of Liquor License for the 2018/2019 Term  
R-18-235      Authorize Award of Non-Fair & Open Contract for Professional Services to CME for CDBG  
                            Improvements to Shore Drive, 2<sup>nd</sup> Street & Cedar Street  
R-18-236      Authorize Refund of Tax Overpayment  
R-18-237      Provide for the Transfer of Surplus Funds  
R-18-238      Property Tax Cancellation & Refund

**Resolutions**

R-18-239      Setting Forth Reasons for Adopting O-18-21 Notwithstanding the LUB Report  
R-18-240      Setting Forth Reasons for Adopting O-18-22 in Light of LUB Report  
R-18-241      Authorize Shared Service Agreement with Middletown for Building Department  
                            Services  
R-18-242      Award of a Fair & Open Contract for Professional Reassessment Services  
R-18-243      Authorize Execution of Memorandum of Agreement with CWA Local 1032

**Ordinance: Introduction & First Reading**

O-18-24      Amend Chapter 10 of Borough Ordinances that Established Fees for the Department of  
                            Buildings & Housing  
O-18-25      Amend Chapter 17 Which Established a Business Improvement District  
O-18-26      Adopt Redevelopment Plan for Captain's Cove Marina, B84 L2.01  
O-18-27      Adopt Redevelopment Plan for Shadowlawn Mobile Home Park, B105.107 L1.1

**Ordinance: Second Reading, Public Hearing & Possible Adoption**

O-18-21      Amend Chapter 21 of Borough Code Concerning Expiration of Variances  
O-18-22      Amend Chapter 21 of Borough Code Concerning an Updated Zoning Map

**Mayor & Borough Council Meeting Minutes**  
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O-18-23      Bond Ordinance Providing for the Replacement of Storm Water & Sanitary Sewer Mains, appropriating \$5,050,000 & Authorizing the Issuance of \$5,050,000 of Bonds & Notes

**Other Business**

Administrator's Project Update

Fire Chief's Report

Police Chief's Report

**Public Comments:**

**Adjourn**

**Mayor & Borough Council Meeting Minutes**  
Community Center, 22 Snug Harbor Avenue, Highlands  
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**REGULAR MEETING:**

The Meeting was called to order at 6:30pm.

As per requirement of Public Law 1975, Chapter 231, notice is hereby given that this is a Regular Meeting of the Borough of Highlands Mayor and Council and all requirements have been met. Notice has been transmitted to the Asbury Park Press and the Two River Times. Notice has been posted on the public bulletin board. Formal Action will be taken. Time may be allotted for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. Individuals wishing to address the Council shall be recognized by the presiding officer and shall give their name, address and the group, if any that they represent. Although the Council encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. The Council will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee.

**ROLL CALL:**

|                                     |   |
|-------------------------------------|---|
| <u>  X  </u> Councilmember Braswell | <u>  X  </u> Bonnie Brookes, Clerk              |
| <u>  X  </u> Councilmember Broullon | <u>  X  </u> Brian Chabarek, Borough Attorney   |
| <u> X** </u> Councilmember D'Arrigo | <u>  X  </u> * Kim Gonzales, Borough Administer |
| <u>  X  </u> Councilmember Ryan     | <u>  X  </u> Rosa Pace, Deputy Clerk            |
| <u>  X  </u> Mayor O'Neil           |   |

\*Kim Gonzales, Borough Administrator entered the meeting at 6:36pm.

\*\*Councilmember D'Arrigo entered the meeting at 6:38pm.

**Workshop**

**Parking when Flooding is expected**

Council discussed where residents can park when flooding is expected. Councilmember Braswell noted he was in favor of stripping a spot to be available for egress across from entrance in the Borough parking lot between Shore Drive and Bay Avenue. Councilmember Ryan suggested allowing residents to park at the lot they had acquired on Route 36. Mayor O'Neil explained why an exit was not placed on Shore Drive and suggested putting a curb cut on Central. Council discussed options to help this situation. Councilmember Braswell stated that he would be okay with Central Avenue if it is closer to the high side. He asked Kim Skorka, a resident who lives near the lot on Shore Drive, if she would like to speak regarding this.

