

# BOROUGH OF HIGHLANDS, N. J.

INCORPORATED 1900

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COUNTY OF MONMOUTH  
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FRANK L. NOLAN  
MAYOR  
TIM HILL  
ADMINISTRATOR  
CAROLYN M. CUMMINS  
BOROUGH CLERK

**Mayor & Council  
Regular/Workshop  
Meeting Minutes  
Wednesday, June 15, 2016  
7:00 PM**

**Meeting Location: Robert D. Wilson Memorial Community Center, Snug Harbor Ave., Highlands**

Call to Order  
Meeting Statement  
Roll Call  
Executive Session Resolutions

**Executive Session: 7:00 PM**

<b>Litigation:</b>	<b>Baymen's Lease</b>
<b>Contract Negotiation:</b>	<b>M&amp;S Waste Contract</b>
<b>Personnel:</b>	<b>DPW Supervisor Position</b>
<b>Attorney-Client Privilege:</b>	<b>Graffiti on Miller Street, Snow Ordinance Project Concept for a Launch Fay Street Project</b>

=====  
Call to Order  
Pledge of Allegiance  
Roll Call

**REGULAR MEETING: 8:00 p.m.**

Community Development Block Grant Public Hearing  
R-16-142 Resolution Authorizing Application for CDBG Grant

**Public Comments on Resolutions**

**Consent Agenda:**

R-16-143 Res Authorizing Access Agreement for 90 Portland Rd Pipe Repair  
R-16-145 Resolution Approving Refund of Tax Overpayments

R-16-146 Resolution Authorizing Refund of Off-Duty Police Officer Escrow Funds  
R-16-147 Resolution Appointing Replacement Temp PIT Summer Rec Food Prep  
Minutes Executive: Regular Minutes - May 18, 2016  
Payment of Bills (Complete Copy Available Clerk's Office & [www.highlansnj.us](http://www.highlansnj.us))  
Regular & Executive Minutes - May 4, 2016

**Other Resolutions:**

R-16-128 Resolution Appointing Special Officer  
R-16-140 Resolution Appointing Recreation Committee Member  
R-16-141 Resolution Awarding Contract to Remove Tilt-Up  
R-16-144 Resolution Renewing Liquor Licenses  
R-16-148 Resolution Approving Application for Safe Routes to School Grant

**Other Business:**

Borough Engineers Status Report  
Mayors Appointment to Planning Board  
Highlands First Aide Monthly Report  
Streetscape Project - B. Iler Tree Request  
Safe Routes to School Grant

**Public Comment:**

**Adjourn:**

**NOTE: Formal Action May Be Taken on Any and All Agenda Items**

**REGULAR MEETING:** 8:00 p.m.

Call to Order  
Pledge of Allegiance

Moment of Silence was requested to honor the victims of the recent terror attack.

**ROLL CALL:**

**Present:** Councilmembers Broullon, Card, D'Arrigo, Wells & Mayor Nolan

**Absent:** None

**Also Present:** Carolyn Cummins, Borough Clerk  
Brian Geoghegan, Administrator  
Brian Chabarek, Borough Attorney  
Patrick DeBlasio, CFO  
Dale Leubner, Zoning Officer

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**Presentation on New Borough Hall Design** - Kevin Settembrino, Settembrino Architecture  
Mr. Settembrino discussed his firm and listed his firm's credentials along with other municipalities they have worked with. He also noted his experience with FEMA. Mr. Settembrino explained that he looked at the Borough's design standards and architecture in the Borough to come up with a rendering of what a new municipal building for Highlands could potentially look like and fit with the community.

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**Community Development Block Grant (CDBG) Public Hearing** – Dale Leubner

Mr. Leubner reviewed a recent meeting and made recommendations on the areas of borough infrastructure that need repairs and noted that he believed that sanitary system needs to be improved. Mr. Leubner presented a town map showing the area that they would want to work on. He further explained the benefits of less water going into the system. The Council discussed Mr. Leubner's recommendations and agreed this was a need of the Borough.

Mayor Nolan opened the public portion on this grant.

**Greg Wells**, Bayside Drive, stated that he agreed that Mr. Leubner's recommendations.

**Kim Skorka**, Shore Drive, stated that she supports the recommendation but was concerned if the roads would be repaved or patched after. Mr. Leubner explained the process. Ms. Skorka asked what sections of the sewers had been repaired which Mr. Leubner discussed.

**Carol Bucco**, Shore Drive, was happy something would be done to address this issue.

Mayor Nolan closed the public portion on this resolution.

**R-16-142 - Resolution Authorizing Application for CDBG Grant**

A motion to authorize this resolution was offered by Mayor Nolan and was seconded by Councilmember Broullon.

