

BOROUGH OF HIGHLANDS, N. J.

INCORPORATED 1900

42 SHORE DRIVE
07732
COUNTY OF MONMOUTH
732-872-1224 PH
732-872-0670 FX
WWW.HIGHLANDSNJ.US



FRANK L. NOLAN
MAYOR
TIM HILL
ADMINISTRATOR
CAROLYN M. CUMMINS
BOROUGH CLERK

**MAYOR & COUNCIL
REGULAR/WORKSHOP
MEETING MINUTES
WEDNESDAY, JUNE 1, 2016
7:00 PM**

Meeting Location: Robert D. Wilson Memorial Community Center, Snug Harbor Ave., Highlands

**Call to Order
Meeting Statement
Roll Call
Executive Session Resolutions**

Executive Session: 7:00pm

**Contract Negotiation: Professional Architectural Services
Personnel: Life Guard Positions, Recreation Summer Positions
Attorney-Client Communications: COAH Planner, Municipal Alliance Program Update, W/S Lines for Municipal Trailers, Honey Suckle Lodge, Substandard Housing Committee, Real Estate Attorney RFP, Code Enforcement Website Button, Sandy Hook Bay Marina Tax Exemption, Open Space Committee, Snow Ordinance, Borough Administrator Vehicle, Proposal – Block 105.107 Lot 1.1, 90 Portland Road Ripe Repair**

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Call to Order
Pledge of Allegiance
Roll Call

REGULAR MEETING: 8:00pm

Public Comment on Resolutions

Consent Agenda:

- R-16-134 - Resolution Approving Tax Exemption – Sandy Hook Bay Marina
- R-16-138 - Resolution Authorizing Bank Signatures
- R-16-132 - Resolution Approving Change Order #4 Lucas Construction
- R-16-135 - Resolution Approving Shared Services Agreement with HES
- R-16-136 - Resolution Approving First Aides 2015 LOSAP
- Payment of Bills (Complete Copy Available Clerk's Office and www.highlansnj.us)
- Regular & Executive Minutes - May 4, 2016

Other Resolutions:

- R-16-121 - Resolution Appointing P/T Recreation Aide
- R-16-125 - Resolution Appointing DPW Summer Seasonal
- R-16-128 - Resolution Appointing Special Officer
- R-16-131 - Resolution Awarding Professional Architectural Services
- R-16-133 - Resolution Appointing P/T Dispatcher
- R-16-137 - Resolution Appointing Recreation Summer Seasonal
- R-16-139 - Resolution Appointing Open Space Committee Member
- R-16-140 - Resolution Appointing Recreation Committee Member

Ordinances: Public Hearing & Adoption

O-16-11 – Traffic Ordinance

Committee Reports:

Finance
Public Safety
Fire Department
First Aide
Board of Education
Highlands Business Partnership
Grant Writing
Communications Committee Recommendations

Other Business:

Mayors Appointment to Planning Board
CDBG Grant Application Recommendation
Review of Cost Estimate for Shore Drive Rumble Strips
Review of Cost Estimate for North Street Project Extension

Public Comments:

Adjourn:

NOTE: Formal Action May Be Taken on Any and All Agenda Items

REGULAR MEETING: 8:00 p.m.

Call to Order
Pledge of Allegiance

ROLL CALL:

Present: Councilmembers Broullon, Card, D'Arrigo, Kane-Wells & Mayor Nolan
Absent: None
Also Present: Carolyn Cummins, Borough Clerk
Brian Chabarek, Borough Attorney
Patrick DeBlasio, Borough CFO

Public Comment on Resolutions:

Mayor Nolan opened the meeting to the public.

Kim Skorka, Shore Drive, wanted to know if R-16-134 should be an ordinance. Mr. Chabarek explained that the request is done by resolution.

Barbara Ianucci, Shrewsbury Avenue, questioned application deadlines regarding R-16-140. Mayor Nolan explained an application had come in from the previous program and was not excluded from the present program. Councilmember Kane-Wells encouraged anyone interested to sign up.

