

BOROUGH OF HIGHLANDS, N.J.

INCORPORATED 1900

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COUNTY OF MONMOUTH
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HISTORIC "TWIN LIGHTS"

FRANK L. NOLAN
MAYOR
BRIAN GEOGHEGAN
ADMINISTRATOR
CAROLYN M. CUMMINS
BOROUGH CLERK

**MAYOR AND COUNCIL
REGULAR MEETING
Wednesday, July 20, 2016
7:00 P.M.**

As per requirement of Public Law 1975, Chapter 231, notice is hereby given that this is a Regular Meeting of the Borough of Highlands Mayor and Council and all requirements have been met. Notice has been transmitted to the Asbury Park Press and the Two River Times. Notice has been posted on the public bulletin board. Formal Action Will Be taken.

Call to Order Meeting
Statement
Roll Call
Executive Session Resolution

EXECUTIVE SESSION: 7:00 p.m.

Litigation:

Subdivision Request 53/55 Grand Tour
COAH Report

Contract Negotiation:

Honeysuckle Lodge, Real Estate Acquisition, Bay
Avenue Streetscape- Phase 2, Matthew Street
Beach and Agreements

Personnel:

Retirements - Anthony Marci, Louis Fundora,
Lifeguard Supervisor/ Recreation Director

Attorney-Client Communications:

Borough Hall - Investigation,
Tilt-Up Update

Call to Order
Pledge of Allegiance
Roll Call

REGULAR MEETING: 8:00 p.m.

Consent Agenda

- R-16-151 - Amending Resolution 16-137 - Summer Food Program
- R-16-152 - Sanitary Sewer Easement - Gravelly Point
- R-16-153 - Approving Raffle Application - Highlands Business Partners
- R-16-154 - Approving Social Affairs Permit - Highlands VFW Post 6902
- R-16-155 - Appointing CDBG Representative - Brian Geoghegan
- R-16-156 - Authorizing NJNG Street Excavation - Shrewsbury Ave

R-16-157 - Approving Disabled Parking Spot - Barberie Ave
R-16-158 - Appointing Temp. Summer Seasonal DPW Employees
R-16-159 - Renewing Liquor License - Highlands VFW Post 6902
R-16-160 - Payment of Bills
R-16-161 - Approve Raffle Application – Highlands Fire Dept.
R-16-162 - Authorizing Auction through Gov Deals
R-16-163 - Prepare and Mail Estimated Tax Bills

Public Comment on Resolutions

Ordinances: Reading/Introduction

O-16-13 - Refunding MCI A Bonds
O-16-14 - Wind Ordinance
O-16-15 - Amending Bond Ordinance Number O-13-26 (Flood Mitigation Project)

Other Business:

Bike Route Safety [Alison Urbanski]
Approve Block Party - Atlantic Street on 08/13
HPD - Body Camera notification
Discussion - FEMA High Water Mark Program

Public Comment:

Adjourn:

REGULAR MEETING 8:00pm

Call to Order
Pledge of Allegiance

ROLL CALL:

Present: Councilmembers Broullon, Card, D'Arrigo, Kane-Wells & Mayor Nolan

Absent: None

Also Present: Beth Merkel, Acting Deputy Clerk
Brian Geoghegan, Administrator
Brian Chabarek, Borough Attorney
Patrick DeBlasio, CFO
Dale Leubner, Zoning Officer

Public Portion – Consent Agenda

Mayor Nolan opened the meeting to discuss the resolutions.

Kim Skorka, Shore Drive, asked for a summary of the consent agenda. Mayor Nolan complied.

Ms. Skorka asked about the amendment for the Summer Food Program. Mr. Geoghegan stated that the correction concerned how some seasonal employees were paid.

Ms. Skorka asked for an explanation of R-16-152. Mr. Chabarek explained the relocation of sewer lines.

Ms. Skorka commented on R-16-156 and requested that any payment to NJNG be withheld until they repave Shrewsbury Avenue after the excavation. Mr. Chabarek replied that there are specific requirements in the agreement about Shrewsbury Avenue's appearance being returned to the satisfaction of borough officials.

Ms. Skorka asked about the location of the Disabled parking spot on Barberie Avenue which Council responded.

Carol Bucco, Shore Drive, asked if these employees named in R-16-158 were already hired. Mayor Nolan explained that they had held off on hiring these employee until a new DPW supervisor was hired. Councilmember Card explained some of the details of their employment.

Ms. Bucco commented that the amended resolutions should have been placed in the agenda prior to the meeting.