**ROLL CALL:**

**AYE:** Councilmembers Broullon, Card, D’Arrigo, Wells & Mayor Nolan (5)

**NAY:** None (0)

**ABSENT:** None (0)

**ABSTAIN:** None (0)

R-16-142 has been properly approved.

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**Public Comment on Resolutions**

Mayor Nolan opened the meeting for comments on the resolutions.

**Kim Skorka**, Shore Drive, inquired about a bill and suggested supporting the bakeries in town. Ms. Skorka also asked why Bakers Marina on the Bay received a refund of property taxes. Mr. DeBlasio replied that was a result of a filed tax appeal which they won.

Mayor Nolan closed the public portion on the resolutions.

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**Consent Agenda:**

R-16-143 Authorizing Access Agreement for 90 Portland Rd Pipe Repair

R-16-145 Approving Refund of Tax Overpayments

R-16-146 Authorizing Refund of Off-Duty Police Officer Escrow Funds

R-16-147 Appointing Replacement Temp PIT Summer Rec Food Prep

Minutes Executive: Regular Minutes -May 18, 2016

Payment of Bills (Complete Copy Available Clerk’s Office and at [www.highlansnj.us](http://www.highlansnj.us))

Regular & Executive Minutes - May 4, 2016

A motion to approve the consent agenda was offered by Mayor Nolan and was seconded by Councilmember Wells.

**ROLL CALL:**

**AYE:** Councilmembers Broullon, Card, D’Arrigo, Wells & Mayor Nolan (5)

**NAY:** None (0)

**ABSENT:** None (0)

**ABSTAIN:** None (0)

This consent agenda has been properly approved.

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**Other Resolutions:**

**R-16-128 - Resolution Appointing Special Officer**

A motion to approve this resolution was offered by Councilmember D'Arrigo and was seconded by Mayor Nolan.

**ROLL CALL:**

**AYE:** Councilmembers Broullon, Card, D'Arrigo, Wells & Mayor Nolan (5)

**NAY:** None (0)

**ABSENT:** None (0)

**ABSTAIN:** None (0)

R-16-128 has been properly approved.

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**R-16-140 - Resolution Appointing Recreation Committee Member - TABLED**

Mayor Nolan stated that no one applied to this position and that the Borough is accepting applications for Recreation Committee Members.

R-16-140 has been **TABLED**.

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**R-16-141 - Resolution Awarding Contract to Remove Tilt-Up**

Councilmember D'Arrigo explained her feelings concerning Tilt-Up. She read a prepared statement providing a brief history of the project, the costs associated, and the lack of information available to the public.

Mayor Nolan explained that this is a step towards removing Tilt-Up and noted that there is a process to be followed prior to it being torn down.

Councilmember Card thanked Councilmember D'Arrigo for her statement. He explained his thoughts on Tilt-Up and made accusations against Borough officials pointing out it is an illegal structure.

Councilmember Kane-Wells agreed it could have been communicated better and stated that there was no ill intent. She stated that she is not related to Mr. Anton and noted how she was first approached about this project. Councilmember Kane-Wells stated that offers have been made to pay for permits and expressed that she was unhappy at the removal cost.

Mayor Nolan stated that another municipality expressed interested in this project and the Borough is in discussions with them which the Council discussed.

Councilmember Broullon pointed out the dates of the recreation summer program, noting the work will have to be done accordingly. She wanted to make clear the resolution awarding the contract to take down the structure.

A motion to approve this resolution was offered by Councilmember Card and was seconded by Councilmember Broullon.

**ROLL CALL:**

**AYE:** Councilmembers Broullon, Card & D'Arrigo (3)

**NAY:** Councilmember Wells & Mayor Nolan (2)  
**ABSENT:** None (0)  
**ABSTAIN:** None (0)

R-16-141 has been properly approved.

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**R-16-144 - Resolution Renewing Liquor Licenses**

Councilmember Broullon asked to include in the approval Seasteak, The Chubby Pickle, and Havana who came in late. A motion to approve this resolution was offered by Councilmember Broullon and was seconded by Mayor Nolan.

**ROLL CALL:**

**AYE:** Councilmembers Broullon, Card, D'Arrigo, Wells, Mayor Nolan (5)  
**NAY:** None (0)  
**ABSENT:** None (0)  
**ABSTAIN:** None (0)

R-16-144 has been properly approved.

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**R-16-148 Resolution Approving Application for Safe Routes to School Grant**

Mr. Leubner discussed the program, a recent meeting, and a walk through of the elementary school to identify areas of concern. He stated that the Borough has a good chance of obtaining the grant.

