

Mayor & Borough Council Meeting Minutes
Community Center – 22 Snug Harbor – Highlands
Wednesday, October 18th 2017
8:00pm

The Meeting was called to order at 7:10pm.

As per requirement of Public Law 1975, Chapter 231, notice is hereby given that this is a Regular Meeting of the Borough of Highlands Mayor and Council and all requirements have been met. Notice has been transmitted to the Asbury Park Press and the Two River Times. Notice has been posted on the public bulletin board. Formal Action will be taken.

ROLL CALL:

Present: Councilmembers Broullon, Kane-Wells & Mayor O'Neil

Absent: Councilmember Card & D'Arrigo

Also Present: Bonnie Brookes, Deputy Borough Clerk

Patrick DeBlasio, CFO

Brian Chabarek, Borough Attorney

Dale Leubner, Borough Engineer

Resolution to enter into Executive Session

A motion to enter into Executive Session was offered by Councilmember Broullon and seconded by Councilmember Kane-Wells

ROLL CALL:

AYE: Councilmembers Broullon, Kane-Wells & Mayor O'Neil (3)

NAY: None (0)

ABSENT: Card & D'Arrigo (2)

ABSTAIN: None (0)

The Resolution to enter into Executive Session was properly approved.

Executive Session was entered into at 7:11pm.

REGULAR MEETING: 8:00PM

Call to Order

Pledge of Allegiance

ROLL CALL:

Present: Councilmembers Broullon, Kane-Wells & Mayor O'Neil

Absent: Councilmember Card & D'Arrigo

Also Present: Bonnie Brookes, Deputy Borough Clerk

Patrick DeBlasio, CFO

Dale Leubner, Borough Engineer

Approval of Minutes

October 4th 2017 - Regular Meeting

A motion to approve these meeting minutes was offered by Councilmember Kane-Wells and seconded by Councilmember Broullon.

ROLL CALL:

AYE: Councilmembers Broullon & Kane-Wells & Mayor O'Neil (3)

NAY: None (0)

ABSENT: Councilmembers Card & D'Arrigo (2)

ABSTAIN: None (0)

The October 4th 2017 meeting minutes have been properly approved.

December 21st 2016 - Regular Meeting

A motion to approve these meeting minutes was offered by Councilmember Kane-Wells and seconded by Councilmember Broullon.

ROLL CALL:

AYE: Councilmembers Broullon & Kane-Wells (2)

NAY: None (0)

ABSENT: Councilmembers Card & D'Arrigo (2)

ABSTAIN: Mayor O'Neil (1)

The December 21st 2017 meeting minutes have been properly approved.

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December 7th 2016 - Regular Meeting

A motion to approve these meeting minutes was offered by Councilmember Broullon and seconded by Councilmember Kane-Wells.

ROLL CALL:

AYE: Councilmembers Broullon & Kane-Wells (2)

NAY: None (0)

ABSENT: Councilmembers Card & D'Arrigo (2)

ABSTAIN: Mayor O'Neil (1)

The December 7th 2017 meeting minutes have been properly approved.

August 17th 2016 - Regular Meeting

July 20th 2016 – Regular Meeting

June 15th 2016 – Regular Meeting

June 1st 2016 – Regular Meeting

A motion to approve these meeting minutes was offered by Councilmember Kane-Wells and seconded by Councilmember Broullon.

ROLL CALL:

AYE: Councilmembers Broullon & Kane-Wells (2)

NAY: None (0)

ABSENT: Councilmembers Card & D'Arrigo (2)

ABSTAIN: Mayor O'Neil (1)

The August 17th 2016, July 20th 2016, June 15th 2016 & June 1st 2016 meeting minutes have been properly approved.

Public Comment on Resolutions:

Mayor O'Neil opened the meeting to public comments.

Carol Bucco, Shore Drive, asked for clarification on the change to 165A which Mr. Chabarek and Ms. Brookes explained the changes.

Chris Francy, Valley Street, inquired on the need for R-17-172. Councilmember Broullon explained that the Borough's plan to correct both the sanitary and storm water sewers, if needed, at one time.

Mayor O'Neil closed the meeting for public comments.

Consent Agenda

R-17-170 Authorize Payment of the Bills

R-17-171 Authorize SCAT Agreement for 2018

Councilmember Kane-Wells offered a motion to approve the Consent Agenda and was seconded by Councilmember Broullon.

ROLL CALL:

AYE: Councilmembers Broullon, Kane-Wells & Mayor O'Neil (3)

NAY: None (0)

ABSENT: Councilmembers Card & D'Arrigo (2)

ABSTAIN: None (0)

The consent agenda has been properly approved.

Resolutions

R-17-165A Person to Person Transfer of Liquor License

Mayor Nolan offered a motion to approve R-17-165A and was seconded by Councilmember Kane-Wells.