Carla Cefalo, Gravelly Point, inquired on the DPW employee's schedule and suggested moving to a seven day schedule.

Mayor Nolan closed the meeting to the public.

Consent Agenda:

- R-16-151** - Amending Resolution 16-137 - Summer Food Program
- R-16-152** - Sanitary Sewer Easement - Gravelly Point
- R-16-153** - Approving Raffle Application - Highlands Business Partners
- R-16-154** - Approving Social Affairs Permit - Highlands VFW Post 6902
- R-16-155** - Appointing CDBG Representative - Brian Geoghegan
- R-16-156** - Authorizing NJNG Street Excavation - Shrewsbury Ave
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- R-16-158** - Appointing Temp. Summer Seasonal DPW Employees
- R-16-159** - Renewing Liquor License - Highlands VFW Post 6902
- R-16-160** - Payment of Bills
- R-16-161** - Approve Raffle Application – Highlands Fire Dept.
- R-16-162** - Authorizing Auction through GovDeals
- R-16-163** - Prepare and Mail Estimated Tax Bills

A motion to approve the consent agenda was offered by Mayor Nolan and was seconded by Councilmember Card.

ROLL CALL:

- AYE:** Councilmembers Broullon, Card, D’Arrigo, Kane-Wells & Mayor Nolan (5)
- NAY:** None (0)
- ABSENT:** None (0)
- ABSTAIN:** None (0)

The consent agenda has been properly approved.

Ordinances: Introduction

O-16-13 - Refunding Monmouth County Improvement Authority Bonds

Mr. DeBlasio explained the reason for the ordinance and noted that it will create savings for the Borough. Ms. Merkel read the ordinance into the record. A motion to introduce O-16-13 was offered by Mayor Nolan and was seconded by Councilmember Card.

ROLL CALL:

- AYE:** Councilmembers Broullon, Card, D’Arrigo, Kane-Wells & Mayor Nolan (5)
- NAY:** None (0)
- ABSENT:** None (0)
- ABSTAIN:** None (0)

O-16-13 has been properly introduced and a public hearing/possible adoption will be on August 17, 2016.

O-16-14 - Wind Ordinance

Councilmember Broullon explained the type of small turbines this permits. A motion to introduce O-16-14 was offered by Councilmember Broullon and was seconded by Mayor Nolan. The Council noted various departments and committees they wished to review the ordinance prior to the hearing.

ROLL CALL:

- AYE:** Councilmembers Broullon, Card, D’Arrigo, Kane-Wells & Mayor Nolan (5)
- NAY:** None (0)

ABSENT: None (0)
ABSTAIN: None (0)

O-16-14 has been properly introduced and a public hearing/possible adoption will be on September 7, 2016.

O-16-15 - Amending Bond Ordinance Number O-13-26 (Flood Mitigation Project)

Mayor Nolan provided an explanation of the need to rename this ordinance. A motion to introduce this ordinance was offered by Mayor Nolan and was seconded by Councilmember Broullon.

ROLL CALL:

AYE: Councilmembers Broullon, Card, D'Arrigo, Kane-Wells & Mayor Nolan (5)
NAY: None (0)
ABSENT: None (0)
ABSTAIN: None (0)

O-16-15 has been properly introduced.

Other Business:

Bike Route Safety [Alison Urbanski]

This agenda item was moved to the August 17th meeting.

Approve Block Party – Atlantic Street

Mayor Nolan noted the details of the event and requested a roll call vote to approve the party.

ROLL CALL:

AYE: Councilmembers Broullon, Card, D'Arrigo, Kane-Wells & Mayor Nolan (5)
NAY: None (0)
ABSENT: None (0)
ABSTAIN: None (0)

HPD - Body Camera Notification

Councilmember D'Arrigo read the official notice into the record that all the Highlands Police Department's officers would be using body cameras.

Discussion- FEMA High Water Mark Program

Councilmember Kane-Wells explained this educational program concerning living in a flood zone. The Council discussed the program.

Art Gallagher, Linden Avenue, explained that the program and the accompanying signage help improve the community's rating with FEMA.

Engineering Report – Dale Leubner

Mr. Leubner explained that Streetscape Project was winding up and noted that the documentation was sent to the EDA for reimbursement. He noted that Shore Drive Phase II is complete but some rumble strips may need to be moved. Mr. Leubner also provided an update on Shrewsbury Avenue/North Street, Veterans' Park Electric, and the Bay Avenue Streetscape Phase II. He noted that preliminary assessment on the proposed new Borough Hall site is moving forward.