Councilmember Broullon stated Monmouth County suggested replacing some of the sidewalks on Linden and Waterwitch Avenues and noted that the high school the borough research better signage identifying the high school's location.

Councilmember Kane-Wells asked if a crossing guard could be placed at Waterwitch & Highway 36. Captain Burton said that all concerns will be addressed once the walkability assessment comes.

A motion to approve this resolution was offered by Mayor Nolan and was seconded by Councilmember Wells.

**ROLL CALL:**

**AYE:** Councilmembers Broullon, Card, D'Arrigo, Wells, Mayor Nolan (5)  
**NAY:** None (0)  
**ABSENT:** None (0)  
**ABSTAIN:** None (0)

R-16-148 has been properly approved.

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**Other Business:**

**Borough Engineers Status Report – Dale Leubner**

Mr. Leubner reported that the Streetscape Project is going well and will wrap up soon at which point the Borough will move on to phase II. He updated the Council on the Shrewsbury

Avenue/North Street Project, Veteran's Park electric, Bay Avenue Streetscape Phase II, and CDBG Applications.

Councilmember Broullon requested information on residential property demolitions program. Mr. Leubner noted that it is in preliminary.

Mayor Nolan opened the meeting to public comments on the report.

**Stacy Pritchard**, Bay Avenue, asked when trees and bicycle racks would be installed. Mr. Leubner responded that they are working with the contractor and the HBP to complete this. Councilmember Card asked for input from the community for locations.

**Unknown Resident** stated he has damage to his house on Shrewsbury Avenue and wanted to know the timeframe to put in a claim. Mr. Chabarek stated he had 90 days.

**Tricia Rivera**, Waterwitch Avenue, asked when will the flooding be addressed. Mr. Leubner and Council provided an estimated timeline. Ms. Rivera asked about the check-valves. Councilmember Card stated that the State still has not reviewed documents submitted on those.

Ms. Rivera asked about the condition of Captain's Cove Marina. Councilmember Card stated that code enforcement is working on it.

**Greg Wells**, Bayside Ave, asked how the Borough is paying for the second phase of Streetscape. Councilmember Card answered that the money was reallocated from another project.

**Tricia Rivera** asked if the run off from Waterwitch would be addressed. Councilmember Card responded that the Borough is actively finding a solution and funding. Ms. Rivera commented that flooding mitigation is more important than Streetscape. Councilmember Card explained that grant money can only be used for the outlined project.

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### **Mayors Appointment to Planning Board**

Mayor Nolan appointed Joseph Blewett to the Planning Board as the non-elected Borough Official for the remainder of the unexpired term ending 12/31/16. Mayor Nolan thanked Chief Blewett for his service to the Borough.

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### **Highlands First Aide Monthly Report**

Councilmember D'Arrigo stated the information is in the packet from last month and is available to the public.

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### **Streetscape Project - William Iler Tree Request**

Mr. Iler made a request to plant Eastern Redbuds as part of the Streetscape. Councilmember Card stated he was not opposed to including it if it meets criteria and price. Mr. Iler stated that of the four types of trees selected for this project, one of them was the Eastern Redbud.

**Christian Lee**, Navesink Avenue, stated that he research the types of trees that were recommended for this project and the Eastern Redbud was one of them. Dale Leubner stated that no trees had been ordered. Council discussed this matter.

Mr. Iler stated that multiple Borough lights shine in the apartments and he would like to have the light shielded. Mr. Leubner stated there is no shields but different types of light bulbs but they are very costly. Mr. Iler asked if the lights could be relocated. Councilmember Card commented that it is to late in the process and commented that they will look into the light by the old borough hall.

Mr. Lee mentioned business owners were concerned about lights, trees blocking their buildings and signs.

**Mary Salzman**, Snug Harbor, suggested the Borough use Japanese Maples.

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### **Highlands Fire Department Bonfire – Councilmember Kane-Wells**

Councilmember Kane-Wells stated that the first bonfire was a big success and thanked all who donated and volunteered. She also noted that the Girl Scouts did plantings around the community center as a service project.

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### **PUBLIC PORTION:**

Mayor Nolan opened the meeting to the public.

**Carol Bucco**, Shore Drive, jokingly asked if another municipality could take the statues in Veteran's Park.

**Kim Skorka**, Shore Drive, asked if the borough could do a reverse 911 concerning mosquito control and standing water. Mayor Nolan agreed to put it on the website.

Ms. Skorka asked if there was a blood drive in town. Councilmember Kane-Wells noted that there had been.