**Name:** Kim Skorka

**Address:** Shore Drive

Stated she never noticed an issue with Seastreak traffic cutting through the lot. Councilmember Braswell suggested suspending permit parking on Shore Drive during flooding and Ms. Skorka stated that she would support that idea but would still like to see those spots constantly open in the lot to allow for egress. Councilmember Broullon stated this needs to be discussed with the Police Chief. Mayor O'Neil recommended to strip one spot and cut the curb which Council agreed with.

**Fee Schedule**

Ms. Gonzales stated that the fee schedule needs to be updated and provided Council with other municipalities' fees. She asked the Council to review for future discussion. Ms. Gonzales also proposed adding an alcohol fee for the Community Center, in addition to, charging the fee for the facility use to a per use and charging weekly for the Summer Recreation Camp.

Ms. Gonzales advised the Council there was an issue with keys at the Community Center.

**Executive Session:**

|                            |   |
|----------------------------|---|
| Attorney-Client Privilege: | Form Based Code<br>Captain's Cove<br>Feasibility Study<br>COAH<br>HBP |
| Litigation:                | Good Neighbors, LLC.<br>Hilltop at Linden<br>278 Bayside Drive        |

**Mayor & Borough Council Meeting Minutes**  
 Community Center, 22 Snug Harbor Avenue, Highlands  
 Wednesday, December 5, 2018 at 6:30pm

**Motion** to Approve Resolution to Enter into Executive Session:

|          | INTROUCED | SECONDED | AYE | NAY | ABSTAIN | ABSENT |
|----------|-----------|----------|-----|-----|---------|--------|
| BRASWELL |           |          | X   |     |         |        |
| BROULLON |           | X        | X   |     |         |        |
| D'ARRIGO |           |          | X   |     |         |        |
| RYAN     |           |          | X   |     |         |        |
| O'NEIL   | X         |          | X   |     |         |        |

The Resolution to enter executive session was properly approved.

Council entered Executive Session at 7:03pm.

Council exited Executive Session at 8:34pm.

**Regular Meeting**

Council Returned to Public Session at 8:36 pm.

As per requirement of Public Law 1975, Chapter 231, notice is hereby given that this is a Regular Meeting of the Borough of Highlands Mayor and Council and all requirement have been met. Notice has been transmitted to the Asbury Park Press and the Two River Times. Notice has been posted on the public bulletin board. Formal Action will be taken. Time may be allotted for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. Individuals wishing to address the Council shall be recognized by the presiding officer and shall give their name, address and the group, if any that they represent. Although the Council encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. The Council will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee.

**Pledge of Allegiance**

Lead by Mayor O'Neil.

**Moment of Silence**

Mayor O'Neil requested a moment of silence in honor of Former President George Bush's passing.

**Roll Call**

- X   Councilmember Braswell
- X   Councilmember Broullon
- X   Councilmember D'Arrigo
- X   Councilmember Ryan
- X   Mayor O'Neil

**Also Present:**

- X   Bonnie Brookes, Clerk
- X   Brian Chabarek, Borough Attorney
- X   Patrick DeBlasio, CFO
- X   Kim Gonzales, Borough Administrator
- X   Ed Herrman, T&M Associates
- X   Rosa Pace, Deputy Clerk

**Approval of Minutes**

**June 11<sup>th</sup> 2018**

**Motion** to approve the June 11<sup>th</sup> 2018 Council Minutes:

|          | INTROUCED | SECONDED | AYE | NAY | ABSTAIN | ABSENT |
|----------|-----------|----------|-----|-----|---------|--------|
| BRASWELL |           |          | X   |     |         |        |
| BROULLON | X         |          | X   |     |         |        |
| D'ARRIGO |           |          | X   |     |         |        |
| RYAN     |           |          | X   |     |         |        |
| O'NEIL   |           | X        |     |     | X       |        |

The June 11<sup>th</sup>, 2018 Minutes have been properly approved.