Finance Report – Patrick DeBlasio

Mr. DeBlasio noted that the audit field work is complete and a report should be available shortly. He added that the budget is in pretty good shape and explained the delay in the adoption.

Administration – Brian Geoghegan

Mr. Geoghegan reported on some surplus equipment has been auctioned on GovDeals and added that he is in discussions concerning ambulances and firetrucks.

Fire Department – Claudette D'Arrigo

Councilmember D'Arrigo reported on their calls and recent trainings. She noted the major calls they had responded to in the past month. She thanked Fire Chief Mezey and Police Chief Blewett for their departments' assistance with the clean up on Waterwitch Avenue.

Green Team – Carolyn Broullon

Councilmember Broullon updated the Council on the Borough's application for a Sustainable Jersey certification.

Communications Committee – Carolyn Broullon

Councilmember Broullon provided a status update on the Borough website selection process.

Housing Element – Frank Nolan

Mayor Nolan noted that it would be discussed at the next meeting.

Recreation Committee – Rebecca Kane-Wells

Councilmember Kane-Wells stated that the report is on the website and there will be a meeting on Monday.

Greg Wells, Bayside Drive, stated that Recreation held their first Sandcastle event this weekend and added that it was a huge success.

Public Comment:

Mayor Nolan opened the public portion.

Douglas Lentz, Cornwall Street, spoke of his concerns about the availability of parking by his residence and added that the fire lane is too long. Mr. Chabarek suggested that he meet with Mr. Lentz and his attorney. Councilmember Card asked that Fire Prevention be included in this meeting.

Kim Skorka, Shore Drive, inquired the status of Highlands' community rating. Mr. Leubner noted that Highlands was not in the rating system yet.

Ms. Skorka questioned why some trees were cut down in the community, if proper permits were acquired, and when would replacement trees be planted. Councilmember Card assured Ms. Skorka that proper permits were acquired. Council discussed tree replacement and advised Ms. Skorka to reference the Shade Tree Ordinance for more details.

Ms. Skorka questioned the reliability of the Swift911 storm notification system and whether this can be used for road closures. Mr. Geoghegan and Chief Blewett responded to Ms. Skorka's inquiry.

Ms. Skorka asked if the Snowflake Grant still had funds available for flooring in the community center and the resurfacing of the basketball court. Mayor Nolan and Mr. DeBlasio said they would investigate.

Carol Bucco, Shore Drive, spoke of her concerns with parking on Shore Drive. She stated that her driveway blocked on several occasions and requested the reinstatement of resident parking permits. Chief Blewett stated that there has been an increase in the number of cars parked on Shore Drive due to the Seastreak parking shortage and discussed the issue at length.

Greg Wells, Bayside Drive, asked Mr. Leubner about getting the new curbs on Shore Drive painted yellow. Mr. Leubner suggested that the borough could do them their self. Councilmember Kane-Wells stated that this is something that should be done for the whole borough.

Carol Bucco asked council and the police department to reconsider the one-way street on Valley. Mayor Nolan agreed.

Tina Kaemmerer, Linden Avenue, expressed concern over not being notified about the road work that was being conducted on Linden Avenue. Ms. Kaemmerer also noted parking issues on Linden Avenue and the poor condition of the sidewalks there. She mentioned the lack of snowplowing on the highway as another problem. Councilmember Kane-Wells discussed workable solutions for the road notifications which Chief Blewett added his thoughts. Councilmember Card suggested requiring the utility companies to notify the Borough prior to doing any work.

Ms. Kaemmerer questioned why there weren't any "No Outlet" signs on the streets that do not connect to downtown. Chief Blewett said will consider signage.

Art Gallagher, Linden Avenue, expressed concerns about the utilities having the power to close the roads without notification. Councilmember Broullon requested that Chief Blewett notify the borough or get the utilities to give proper advance notification.

Rosemary (Unknown), Highway 36, wanted to note that communicating Seastreak traffic issues with the appropriate people creates positive responses. She noted other intersections in the Borough that need some police enforcement.

Rosemary also expressed an interest in creating a program called Town and Gown where high school juniors and seniors perform community service.

Art Gallagher, Linden Avenue, advised the Borough about a shared-service program with Monmouth County on paving projects.

Greg Wells, Bayside Drive, asked that council have the county retime the light at Linden Avenue, lower the speed limit and tickets be issued for the parking on the sidewalks.

Mayor Nolan moved to adjourn.

Adjourn:

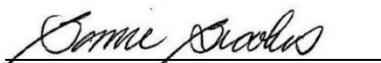
Approval of the Minutes

A motion to approve the Minutes of July 20th 2016 was made by Councilmember Kane-Wells and seconded by Councilmember Broullon.