**Tina Kaemmerer**, Linden Avenue, asked about flowering trees and if they will attract bees.

**Christian Lee** answered Ms. Kaemmerer's question.

Councilmember Card reprimanded Councilmember Kane-Wells for texting during the meeting

**Tricia Rivera**, Waterwitch, inquired what happened to the Snowflake grant. Mayor Nolan said gave a brief explanation and Mr. Geoghegan stated he would look into it.

Ms. Rivera inquired if Jones Creek be dredged more often. Mr. Leubner discussed the dredging issue and Mayor Nolan directed DPW to clean out the VFW section.

**Mary Saltzman**, Snug Harbor Avenue, asked if there was a regulation on the frequency of when meeting minutes had to be posted. Mr. Chabarek will communicate this to the Planning Board.

**Ms. Saltzman**, commented that she was confused about the awarding of the contract to remove the Tilt-Up if we might be giving it to someone else. Mayor Nolan explained about the permits and the other municipality would have to obtain and noted there is no official agreement. Council discussed the Tilt-Up with Mr. Saltzman.

Ms. Saltzman asked if the library would be reinstated in the Recreation center. Mayor Nolan explained the current use of the room. The Council discussed the future of a library in the Borough.

**Greg Wells** asked that the recreation committee discuss the possibility of a library.

**Cynthia Ober** of Navesink Avenue asked if we have a copy of the proposal for (inaudible). Councilmember Card offered his copy.

**LoriAnn Nolan**, Snug Harbor Avenue, stated that you can go to any Monmouth County Library for free to Highlands residents at this time. She reminded people to sign up for the Summer Kidfest, the Kid Connection, and teen programs. Ms. Nolan inquired that status of getting lifeguards. Mr. Geoghegan replied that he contacted two companies regarding lifeguards and noted that neither are available for this summer. The Council discussed lifeguards for Borough beaches.

**Tina Kaemmerer**, Linden Avenue, asked if the Tilt-Up will continue to be fenced. Mayor Nolan stated that there is no discussion to take down the fence and Councilmember Kane-Wells inquired on the rental cost of the fence which Council discussed.

**Katie Reed**, Snug Harbor Avenue, expressed interest in joining the Substandard Housing Committee. She inquired what checks and balances this committee used. Mayor Nolan commented that the Borough with follows the statue on this.

Ms. Reed expressed a dislike of the Tilt-Up and asked Mr. Geoghegan what he thought of it. Mr. Geoghegan stated that he takes direction from the council.

**Fred Anton**, Ocean Township, stated is interested in providing the municipality that is interested in taking the Tilt-up with engineering.

**Unknown Resident**, Central Avenue, asked about the removal of the Tilt-Up. Mr. Chabarek stated that they are moving as expeditiously as possible and are exploring all avenues.

**Carol Bucco**, Shore Drive, asked why we have not hired any lifeguards. Mayor Nolan stated that they are doing everything they can to get lifeguards.

**Rosemary Flannery**, Central Avenue, asked if the new borough hall would be in the same location and who would fund it. Mayor Nolan advised it would not be at the same location and that it would be partially funded by FEMA and take a few years.

Ms. Flannery thanked Councilmember Kane-Wells for the Bonfire as it was non-political. Council discussed having bonfires more often. Ms. Flannery suggested charging out-of-towners for the beaches and use those fees for Borough events which the Council continued to discuss with Ms. Flannery.

Councilmember Kane-Wells spoke of family-oriented programs on the beach and asked Jackie Kane discuss an upcoming event.

**Jackie Kane** informed the public of an upcoming Sandcastle Contest.

**Kim Skorka**, Shore Drive, asked if there will be an emergency meeting regarding the Tilt-Up if the other town is interested which Mayor Nolan confirmed.

**Bill Iler**, South Linden Avenue, offered to assist in organizing the move of the Tilt-Up. Mr. Iler stated that he heard someone was willing to pay for the CAFRA permits so the structure could stay. Mayor Nolan confirmed that people have offered money to pay for permits. Councilmember Card inquired if someone were willing to pay for the permits for CAFRA would they be willing to pay the possible fines if it is denied.

**Cynthia Fair**, Navesink Avenue, asked about demolishing the Tilt-Up here and whether or not the contractor would get credit for the steel. Councilmember Card replied the contractor regards the steel as part of their cost proposals.

**Rosemary Flannery**, Central Avenue, asked if the Borough could learn something from Tilt-Up and requested the Borough to notice residents prior to the placement of public structures. She stated that she would like more communication between council members and more information out to the public.

**Greg Wells**, Bayside Drive, feels that the Tilt-Up is facing the wrong direction.

**Adjourn:**

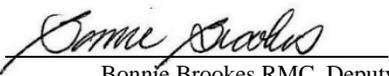
**Approval of the Minutes**

A motion to approve the Minutes of June 15<sup>th</sup> 2016 was made by Councilmember Kane-Wells and seconded by Councilmember Broullon.