**Mayor & Borough Council Meeting Minutes**  
 Community Center, 22 Snug Harbor Avenue, Highlands  
 Wednesday, December 5, 2018 at 6:30pm

**November 7<sup>th</sup> 2018**

**Motion** to approve the November 7<sup>th</sup> 2018 Council Minutes:

|          | INTROUCED | SECONDED | AYE | NAY | ABSTAIN | ABSENT |
|----------|-----------|----------|-----|-----|---------|--------|
| BRASWELL |           | X        | X   |     |         |        |
| BROULLON | X         |          | X   |     |         |        |
| D'ARRIGO |           |          | X   |     |         |        |
| RYAN     |           |          | X   |     |         |        |
| O'NEIL   |           |          | X   |     |         |        |

The November 7<sup>th</sup>, 2018 Minutes have been properly approved.

**Public Hearing & Resolution**

**R-18-181 Regarding the 2018 Mercantile License for Captain's Cove**

Mr. Chabarek, explained the history of this resolution and the issues involving Captain's Cove. He noted that owner Fred Rosiak was given until November 30<sup>th</sup>, 2018 to correct the issues with his property. Mr. Chabarek listed the evidence: BH6 – Notice of the Hearing, BH7 – Return Receipt for Notice, and BH8 the Engineer's Report.

Mr. Chabarek swore in Ed Herrman to testify. Mr. Chabarek questioned Mr. Herrman on the Engineer's Report and asked him to explain the findings. Mr. Hermann noted that the property was inspected in August, October when improvements had been made to the property, and the previous day when it was noticeable no work had been completed in some time. Mr. Herrman also note that inappropriate material including clay was used in the repairs that were completed and toe failure was still a problem.

Mr. Chabarek swore in Fred Rosiak. Mr. Rosiak explained the delays in getting the bulk head finished including emptying a building so work could be completed under it. Mr. Herrman stated that the building was not one of the areas they are currently discussing which had failed. Mr. Rosiak stated he was aware that the area in discussion needed to be fixed and noted the hardships of the marina. Mayor O'Neill explained with regret why the Council had to pass this resolution. Mr. Rosiak asked what would happen to the clambers who keep their boats there. Mr. Chabarek stated that Mr. Rosiak would have to stop operations or face fines. Mr. Rosiak thanked that Mayor and Council for fairness. Council noted that he could reapply for a Mercantile License upon completion of the repairs.

**Motion** to approve Resolution 18-181:

|          | INTROUCED | SECONDED | AYE | NAY | ABSTAIN | ABSENT |
|----------|-----------|----------|-----|-----|---------|--------|
| BRASWELL |           |          | X   |     |         |        |
| BROULLON |           |          | X   |     |         |        |
| D'ARRIGO |           | X        | X   |     |         |        |
| RYAN     | X         |          | X   |     |         |        |
| O'NEIL   |           |          | X   |     |         |        |

Resolution 18-181 was properly approved.

**Consent Agenda**

- R-18-233 Approve Payment of the Bills
- R-18-234 Renewal of Liquor License for the 2018/2019 Term
- R-18-235 Authorize Award of Non-Fair & Open Contract for Professional Services to CME for CDBG Improvements to Shore Drive, 2<sup>nd</sup> Street & Cedar Street
- R-18-236 Authorize Refund of Tax Overpayment
- R-18-237 Provide for the Transfer of Surplus Funds
- R-18-238 Property Tax Cancellation & Refund

**Mayor & Borough Council Meeting Minutes**  
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**Motion** to Approve the Consent Agenda:

|          | INTROUCED | SECONDED | AYE | NAY | ABSTAIN | ABSENT |
|----------|-----------|----------|-----|-----|---------|--------|
| BRASWELL |           |          | X   |     |         |        |
| BROULLON |           | X        | X   |     |         |        |
| D'ARRIGO |           |          | X   |     |         |        |
| RYAN     |           |          | X   |     |         |        |
| O'NEIL   | X         |          | X   |     |         |        |

The Resolution to approve the consent agenda was properly approved.