AYE: Councilmembers Broullon & Kane-Wells (2)
NAY: None (0)
ABSENT: Councilmember Card & D'Arrigo (2)
ABSTAIN: Mayor O'Neil (1)

I, Bonnie Brookes, Deputy Municipal Clerk of the Borough of Highlands, in the County of Monmouth, State of New Jersey, hereby certify this to be the action of the Governing Body at its meeting held October 18th 2017.

Approve: 
Richard W. O'Neil, Mayor

Attest: 
Bonnie Brookes RMC, Deputy Clerk



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 16-151

RESOLUTION AMENDING RESOLUTION R-116-137 CONCERNING TEMPORARY SUMMER SEASONAL RECREATIONAL EMPLOYEES

WHEREAS, there exists a need to amend Resolution R-16-137, with respect to two (2) individuals who received temporary summer seasonal appointments for the Summer Food Program in the Summer Recreation Program; and

WHEREAS, Jennifer Strehl, who is serving as the Director of the Summer Food Program, shall receive a stipend not to exceed \$558.25 per week, based on attendance and in accordance with the terms of a grant program, at the Summer Recreation Program beginning retroactive to July 5, 2016 through August 12, 2016; and

WHEREAS, Amanda Campbell, who is serving as the Record Keeper of the Summer Food Program, shall receive an amount not to exceed \$391.50 per week, based on attendance and in accordance with the terms of a grant program, at the Summer Recreation Program beginning retroactive to July 5, 2016 through August 12, 2016.

NOW, THEREFORE, BE IT RESOLVED by the Mayor & Council of the Borough of Highlands that Resolution R-16-137, is hereby amended to reflect that Jennifer Strehl, the Director of the Summer Food Program at the Summer Recreation Program, shall receive a stipend not to exceed \$558.25 per week, based on attendance and in accordance with the terms of a grant program, beginning with a retroactive date of July 5, 2016 through August 12, 2016; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Highlands that Resolution R-16-137, is hereby amended to reflect that Amanda Campbell, the Record Keeper of the Summer Food Program at the Summer Recreation Program, shall receive an amount not to exceed \$391.50 per week, based on attendance and in accordance with the terms of a grant program, with a retroactive date of July 5, 2016 through August 12, 2016.

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BROULLON		X	X			
CARD			X			
D'ARRIGO			X			
KANE-WELLS						X
NOLAN	X		X			
ON CONSENT AGENDA <u> X </u> YES <u> </u> NO <u> </u>						

I, Dwayne M, Harris, Acting Municipal Clerk of the Borough of Highlands, in the County of Monmouth, State of New Jersey, hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting, held July 20, 2016. WITNESS my hand this 22nd day of July 2016.



Dwayne M. Harris, RMC
Acting Municipal Clerk



BOROUGH OF HIGHLANDS
 COUNTY OF MONMOUTH

RESOLUTION 16-152

RESOLUTION AUTHORIZING EXECUTION OF A SANITARY SEWER EASEMENT FOR BLOCK 100, LOT 26, GRAVELLY POINT UNIT NO. 26.05

WHEREAS, there exists a sanitary sewer easement under the existing building of the property located at Block 100, Lot 26, Unit No. 26.05; and

WHEREAS, the property owners of Block 100, Lot 26, Unit No. 26.05 have agreed to grant the Borough a sanitary sewer easement in order to extinguish the existing easement and formalize a sanitary sewer easement associated with the relocation of the sanitary sewer; and

WHEREAS, the said Easement will be granted for the purpose of providing the Borough with reasonable access onto the property to maintain, repair or replace the relocated sewer line, wherein the Borough will be responsible for maintenance, repair or replacement obligations concerning the relocated sewer line and all costs and expenses associated therewith, including the costs associated with the relocation of the sewer line to the new sewer easement area; and

NOW, THEREFORE, BE IT RESOLVED, that the governing body hereby authorizes the Borough's employees and professionals, including but not limited to, the Borough Administrator, Borough Engineer and Borough Attorney, to take whatever action is necessary to secure and record a Sanitary Sewer Easement with the property owners of Block 100, Lot 26, Unit No. 26.05, in order to relocate the sanitary sewer across the said property and to provide reasonable access to the same; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Highlands that the Mayor, Borough Clerk and/or Borough Administrator are hereby authorized to execute a Sanitary Sewer Easement with the property owners at Block 100, Lot 26, Unit No. 26.05, true copies of which will be kept on file at the offices of the Borough Clerk.