**AYE:** Councilmembers Broullon & Kane-Wells (2)  
**NAY:** None (0)  
**ABSENT:** Councilmember Card & D'Arrigo (2)  
**ABSTAIN:** Mayor O'Neil (1)

I, Bonnie Brookes, Deputy Municipal Clerk of the Borough of Highlands, in the County of Monmouth, State of New Jersey, hereby certify this to be the action of the Governing Body at its meeting held October 18<sup>th</sup> 2017.

Approve:   
Richard W. O'Neil, Mayor

Attest:   
Bonnie Brookes RMC, Deputy Clerk



BOROUGH OF HIGHLANDS  
 COUNTY OF MONMOUTH

# RESOLUTION 16-128

## RESOLUTION APPOINTING SPECIAL POLICE OFFICER/CLASS II

**WHEREAS**, there exists a need within the Police Department to appoint a part-time Special Law Enforcement Officer, Class II to cover open shifts and

**WHEREAS**, it is the recommendation of the Chief of Police that David W. Osuch appointed.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Highlands that David W. Osuch is hereby appointed as a part-time provisional Special Law Enforcement Officers, Class II effective immediately.

**BE IT FURTHER RESOLVED** that said provisional appointment be compensated at an hourly rate of \$15.00 per hour.

**BE IT FURTHER RESOLVED** that said appointment is contingent upon the candidate's completion of a psychological and physical examinations.

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BROULLON			X			
CARD			X			
D'ARRIGO	X		X			
WELLS			X			
NOLAN		X	X			
CONSENT AGENDA <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO						

DATE:            June 15, 2016

*Carolyn Cummins*  
 \_\_\_\_\_  
 CAROLYN CUMMINS, BOROUGH CLERK

I hereby certify this to be a true copy of Resolution R-16-128 adopted by the Governing Body of the Borough of Highlands at a meeting held on June 15, 2016.

*Carolyn Cummins*  
 \_\_\_\_\_  
 BOROUGH CLERK/DEPUTY CLERK



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

# RESOLUTION 16-140

## RESOLUTION APPOINTING RECREATION COMMITTEE MEMBER

**TABLED**

**WHEREAS**, due to the resignations of Sonya Cashner, Katie Reed and Valerie Browning there is a need to appoint additional members.

**NOW, THEREFORE BE IT RESOLVED** that the following listed persons be appointed to the Highlands Recreation Commission:

1. \_\_\_\_\_ Term to expire 12/31/16
- 2.
- 3.

**Date: June 15, 2016** \_\_\_\_\_  
CAROLYN CUMMINS, BOROUGH CLERK

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BROULLON						
CARD						
D'ARRIGO						
WELLS						
NOLAN						
CONSENT AGENDA <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO						

**DATE: June 15, 2016** \_\_\_\_\_  
CAROLYN CUMMINS, BOROUGH CLERK

I hereby certify this to be a true copy of Resolution R-16-140 adopted by the Governing Body of the Borough of Highlands at a meeting held on June 15, 2016.

\_\_\_\_\_  
BOROUGH CLERK/DEPUTY CLERK



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

## RESOLUTION 16-141

### RESOLUTION AWARDING THE CONTRACT TO REMOVE THE TILT - UP SANDY MEMORIAL CONCRETE STRUCTURE

**WHEREAS**, by way of Resolution R-16-117, adopted on May 18, 2016, the governing body approved the removal of the Tilt-Up Sandy Memorial Concrete Structure; and

**WHEREAS**, the Borough issued a request for quotes for services on January 29, 2016 which was amended on May 13, 2016; and

**WHEREAS**, the scope of the work to be performed includes the disassembling, removal and disposal of the concrete structure and footings of the concrete structure at the Community Center Beach; and

**WHEREAS**, the scope of the work to be performed also includes all necessary restoration of any disturbed areas, and

**WHEREAS**, the scope of the work to be performed further includes the removal and disposal shall be in accordance with State and local laws; and

**WHEREAS**, the Borough has reviewed the quotes received and determined at the Red Bank Recycling Demolition, Inc. satisfies the requirements contained in the request for quotes for services and furnished the lowest cost of services, for the removal of the Tilt-Up Sandy Memorial Concrete Structure as set forth above, in the amount of \$9,600.00 and

**WHEREAS**, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands.

I hereby certify funds are available as follows:

Patrick DeBlasio, Chief Financial Officer

**NOW, THEREFORE, BE IT RESOLVED**, by the governing body of the Borough of Highlands as follows:

1. Red Bank Recycling Demolition, Inc. is hereby awarded the contract for the removal of the Tilt-Up Sandy Memorial Concrete Structure, in the manner as set forth above, in the amount of \$9,600.00

2. A copy of this Resolution as well as the contract/proposal shall be placed on file with the Clerk of the Borough of Highlands.
3. The Borough Clerk is here by directed to publish a public notice of this award as required by law.