**Resolutions**

**R-18-239 Setting Forth Reasons for Adopting O-18-21 Notwithstanding the LUB Report**

**Motion** to Approve Resolution 18-239:

|          | INTROUCED | SECONDED | AYE | NAY | ABSTAIN | ABSENT |
|----------|-----------|----------|-----|-----|---------|--------|
| BRASWELL |           |          | X   |     |         |        |
| BROULLON | X         |          | X   |     |         |        |
| D'ARRIGO |           |          | X   |     |         |        |
| RYAN     |           | X        | X   |     |         |        |
| O'NEIL   |           |          | X   |     |         |        |

Resolution 18-239 was properly approved.

**R-18-240 Setting Forth Reasons for Adopting O-18-22 in Light of LUB Report**

**Motion** to Approve Resolution 18-240:

|          | INTROUCED | SECONDED | AYE | NAY | ABSTAIN | ABSENT |
|----------|-----------|----------|-----|-----|---------|--------|
| BRASWELL |           | X        | X   |     |         |        |
| BROULLON |           |          | X   |     |         |        |
| D'ARRIGO |           |          | X   |     |         |        |
| RYAN     |           |          | X   |     |         |        |
| O'NEIL   | X         |          | X   |     |         |        |

Resolution 18-240 was properly approved.

**R-18-241 Authorize Shared Service Agreement with Middletown for Building Department Services**

Mayor O'Neil opened to the public to discuss Resolution 18-241.

**Name:** Carol Bucco

**Address:** Shore Drive

Inquired about fees, if they would be consistent with Highlands', and who would receive them. She also inquired if they had enough staff to manage the Borough's needs. Mr. Brian Chabarek explained that Highlands would receive the fees and added that the resolution contains all the terms.

**Name:** Trisha Rivera

**Address:** Waterwitch Avenue

Stated that there were more fees listed which will cost our residents more. Mayor O'Neil explained that these changes would get us up to the standard rate. Ms. Gonzales stated that there will be a fee adjustment across the board and that some of the items did not require permits.

**Name:** Brian Cobb

**Address:** Recreation Place

Expressed concerns that this will cause inspections to be delayed and noted that Paul Vitale was excellent at his job.

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**Name:** Bill Iller

**Address:** Bay Avenue & Jackson Street

Expressed his support for the shared service.

The meeting was closed to the public.

**Motion to Approve Resolution 18-241:**

|          | INTROUCED | SECONDED | AYE | NAY | ABSTAIN | ABSENT |
|----------|-----------|----------|-----|-----|---------|--------|
| BRASWELL |           | X        | X   |     |         |        |
| BROULLON |           |          | X   |     |         |        |
| D'ARRIGO |           |          |     | X   |         |        |
| RYAN     |           |          | X   |     |         |        |
| O'NEIL   | X         |          | X   |     |         |        |

Resolution 18-241 was properly approved.

**R-18-242 Award of a Fair & Open Contract for Professional Reassessment Services**

**Motion to Approve Resolution 18-242:**

|          | INTROUCED | SECONDED | AYE | NAY | ABSTAIN | ABSENT |
|----------|-----------|----------|-----|-----|---------|--------|
| BRASWELL |           | X        | X   |     |         |        |
| BROULLON |           |          | X   |     |         |        |
| D'ARRIGO |           |          | X   |     |         |        |
| RYAN     |           |          | X   |     |         |        |
| O'NEIL   | X         |          | X   |     |         |        |

Resolution 18-242 was properly approved.

**R-18-243 Authorize Execution of Memorandum of Agreement with CWA Local 1032**

**Motion to Approve Resolution 18-243:**

|          | INTROUCED | SECONDED | AYE | NAY | ABSTAIN | ABSENT |
|----------|-----------|----------|-----|-----|---------|--------|
| BRASWELL | X         |          | X   |     |         |        |
| BROULLON |           |          | X   |     |         |        |
| D'ARRIGO |           |          | X   |     |         |        |
| RYAN     |           | X        | X   |     |         |        |
| O'NEIL   |           |          | X   |     |         |        |

Resolution 18-243 was properly approved.