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BROULLON		X	X			
CARD			X			
D'ARRIGO			X			
KANE-WELLS						X
NOLAN	X		X			
ON CONSENT AGENDA: YES <u> X </u> NO						

I, Dwayne M, Harris, Acting Municipal Clerk of the Borough of Highlands, in the County of Monmouth, State of New Jersey, hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting, held July 20, 2016. WITNESS my hand this 22nd day of July 2016.

Dwayne M. Harris, RMC
 Acting Municipal Clerk



BOROUGH OF HIGHLANDS
 COUNTY OF MONMOUTH

RESOLUTION 16-153

APPROVING RAFFLE LICENSE

WHEREAS, the Highlands Business Partnership has submitted a Raffle License Application No. RA 1317-16-15; and

WHEREAS, all paperwork appears to be in order.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highlands does hereby approve Raffle License Application RA#1317-16-15 and the Borough Clerk is authorized to sign off on licenses.

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BROULLON		X	X			
CARD			X			
D'ARRIGO			X			
KANE-WELLS						X
NOLAN	X		X			
ON CONSENT AGENDA: YES <u> X </u> NO						

I, Dwayne M, Harris, Acting Municipal Clerk of the Borough of Highlands, in the County of Monmouth, State of New Jersey, hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting, held July 20, 2016. WITNESS my hand this 22nd day of July 2016.

Dwayne M. Harris, RMC
 Acting Municipal Clerk



BOROUGH OF HIGHLANDS
 COUNTY OF MONMOUTH

RESOLUTION 16-154

RESOLUTION APPROVING SOCIAL AFFAIRS PERMIT HIGHLANDS VFW POST #6902 1317-31-028-001

WHEREAS, an application has been filed for a Social Affairs Permit for the Clam Festival to be held August 04, 2016 through August 07, 2016; and

WHEREAS, the submitted application form is complete in all respects, fees have been paid, and the license has been properly reviewed by the Chief of Police, or his designee, who has not objections to the issuance of said permit.

NOW, THEREFORE, BE IT RESOLVED that the Mayor & Council of the Borough of Highlands does hereby approve the Social Affairs Permit for the Highlands VFW Post #6902 for August 04, 2016 through August 07, 2016.

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BROULLON		X	X			
CARD			X			
D'ARRIGO			X			
KANE-WELLS						X
NOLAN	X		X			
ON CONSENT AGENDA: YES <u> X </u> NO						

I, Dwayne M, Harris, Acting Municipal Clerk of the Borough of Highlands, in the County of Monmouth, State of New Jersey, hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting, held July 20, 2016. WITNESS my hand this 22nd day of July 2016.

Dwayne M. Harris, RMC
 Acting Municipal Clerk



BOROUGH OF HIGHLANDS
 COUNTY OF MONMOUTH

RESOLUTION 16-155

RESOLUTION APPOINTING COMMUNITY DEVELOPMENT REPRESENTATIVES

BE IT RESOLVED by the Mayor and Council of the Borough of Highlands that Brian J. Geoghegan is hereby appointed Community Development Representative for the Borough of Highlands, for the one-year term to expire December 31, 2016.

BE IT FURTHER RESOLVED, that Frank Nolan, Mayor continues his appointment as Alternate Community Development Representative for the Borough of Highlands.

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
ROULLON		X	X			
CARD			X			
D'ARRIGO			X			
KANE-WELLS						X
NOLAN	X		X			
ON CONSENT AGENDA: YES <u> X </u> NO						

I, Dwayne M, Harris, Acting Municipal Clerk of the Borough of Highlands, in the County of Monmouth, State of New Jersey, hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting, held July 20, 2016. WITNESS my hand this 22nd day of July 2016.

Dwayne M. Harris, RMC
 Acting Municipal Clerk



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 16-156

RESOLUTION AUTHORIZING STREET EXCAVATION BY NEW JERSEY NATURAL GAS COMPANY AND/OR THEIR CONTRACTORS ON SHREWSBURY AVENUE

WHEREAS, there exists a need by the New Jersey Natural Gas Company and/or their contractors to perform street excavation on Shrewsbury Avenue, in order to perform necessary repairs and/or establish connections with various homes and/or buildings on Shrewsbury Avenue for which construction was performed as a result of Superstorm Sandy; and

WHEREAS, Borough Ordinance Section 8.2 and its various subsections set forth the standards and requirements for performing street excavation; and