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BROULLON		X	X			
CARD	X		X			
D'ARRIGO			X			
WELLS				X		
NOLAN				X		
CONSENT AGENDA <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO						

DATE:            June 15, 2016

  
 CAROLYN CUMMINS, BOROUGH CLERK

I hereby certify this to be a true copy of Resolution R-16-141 adopted by the Governing Body of the Borough of Highlands at a meeting held on June 15, 2016.

  
 BOROUGH CLERK/DEPUTY CLERK



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

## RESOLUTION 16-142

### RESOLUTION AUTHORIZING THAT AN APPLICATION BE SUBMITTED TO THE MONMOUTH COUNTY COMMUNITY DEVELOPMENT PROGRAM FOR A COMMUNITY DEVELOPMENT BLOCK GRANT

**WHEREAS**, the Borough of Highlands Community Development Citizens Participation Group conducted a meeting on June 15, 2016 at 5:00 p.m. for the purpose of soliciting ideas for projects to be submitted to the Monmouth County Community Development Program in order to seek funding; and

**WHEREAS**, the Mayor and Council of the Borough of Highlands conducted a public hearing on June 15, 2016 at 8:00 p.m. to address the contents of an application to be submitted to the Monmouth County Community Development Program in order to seek funding; and

**WHEREAS**, the maximum amount of funding that can be requested for a Community Development Block Grant; and

**WHEREAS**, the governing body has determined that the Borough of Highlands will seek funding from the Monmouth County Community Development Program for a Community Development

\_\_\_\_\_ ; and

**WHEREAS**, the governing body hereby authorizes the Borough's employees and professionals, including but not limited to, the Borough Engineer, the Borough's professional grant writer and T&M Associates, to submit an application for funding to the Monmouth County Development Program for a Community Development Block Grant for the aforementioned project.

**NOW, THEREFORE, BE IT RESOLVED**, by the governing body of the Borough of Highlands that the Borough's employees and professionals, including but not limited to, the Borough Engineer, the Borough's professional grant writer and T&M Associates are hereby authorized to submit an application for funding to the Monmouth County Community Development Program for a Community Development Block Grant for the project referenced above.

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BROULLON		X	X			
CARD			X			
D'ARRIGO			X			
WELLS			X			
NOLAN	X		X			
CONSENT AGENDA <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO						

*Carolyn Cummins*

DATE:            June 15, 2016

\_\_\_\_\_  
CAROLYN CUMMINS, BOROUGH CLERK

I hereby certify this to be a true copy of Resolution R-16-142 adopted by the Governing Body of the Borough of Highlands at a meeting held on June 15, 2016.

*Carolyn Cummins*

\_\_\_\_\_  
BOROUGH CLERK/DEPUTY CLERK



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

## **RESOLUTION 16-143**

### **RESOLUTION AUTHORIZING BOROUGH TO ENTER INTO AN ACCESS AGREEMENT WITH PROPERTY OWNER OF 90 PORTLAND ROAD**

**WHEREAS**, a Borough storm drain pipe runs through the property located at 90 Portland Road; and

**WHEREAS**, the said storm drain pipe requires repairs and the Borough Engineer has provided a scope of the work that is required, and

**WHEREAS**, the Borough Administrator has elicited quotes, in accordance with the scope of the work that is required, in order to effectuate the necessary repairs; and

**WHEREAS**, Young's Water & Sewer, Inc. furnished the lowest cost estimate for effectuating the repairs, in the amount of \$3,400.00, and was selected to perform the necessary repairs; and

**NOW, THEREFORE, BE IT RESOLVED** that the governing body hereby authorizes the Borough's employees and professionals, including but not limited to, the Borough Administrator, Borough Engineer and Borough Attorney, to take whatever action is necessary to secure an Access Agreement with the property owner of 90 Portland Road, in order to effectuate the necessary repairs to the storm drain pipe that runs through the aforementioned property.

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BROULLON			X			
CARD			X			
D'ARRIGO			X			
WELLS		X	X			
NOLAN	X		X			
CONSENT AGENDA <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO						

*Carolyn Cummins*

DATE:            June 15, 2016

\_\_\_\_\_  
CAROLYN CUMMINS, BOROUGH CLERK

I hereby certify this to be a true copy of Resolution R-16-143 adopted by the Governing Body of the Borough of Highlands at a meeting held on June 15, 2016.