**Ordinance: Introduction & First Reading**

**O-18-24 Amend Chapter 10 of Borough Ordinances that Established Fees for the Department of Buildings & Housing**

**Motion to Introduce Ordinance 18-24:**

|          | INTROUCED | SECONDED | AYE | NAY | ABSTAIN | ABSENT |
|----------|-----------|----------|-----|-----|---------|--------|
| BRASWELL |           |          | X   |     |         |        |
| BROULLON |           | X        | X   |     |         |        |
| D'ARRIGO |           |          |     |     | X       |        |
| RYAN     |           |          | X   |     |         |        |
| O'NEIL   | X         |          | X   |     |         |        |

Ordinance 18-24 was properly introduced.  
 The public hearing will be December 19<sup>th</sup> 2018.

**Mayor & Borough Council Meeting Minutes**  
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**O-18-25 Amend Chapter 17 Which Established a Business Improvement District**

**Motion** to Introduce Ordinance 18-25:

|          | INTROUCED | SECONDED | AYE | NAY | ABSTAIN | ABSENT |
|----------|-----------|----------|-----|-----|---------|--------|
| BRASWELL |           |          |     |     | X       |        |
| BROULLON |           |          | X   |     |         |        |
| D'ARRIGO |           |          |     | X   |         |        |
| RYAN     |           | X        | X   |     |         |        |
| O'NEIL   | X         |          | X   |     |         |        |

Ordinance 18-25 was properly introduced.  
 The public hearing will be December 19<sup>th</sup> 2018.

**O-18-26 Adopt Redevelopment Plan for Captain's Cove Marina, B84 L2.01**

**Motion** to Introduce Ordinance 18-26:

|          | INTROUCED | SECONDED | AYE | NAY | ABSTAIN | ABSENT |
|----------|-----------|----------|-----|-----|---------|--------|
| BRASWELL |           |          | X   |     |         |        |
| BROULLON |           | X        | X   |     |         |        |
| D'ARRIGO |           |          | X   |     |         |        |
| RYAN     | X         |          | X   |     |         |        |
| O'NEIL   |           |          | X   |     |         |        |

Ordinance 18-26 was properly introduced.  
 The public hearing will be December 19<sup>th</sup> 2018.

**O-18-27 Adopt Redevelopment Plan for Shadowlawn Mobile Home Park, B105.107 L1.1**

**Motion** to Introduce Ordinance 18-27:

|          | INTROUCED | SECONDED | AYE | NAY | ABSTAIN | ABSENT |
|----------|-----------|----------|-----|-----|---------|--------|
| BRASWELL |           |          | X   |     |         |        |
| BROULLON | X         |          | X   |     |         |        |
| D'ARRIGO |           |          | X   |     |         |        |
| RYAN     |           |          | X   |     |         |        |
| O'NEIL   |           | X        | X   |     |         |        |

Ordinance 18-27 was properly introduced.  
 The public hearing will be December 19<sup>th</sup> 2018.

**Ordinance: Public Hearing & Possible Adoption**

**O-18-21 Amend Chapter 21 of Borough Code Concerning Expiration of Variances**

Mayor O'Neil opened the meeting to the public on Ordinance 18-21

**Name:** Carol Bucco

**Address:** Shore Drive

Inquired why the Land Use Board objected to this ordinance. Mr. Chabarek explained.

Mayor O'Neil closed the meeting to the public

**Motion** to Adopt Ordinance 18-21:

|          | INTROUCED | SECONDED | AYE | NAY | ABSTAIN | ABSENT |
|----------|-----------|----------|-----|-----|---------|--------|
| BRASWELL |           |          | X   |     |         |        |
| BROULLON |           | X        | X   |     |         |        |
| D'ARRIGO |           |          | X   |     |         |        |
| RYAN     |           |          | X   |     |         |        |
| O'NEIL   | X         |          | X   |     |         |        |

Ordinance 18-21 was properly adopted.