WHEREAS, Borough Ordinance Subsection 8-2.3(b)(1) sets forth, in relevant part, that no permit shall be issued by the Director of the Department of Public Works, which would allow an excavation or opening of a paved or improved street surface less than seven (7) years old unless the applicant can clearly demonstrate that public health or safety requires that the proposed work be permitted or unless an emergency condition exists; and

WHEREAS, Borough Ordinance Subsection 8-2.14 sets forth, in relevant part, that not less than ninety (90) days prior to the commencement of paving or repaving of a public street in the Borough of Highlands, the governing body shall notify all abutting property owners by certified mail, return receipt requested, or by personal service, of the proposed date for the commencement of the paving of the roadway; and

WHEREAS, Borough Ordinance Subsection 8-2.15 sets forth, in relevant part, that the notice to the abutting property owners shall advise each property owner that permits for excavation in the public street shall not be granted for a period of three (3) years from the date of the proposed commencement of the paving as specified in the notice, except by a special permit issued by the governing body in the event of an emergency; and

WHEREAS, based on all of the foregoing, there is a demonstrated need by the New Jersey Natural Gas Company and/or their contractors to perform street excavation on Shrewsbury Avenue as the same is required for public health and safety and/or by way of an emergency; and

WHEREAS, the governing body hereby approves the issuance of any and all necessary permits for street excavation on Shrewsbury Avenue, in order to perform necessary repairs and/or establish connections with various homes and/or buildings on Shrewsbury Avenue for which construction was performed as a result of Superstorm Sandy; and

WHEREAS, New Jersey Natural Gas Company and/or their contractors will be required to meet all of the standards and requirements set forth in Borough Ordinance Section 8.2 and its various subsections; and

WHEREAS, New Jersey Natural Gas Company and/or their contractors must perform street excavation in a neat manner through the use of means involving the use of saw-cuts, without the use of a jackhammer, to the satisfaction of the Borough officials, including, but not limited to, the Borough Engineer, the Superintendent of the Department of Public Works and/or the Borough Administrator; and

WHEREAS, final restoration of the street surface of any excavation to Shrewsbury Avenue, performed by New Jersey Natural Gas Company and/or their contractors, must be completed by means of infrared repair, to the satisfaction of the Borough officials, including, but not limited to, the Borough Engineer, the Superintendent of the Department of Public Works and/or the Borough Administrator; and

NOW, THEREFORE, BE IT RESOLVED, that the governing body hereby authorizes the issuance of any and all necessary permits for street excavation on Shrewsbury Avenue, by its Borough officials, in order to perform necessary repairs and/or establish connections with various homes and/or buildings on Shrewsbury Avenue for which construction was performed as a result of Superstorm Sandy, subject to all of the requirements of Borough Ordinance Section 8.2 and its various subsections as well as the terms of the within Resolution being met.

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BROULLON		X	X			
CARD			X			
D'ARRIGO			X			
KANE-WELLS						X
NOLAN	X		X			
ON CONSENT AGENDA: YES <u> X </u> NO						

I, Dwayne M, Harris, Acting Municipal Clerk of the Borough of Highlands, in the County of Monmouth, State of New Jersey, hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting, held July 20, 2016. WITNESS my hand this 22nd day of July 2016.



Dwayne M. Harris, RMC
Acting Municipal Clerk



BOROUGH OF HIGHLANDS
 COUNTY OF MONMOUTH

RESOLUTION 16-157

RESOLUTION APPROVING DISABLED PARKING SPACE

WHEREAS, an application for a Disabled Parking Designation was submitted to the Highlands Police Department by Ms. Patricia Moran of 67 Barberie Ave.; and

WHEREAS, the Chief of Police has reviewed the application and recommends the approval of said Disabled Parking Designation;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highlands that the application for Disabled Parking Designation for the following is hereby approved:

1. Patricia Moran

Location: on the easterly side of Barberie Ave., in front of residence at 67 Barberie - Placard #1353102.

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BROULLON		X	X			
CARD			X			
D'ARRIGO			X			
KANE-WELLS						X
NOLAN	X		X			
ON CONSENT AGENDA: YES <input checked="" type="checkbox"/> NO						

I, Dwayne M, Harris, Acting Municipal Clerk of the Borough of Highlands, in the County of Monmouth, State of New Jersey, hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting, held July 20, 2016. WITNESS my hand this 22nd day of July 2016.