*Carolyn Cummins*

\_\_\_\_\_  
BOROUGH CLERK/DEPUTY CLERK

**ADDITIONAL LICENSES MAY BE ADDED**

**R-16-144  
RESOLUTION  
RENEWING 2016-2017 LIQUOR LICENSE**

**WHEREAS,** Liquor License Renewal Applications have been filed for the year 2016-2017; and

**WHEREAS,** no objections were filed against the renewal the liquor licenses and Tax Clearance Certificates have been received for the licenses listed below:

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Highlands that the following liquor license be renewed for the period of July 1, 2016 to June 30, 2017:

1317-31-027-001	American Legion Post 143	85-87 Bay Ave
1317-32-009-008	Grala, LLC t/a The Chubby Pickle	23 Bay Ave.
1317-32-018-005	DDS Enterprises t/a Driftwood Liquor	300 Bay <del>Ave</del>
1317-32-021-003	Andy's Shore Bar Inc. t/a Andy's Shore Bar	150-152 Bay Ave
1317-33-001-003	Bahrs Restaruant Inc t/a Bahrs	2 Bay Ave,
1317-33-003-008	Claddagh of Highlands, LLC	297-299 Bay Avē
1317-33-006-004	Tomaini, John	Pocket License
1317-33-007-003	Inlet Café, Inc.	3 Cornwall Street
1317-33-008-006	Seastreak	325 Shore Drive
1317-33-010-011	JWALKER BLACK, LLC t/a Havanna Tropical Cafe	409 Bay Ave
1317-33-012-004	Dan Rob Restaurant Assoc. t/a Windansea	56 Shrewsbury Ave
1317-33-015-007	Chilango's Restaurant, Inc.	272 Bay Ave

ADDED AT THE COUNCIL MEETING

1317-33-010-011	Havana Tropical Café	409 Bay Ave
1317-33-008-004	Seastreak	326 Shore Drive
1317-33-009-008	The Chubby Pickle/Grala LLC	23 Bay Ave
1317-33-022-010	M & D Inc. t/a Off the Hook	1 Navesink Ave
1317-44-011-003	Monir, INC. t/a Bay Spirits Shop	116 Bay A

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
Broullon	X		X			
Card			X			
D'Arrigo			X			
WELLS			X			
NOLAN		X	X			
ON CONSENT AGENDA			YES	X	NO	

DATE: June 15, 2016

  
 ADMINISTRATOR FOR CAROLYN CUMMINS  
 Carolyn Cummins Borough Clerk

I hereby certify this to be a true copy of Resolution R-16-144 adopted by the Governing Body of the Borough of Highlands on June 15, 2016.

\_\_\_\_\_  
 Borough Clerk/Deputy Clerk  


R-16-145

**AUTHORIZING REFUND OF TAX OVERPAYMENT**

WHEREAS, the Tax Collector of the Borough of Highlands has reviewed the rolls and determined that certain monies are due and payable by the Borough of Highlands to certain banks residents, and property owners within the Borough of Highlands, as a result of an overpayment of taxes, and

WHEREAS, the Tax Collector recommends the immediate reimbursement of the excess funds currently collected by the Borough of Highlands to certain enumerated individuals,

NOW, THEREFORE BE IT AND IT IS HEREBY RESOLVED by the Mayor and Council of the Borough of Highlands, in the County of Monmouth, State of New Jersey, that the Tax Collector is authorized to immediately refund and pay the overpayment of taxes to the individuals and property owners of the specific properties listed below, and attached hereto:

<u>BLOCK</u>	<u>LOT</u>	<u>YEAR</u>	<u>AMOUNT</u>	<u>NAME</u>
115	9.113	2013,2014 2015	\$5,045.78	SHEPPARD, CHARLES JR.
115	9.118	2013,2014 2015	\$5,013.42	O'CONNOR, COLLEEN
115	9.105	2013,2014 2015	\$4,470.78	CARGULIA, GARY
72	9.012	2012,2013 2014,2015	\$18,218.92	BAKERS MARINA ON THE BAY
69	13	2012	\$847.48	KEYPORT LANDINGS, LLC
72	8	2012,2013	\$18,393.78	KEYPORT LANDINGS, LLC
1.02	24	2014	\$337.11	Hughes, Patrick

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BROULLON			X			
CARD			X			
D'ARRIGO			X			
WELLS		X	X			
NOLAN	X		X			
ON CONSENT AGENDA	X		YES			NO

*Carolyn Cummins*

Date: June 15, 2016

\_\_\_\_\_  
Carolyn Cummins, Borough Clerk

I hereby certify this to be a true copy of Resolution R-16-45 adopted by the Governing Body of the Borough of Highlands on June 15, 2016.