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**O-18-22 Amend Chapter 21 of Borough Code Concerning an Updated Zoning Map**

Mayor O’Neil opened the meeting to the public on Ordinance 18-22.

**Name:** Trisha Rivera

**Address:** Waterwitch Avenue

Requested an explanation of the ordinance which Mr. Chabarek provided, noting it is an update to the zoning map.

Mayor O’Neil closed the meeting to the public.

**Motion to Adopt Ordinance 18-22:**

|          | INTROUCED | SECONDED | AYE | NAY | ABSTAIN | ABSENT |
|----------|-----------|----------|-----|-----|---------|--------|
| BRASWELL |           |          | X   |     |         |        |
| BROULLON |           |          | X   |     |         |        |
| D’ARRIGO |           |          | X   |     |         |        |
| RYAN     | X         |          | X   |     |         |        |
| O’NEIL   |           | X        | X   |     |         |        |

Ordinance 18-22 was properly adopted.

**O-18-23 Bond Ordinance Providing for the Replacement of Storm Water & Sanitary Sewer Mains, appropriating \$5,050,000 & Authorizing the Issuance of \$5,050,000 of Bonds & Notes**

Mayor O’Neil opened the meeting to the public on Ordinance 18-23. He explained the need for the project which would be funded by the ordinance and how it helps the Borough. Councilmember Braswell informed the public on how the moon cycle affects flooding.

**Name:** Carla Cefalo

**Address:** Gravelly Point Road

Inquired about that water that gushes up on Gravelly Point Road. Councilmember Braswell explained the water may be from the condos and not a Borough pipe.

**Name:** Trisha Rivera

**Address:** Waterwitch Avenue

Thanked the Mayor and Council, stating she thought it was great project. She asked about the bulkheads by Snug Harbor and Captain’s Cove. Mayor O’Neil explained the current status of Captian’s Cove. Ms. Gonzales stated that the DEP is looking into providing a steel bulk head for Jones Creek.

**Name:** Kim Skorka

**Address:** Shore Drive

Asked what engineer is designing the system and if the are familiar with the Borough flooding. Ms. Gonzales stated that the Borough has a consultant engineer and they were knowledgeable on the flooding.

Mayor O’Neil closed the meeting to the public.

**Motion to Adopt Ordinance 18-23:**

|          | INTROUCED | SECONDED | AYE | NAY | ABSTAIN | ABSENT |
|----------|-----------|----------|-----|-----|---------|--------|
| BRASWELL |           | X        | X   |     |         |        |
| BROULLON | X         |          | X   |     |         |        |
| D’ARRIGO |           |          | X   |     |         |        |
| RYAN     |           |          | X   |     |         |        |
| O’NEIL   |           |          | X   |     |         |        |

Ordinance 18-23 was properly adopted.

**Mayor & Borough Council Meeting Minutes**  
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**Other Business**

**Administrator's Project Update**

Ms. Gonzales reported on the Valley Street Drainage Project, NJNG work around the Borough, various paving projects, the police sewer connection, and Veterans' Park electricity. She announced that Our Lady of Perpetual Help closed on December 4, 2018 and the Borough plans on break ground late Spring. She also noted that the plants on that property will be transplanted to Veterans Park.

**Fire Chief's Report**

Fire Chief Michael Armstrong reminded the public that the Fire Department is based on volunteers. He stated that a monthly report is provided to the Mayor and Council which provides them information on calls and events. He reviewed the types of calls the Fire Department responds to and warned homeowners of trends in causes of fires seen in the Borough. Chief Armstrong reviewed the year's highlights including obtaining a used truck, grants applications, community events, and a shared service agreement with the USCG which will allow the Borough opportunities for more grants. He noted that the report would be posted online reminded the public of their upcoming events.