Dwayne M. Harris, RMC
 Acting Municipal Clerk



BOROUGH OF HIGHLANDS
 COUNTY OF MONMOUTH

RESOLUTION 16-158

RESOLUTION APPOINTING TEMPORARY SUMMER SEASONAL EMPLOYEES FOR THE BOROUGH OF HIGHLANDS

WHEREAS, the Borough has the need for temporary summer employees to work with the DPW; and

WHEREAS, Brian Geoghegan, Borough Administrator has made the following recommendations for appointments to the Governing Body; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Highlands that the following seasonal temporary appointments be and hereby are approved:

DPW	Position	Name	Hrly. Ra
Part-time	Laborer	Joe Misita	\$16.00
Part-Time	Laborer		\$16.00
As Needed	Laborer	Russell Card	\$16.00
As Needed	Laborer	Robert Kurtanick	\$16.00
As Needed	Laborer	Reuben Hartsgrove	\$16.00

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BROULLON		X	X			
CARD			X			
D'ARRIGO			X			
KANE-WELLS						X
NOLAN	X		X			
ON CONSENT AGENDA: YES <u> X </u> NO						

I, Dwayne M, Harris, Acting Municipal Clerk of the Borough of Highlands, in the County of Monmouth, State of New Jersey, hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting, held July 20, 2016. WITNESS my hand this 22nd day of July 2016.

Dwayne M. Harris, RMC
 Acting Municipal Clerk



BOROUGH OF HIGHLANDS
 COUNTY OF MONMOUTH

RESOLUTION 16-159

RESOLUTION RENEWING 2016-2017 LIQUOR LICENSE

WHEREAS, Liquor License Renewal applications have been filed for the year 2016-2017;
 and

WHEREAS, no objections were filed against the renewal of the liquor licenses and Tax Clearance Certificates have been received, for the licenses listed below: and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highlands that the following liquor license{s} be renewed for the period of July 1, 2016 to June 30, 2017:

1317-31-028-001

Highlands VFW Post #6902

33 Bay Ave.

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BROULLON		X	X			
CARD			X			
D'ARRIGO			X			
KANE-WELLS						X
NOLAN	X		X			

I, Dwayne M, Harris, Acting Municipal Clerk of the Borough of Highlands, in the County of Monmouth, State of New Jersey, hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting, held July 20, 2016. WITNESS my hand this 22nd day of July 2016.

Dwayne M. Harris, RMC
 Acting Municipal Clerk



BOROUGH OF HIGHLANDS
 COUNTY OF MONMOUTH

RESOLUTION 16-160

RESOLUTION APPROVING PAYMENT OF BILLS

WHEREAS, certain numbered vouchers have been submitted to the Borough of Highlands for payment from a list, prepared and dated July 20, 2016, which totals as follows:

Current Fund	\$ 702,128.46
Sewer Account	\$ 158,912.40
Capital Fund	\$ 101,610.18
Trust-Other	\$ 75,252.46
Federal/State Grants	<u>\$ 439,789.48</u>
Total:	\$1,477,965.98

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highlands that the vouchers, totaling \$1,477,965.98 be paid to the person[s] named, for the amounts set opposite their respective name[s], and endorsed and approved on said vouchers. An individual listing of all bills is on file in the Municipal Clerk's office for reference.

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BROULLON		X	X			
CARD			X			
D'ARRIGO			X			
KANE-WELLS						X
NOLAN	X		X			
ON CONSENT AGENDA: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>						

I, Dwayne M, Harris, Acting Municipal Clerk of the Borough of Highlands, in the County of Monmouth, State of New Jersey, hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting, held July 20, 2016. WITNESS my hand this 22nd day of July 2016.

Dwayne M. Harris, RMC
 Acting Municipal Clerk



BOROUGH OF HIGHLANDS
 COUNTY OF MONMOUTH

RESOLUTION 16-161

RESOLUTION APPROVING RAFFLE LICENSE

WHEREAS, the Highlands Fire Department has submitted a Raffle License Application No. RA 1317-16-16; and

WHEREAS, all paperwork appears to be in order.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highlands does hereby approve Raffle License Application RA#1317-16-16 and the Borough Clerk is authorized to sign off on licenses.

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BROULLON		X	X			
CARD			X			
D'ARRIGO			X			
KANE-WELLS						X
NOLAN	X		X			
ON CONSENT AGENDA: YES <input checked="" type="checkbox"/> NO						

I, Dwayne M, Harris, Acting Municipal Clerk of the Borough of Highlands, in the County of Monmouth, State of New Jersey, hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting, held July 20, 2016. WITNESS my hand this 22nd day of July 2016.