*Carolyn Cummins*

\_\_\_\_\_  
Carolyn Cummins, Borough Clerk

**R-16-146**  
**RESOLUTION AUTHORIZING THE REFUND ON UNUSED**  
**OFF DUTY POLIC ESCROW FUNDS**

**WHEREAS**, America's Home Place submitted payment in the amount of \$1200.00 to the Borough of Highlands for anticipated payment for off duty-police officer while paving during lift at 88 Seadrift Ave and only \$600.00 was used to cover total expense; and

**WHEREAS**, Fiore Paving Company submitted payment in the amount of \$11,250.000 in April for anticipated payment for off-duty police officer whiling paving Shore Drive and only used \$5,925.00 was used to cover total expenses; and

**WHEREAS**, Empire Excavating submitted payment in the amount of \$2,400.000 in July 2014 for payment for off-duty police officer during construction of the CVS.

**NOW, THEREFOR BE IT RESOLVED** by the Governing Body of the Borough of Highlands that the Chief Financial Officer is hereby authorized to refund funds to the following:

- |                         |            |
|-------------------------|------------|
| 1. America's Home Place | \$ 600.00  |
| 2. Fiore Paving Company | \$5,325.00 |
| 3. Empire Excavating    | \$2,160.00 |

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BROULLON			X			
CARD			X			
D'ARRIGO			X			
WELLS		X	X			
NOLAN	X		X			
ON CONSENT AGENDA X YES NO						

DATE:: June 15, 2016

Date: June 15, 2016



\_\_\_\_\_  
 Carolyn Cummins, Borough Clerk

I hereby certify this to be a true copy of Resolution R-16-146 adopted by the Governing Body of the Borough of Highlands on June 15, 2016.

**R-16-147**

**RESOLUTION APPOINTING REPLACEMENT OF TEMPORARY SEASONAL RECREATION EMPLOYEE FOR THE BOROUGH OF HIGHLANDS**

**WHEREAS**, on June 1, 2016 the Borough adopted Resolution R-16-137 appointing Tamela Lavarra as P/T Food Prep. And

**WHEREAS**, Tamela Lavarra has since informed the Borough that she is no longer available to accept the position thereby creating a vacancy. and

**WHEREAS**, it is the recommendation of Jen Strehl of the Recreation Department that Alicia Moss be appointed to replace Tamela Lavarra.

**NOW, THEREFORE BE IT RESOLVED** by the Governing Body of the Borough of Highlands that Alicia Moss is hereby appointed as P/T Temporary Food Prep and will be compensated at an hourly rate of \$8.50 per hour for up to 25 hours per week.

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BROULLON			X			
CARD			X			
D'ARRIGO			X			
WELLS		X	X			
NOLAN	X		X			
ON CONSENT AGENDA			X	YES		NO

DATE: June 15, 2016



\_\_\_\_\_  
Carolyn Cummins, Borough Clerk

I hereby certify this to be a true copy of Resolution R-16-147 adopted by the Governing Body of the Borough of Highlands on June 15, 2016.



\_\_\_\_\_  
Carolyn Cummins, Borough Clerk

**Borough of Highlands**

**Resolution #R-16-148**

**Resolution "Support Submission of Application for  
New Jersey Department of Transportation [*Safe  
Routes to School or Transportation Alternatives*]  
Program"**

**WHEREAS**, the Borough of Highlands is applying for funding to conduct Safe Routes to School along the school route for the Highlands Elementary School within the Borough of Highlands; and

**WHEREAS**, the project will help to continue and improve the promotion and encouragement of pedestrian and bicycle access and safety for *school children, residents, commercial district, etc.* ; and

**WHEREAS**, maintenance of the facility, once constructed, will be assumed by Borough of Highlands with the exception of (1) local ordinances that places maintenance responsibility with each individual property owner, and (2) those crosswalks on State or County Highways;

**NOW, THEREFORE BE IT RESOLVED**, by the Council of the Borough of Highlands that it hereby supports the submission of a grant application for the *Safe Routes to School Program* within the State of New Jersey Department of Transportation and authorizes the Mayor, Borough Administrator and the Municipal Clerk to execute any and all documents necessary and related to the submission of said grant application or grant agreement.

**June 15, 2016**

Motion to Approve: Mayor Nolan  
Second: Councilmember Broullon  
AYES: Councilmembers Broullon, Card, D'Arrigo, Kane-Wells, & Mayor Nolan  
NAYS: None



Carolyn Cummins, RMC  
Borough Clerk