ROLL CALL:

AYE: Councilmembers Broullon, Kane-Wells & Mayor O'Neil (3)

NAY: None (0)

ABSENT: Councilmembers Card & D'Arrigo (2)

ABSTAIN: None (0)

Resolution 17-165A has been properly approved.

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R-17- 172 Award of Storm Sewer Cleaning & TV Inspection on Various Streets

Councilmember Broullon offered a motion to approve R-17-172 and was seconded by Mayor O'Neil.

ROLL CALL:

AYE: Councilmembers Broullon, Kane-Wells & Mayor O'Neil (3)

NAY: None (0)

ABSENT: Councilmembers Card & D'Arrigo (2)

ABSTAIN: None (0)

Resolution 17-172 has been properly approved.

Ordinances: Public Hearing & Possible Adoption

O-17-18 Regulation of Retail Food Establishments – Grease Trap Regulations

Mayor O'Neil opened the meeting for a public hearing on O-17-18.

Carol Bucco, Shore Drive, questioned if there would be a inspection schedule with all the different people were named to conduct the inspections. Mayor O'Neil explained the need.

Mayor O'Neil closed the meeting to the public. A motion to adopt O-17-18 was offered by Mayor O'Neil and seconded by Councilmember Kane-Wells.

ROLL CALL:

AYE: Councilmembers Broullon, Kane-Wells & Mayor O'Neil (3)

NAY: None (0)

ABSENT: Councilmembers Card & D'Arrigo (2)

ABSTAIN: None (0)

Ordinance 17-18 was properly adopted.

O-17-20 Inspections by the Department of Public Works

Mayor O'Neil opened the meeting for a public hearing on O-17-20. Seeing no one from the public wishing to speak, Mayor O'Neil closed the meeting to the public. A motion to adopt O-17-20 was offered by Councilmember Kane-Wells and seconded by Mayor O'Neil.

ROLL CALL:

AYE: Councilmembers Broullon, Kane-Wells & Mayor O'Neil (3)

NAY: None (0)

ABSENT: Councilmembers Card & D'Arrigo (2)

ABSTAIN: None (0)

Ordinance 17-20 was properly adopted.

Other Business:

Engineer's Report

Mr. Leubner updated the Council on various projects in the Borough including electricity to Veterans' Park, Streetscape Phase II, and the 2017 Road Improvement Project. He noted that he had submitted a grant to the NJDOT for Portland Road. Mr. Leubner also discussed the 2016 CDBG and the Borough's need to move forward which the Council discussed.

Mr. Leubner discussed the 'chamber' and results of the storm water scoping on Valley Street with Mr. Chris Francy of Valley Street.

New Borough Trailer

Councilmember Broullon reported on the status of the work on the new trailer and added that they hoped to be moved in by Thanksgiving. Councilmember Kane-Wells thanked the DPW for all their work on this project.

Public Comments:

Mayor O'Neil opened the meeting to the public for comment.

Carol Bucco, Shore Drive, asked if Bay Street was included in the paving project which Mayor O'Neil confirmed it was and noted that the residents would receive notice.

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Tina Kaemmerer, Linden Avenue, stated that she had received Middletown's leaf schedule in the mail and questioned if it effected Highlands. The Council told Ms. Kaemmerer to ignore the mailing.

Ms. Kaemmerer inquired about a property on her street that recently installed an inground pool noting that it has changed altered the neighborhood intrepidly. She questioned how a variance was allowed and commented on the various issues it has created. The Council discussed Ms. Keammerer's concerns with her and Mayor O'Neil stated that the Borough professionals would insure that it is done correctly.

Jerry Felicino, North Peak, asked about changing Valley Street back to two-way traffic which Mayor O'Neil said they would look into. Mr. Felisino commented on the upkeep of the monument at Kavookjian Field. Mayor O'Neil stated that he would have DPW take care of it.

Mayor O'Neil closed the meeting to the public.

Adjourn:

Mayor O'Neil motioned to adjourn the meeting which was seconded by Councilmember Kane-Wells. The meeting was adjourned at 8:39 pm.

Approval of the Minutes

A motion to approve the Minutes of October 18th 2017 was made by Councilmember Broullon and seconded by Councilmember Kane-Wells.

AYE: Councilmembers Broullon, Kane-Wells & Mayor O'Neil (3)
NAY: None (0)
ABSENT: None (0)
ABSTAIN: Councilmember Card & D'Arrigo (2)

I, Bonnie Brookes, Acting Municipal Clerk of the Borough of Highlands, in the County of Monmouth, State of New Jersey, hereby certify this to be the action of the Governing Body at its meeting held November 1st 2017.

Approve: 
Richard W. O'Neil, Mayor

Attest: 
Bonnie Brookes RMC, Deputy Clerk