Dwayne M. Harris, RMC
 Acting Municipal Clerk



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 16-162

Resolution Authorizing Disposal of Surplus Property Of Highlands Borough

WHEREAS, the Highlands Borough is the owner of certain surplus property which it no longer needs for public use: and

WHEREAS, the Highlands Borough is desirous of selling said surplus property in an “as is” condition without express or implied warranties.

NOW THEREFORE BE IT RESOLVED by the Highlands Borough as follows:

- (1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Highlands Borough.
- (2) The sale will be conducted online and the address of the auction site is www.govdeals.com
- (3) The sale is being conducted pursuant to Resolution 2016-
- (4) A list of the surplus property to be sold is as follows:
 - 1) Napa Air Compressor (S/N unknown), damaged from Sandy
 - 2) One lot of miscellaneous playground equipment, to include swing set frame and fencing.
 - 3) Playground equipment including approx. 6 pieces of rock-climbing wall.
 - 4) Brush Bandit Model 150 Wood Chipper (s/n unknown)
 - 5) Sander without motor
 - 6) 3 snow plow blades
 - 7) FMC Sewer Jetter
- (5) The surplus property shall be sold in an “as is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.
- (6) The Highlands Borough reserves the right to accept or reject any bid submitted.

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BROULLON		X	X			
CARD			X			
D'ARRIGO			X			
KANE-WELLS						X
NOLAN	X		X			
ON CONSENT AGENDA: YES <u> X </u> NO						

I, Dwayne M, Harris, Acting Municipal Clerk of the Borough of Highlands, in the County of Monmouth, State of New Jersey, hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting, held August 17, 2016. WITNESS my hand this 24th day of August 2016.



Dwayne M. Harris, RMC
Acting Municipal Clerk



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 16-163

RESOLUTION AUTHORIZING THE BOROUGH OF HIGHLANDS TO MAKE AN APPLICATION TO THE COUNTY OF MONMOUTH FOR OPEN SPACE TRUST FUNDS IN THE AMOUNT OF \$150,000.00 AND TO PROVIDE THE BALANCE OF FUNDING NECESSARY, WHEREIN THE TOTAL COST OF THE PROJECT INCLUDING MATCHING FUNDS IS \$300,000.00

WHEREAS, the Monmouth County Board of Chosen Freeholders has approved an Open Space Trust Fund and established a Municipal Open Space Program to provide Program Grant funds in connection with municipal acquisition of lands for County park, recreation, conservation and farmland preservation purposes, as well as for County recreation and conservation development and maintenance purposes; and

WHEREAS, the Governing Body of the Borough of Highlands desires to obtain County Open Space Trust Funds in the amount of \$150,000 to fund Highlands Beach and Park Revitalization - Phase 1, in order to develop the following parks: Veteran's Memorial Park and Snug Harbor (located at Block 8, Lot 39 and Block 17, Lot 98, respectively, of the Official Tax Map of the Borough of Highlands); and

WHEREAS, the total cost of the project including all matching funds is \$300,000; and

WHEREAS, the Borough of Highlands is the owner of and controls the project site.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE BOROUGH OF HIGHLANDS THAT:

1. Brian Geoghegan, Borough Administrator, or his successor is authorized to (a) make an application to the County of Monmouth for Open Space Trust Funds, (b) provide additional application information and furnish such documents as may be required for the Municipal Open Space Grants Program and (c) act as the municipal contact person and correspondent of the above-named municipality; and
2. The Borough of Highlands is committed to this project and will provide the balance of funding necessary to complete the project as described in the grant application in the form of non-county matching funds as required in the Policy and Procedures Manual for the Program; and
3. If the County of Monmouth determines that the application is complete and in conformance with the Monmouth County Municipal Open Space Program and the Policy and Procedures Manual for the Municipal Grants Program adopted thereto, the municipality is willing to use the approved Open Space Trust Funds in accordance with

such policies and procedures, and applicable federal, state, and local government rules, regulations and statutes thereto; and

4. Brian Geoghegan, Borough Administrator, or his successor is hereby authorized to sign and execute any required documents, agreements, and amendments thereto with the County of Monmouth for the approved Open Space Trust Funds; and

5. This resolution shall take effect immediately.

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BROULLON			X			
CARD		X	X			
D'ARRIGO	X		X			
KANE-WELLS						X
NOLAN			X			
ON CONSENT AGENDA: YES NO X						

I, Dwayne M, Harris, Acting Municipal Clerk of the Borough of Highlands, in the County of Monmouth, State of New Jersey, hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting, held August 17, 2016. WITNESS my hand this 13th day of October 2016.



Dwayne M. Harris, RMC
Acting Municipal Clerk