**Open the Meeting to the Public for Comment**

Mayor O'Neil opened the meeting to the public.

**Name:** Carol Bucco

**Address:** Shore Drive

Asked if Realty State Systems, appointed in R-18-242, was a local company. Mayor O'Neil stated they are from West New York.

Mr. DeBlasio left the meeting at 9:49pm.

**Name:** Carla Cefalo

**Address:** Gravelly Point Road/Highlands Business Partnership (HBP)

Stated that she is bothered by Councilmember D'Arrigo's letter which was posted on an unofficial Facebook page which discussed the HBP and was what she considered defamatory. She asked what evidence Councilmember D'Arrigo had to support her claims in the letter.

Councilmember D'Arrigo explained that she was contacted by numerous people on Facebook to address this issue and had to respond. She commented that if Ms. Cefalo believes she slandered her then take her to court. Councilmember D'Arrigo stated that she had asked Ms. Cefalo multiple times for backup to the HBP's budget and was refused being told she had to come to their office. He pointed out that the Borough ordinance requires the documents be kept with the Borough Clerk. Councilmember D'Arrigo and Ms. Cefalo had a heated debate.

**Name:** Trisha Rivera

**Address:** Waterwitch Avenue

Asked the Mayor and Council to consider a flood mitigation for the Captain's Cove Marina instead of redevelopment noting how this would be beneficial. Ms. Gonzales explained the Borough would still need to go through the redevelopment process but could amend it later to include it.

**Name:** Tina Kaemmerer

**Address:** Linden Avenue

Inquired who was under contract for the old Methodist Church. Council did not have an answer to provide.

**Name:** Brian Codd

**Address:** Recreation Place

Thanked Mayor and Council for doing something about Captain's Cove Marina. He noted that the Borough's portion of the property is a mess from the construction and asked what can be done. Ms. Gonzales stated she will speak to the Borough Attorney.

**Name:** Mary Saltzman

**Address:** Snug Harbor Avenue

Questioned on when will the work on the 5-million-dollar project would begin and Mayor O'Neil stated hopefully by summer. Ms. Saltzman commented on the quality of the recording and the fact it used to be live broadcast. Ms. Brookes explained that a service call was place and the equipment was fixed as of this day.

**Mayor & Borough Council Meeting Minutes**  
 Community Center, 22 Snug Harbor Avenue, Highlands  
 Wednesday, December 5, 2018 at 6:30pm

**Name:** Kim Skorka

**Address:** Shore Drive

Expressed concern over the latest update to the agenda not being posted online. She also commented that the HBP should be self-sustaining which Mayor O’Neil discussed with her and stated the need for a dialog with the HBP to fix the issues.

**Name:** Nancy Burton

**Address:** In the Garden, Waterwitch Avenue

Noted her disagreement with Councilmember D’Arrigo’s letter on Facebook regarding the HBP and noted that the clam of intimidation was determined to be unfounded. She requested that the HBP stop being slandered and proclaimed they have not broken any laws. Ms. Burton stated that this ordinance was a step in the right direction.

Councilmember D’Arrigo cited examples were businesses felt intimidated. Councilmember D’Arrigo and Ms. Burton discussed these situations.

**Name:** Eileen Ricco

**Address:** In the Garden, Waterwitch Avenue

Stated that Councilmember D’Arrigo was slandering their business and the letter was inappropriate. Councilmember D’Arrigo noted she did not mention any business names in the letter.

The meeting was closed to the public.

**Motion** to Adjourn the meeting:

|          | INTROUCED | SECONDED | AYE | NAY | ABSTAIN | ABSENT |
|----------|-----------|----------|-----|-----|---------|--------|
| BRASWELL |           |          | X   |     |         |        |
| BROULLON |           |          | X   |     |         |        |
| D’ARRIGO |           | X        | X   |     |         |        |
| RYAN     | X         |          | X   |     |         |        |
| O’NEIL   |           |          | X   |     |         |        |

The meeting was adjourned at 10:20pm.