Lori Dibble, Matthews Street, inquired about the dates of accepted registrations for summer recreation programs. Mayor Nolan and Councilmember Broullon explained that the Summer Recreation Program and the Summer Food Programs were two separate registrations with separate funding for each program. Ms. Dibble questioned the discrepancy between the dates of hire for the programs and the start of programs. Mayor Nolan explained why the dates were that way.

Ms. Dibble asked if the summer recreation seasonal positions were full-time. Councilmember Broullon responded that all the positions were part-time. Ms. Dibble questioned how the number of employees was determined. Mayor Nolan explained it is based on the number of registered children and the availability of the scheduled workers.

Mayor Nolan closed the meeting to the public.

Consent Agenda:

R-16-134 - Resolution Approving Tax Exemption – Sandy Hook Bay Marina
R-16-138 - Resolution Authorizing Bank Signatures
R-16-132 - Resolution Approving Change Order #4 Lucas Construction
R-16-135 - Resolution Approving Shared Services Agreement with HES
R-16-136 - Resolution Approving First Aides 2015 LOSAP
Payment of Bills (Complete Copy Available at Clerk's Office and on www.highlansnj.us)
Regular & Executive Minutes - May 4, 2016

A motion to approve the consent agenda was offered by Mayor Nolan and seconded by Councilmember Kane-Wells.

ROLL CALL:

AYE: Councilmember Broullon, Card, D'Arrigo, Kane-Wells & Mayor Nolan (5)
NAY: None (0)
ABSENT: None (0)
ABSTAIN: None (0)

The consent agenda has been properly approved.

Other Resolutions:

R-16-121 - Resolution Appointing P/T Recreation Aide

A motion to approve R-16-121 was offered by Councilmember Kane-Wells and seconded by Councilmember D'Arrigo.

ROLL CALL:

AYE: Councilmember Broullon, Card, D'Arrigo, Kane-Wells & Mayor Nolan (5)
NAY: None (0)
ABSENT: None (0)
ABSTAIN: None (0)

R-16-121 has been properly approved.

R-16-125 - Resolution Appointing DPW Summer Seasonal

A motion to TABLE R-16-125 was offered by Councilmember Card and seconded by Mayor Nolan.

ROLL CALL:

AYE: Councilmember Broullon, Card, D'Arrigo, Kane-Wells & Mayor Nolan (5)
NAY: None (0)
ABSENT: None (0)
ABSTAIN: None (0)

R-16-125 has been properly **TABLED**.

R-16-128 - Resolution Appointing Special Officer

Police Chief Blewett requested that this resolution be tabled. A motion to table R-16-128 was offered by Mayor Nolan and seconded by Councilmember Card.

ROLL CALL:

AYE: Councilmember Broullon, Card, D'Arrigo, Kane-Wells & Mayor Nolan (5)
NAY: None (0)
ABSENT: None (0)
ABSTAIN: None (0)

R-16-128 has been properly **TABLED**.

R-16-131 - Resolution Awarding Professional Architectural Services

Councilman Card explained the decision. A motion to approve R-16-131 was offered by Councilmember Broullon and seconded by Councilmember Card.

ROLL CALL:

AYE: Councilmember Broullon, Card, D'Arrigo, Kane-Wells & Mayor Nolan (5)
NAY: None (0)
ABSENT: None (0)
ABSTAIN: None (0)

R-16-131 has been properly approved.

R-16-133 - Resolution Appointing P/T Dispatcher

A motion to approve R-16-133 was offered by Councilmember D'Arrigo and seconded by Councilmember Kane-Wells.

ROLL CALL:

AYE: Councilmember Broullon, Card, D'Arrigo, Kane-Wells & Mayor Nolan (5)
NAY: None (0)
ABSENT: None (0)
ABSTAIN: None (0)

R-16-133 has been properly approved.

R-16-137 - Resolution Appointing Recreation Summer Seasonal

A motion to approve R-16-137 was offered by Councilmember D'Arrigo and seconded by Councilmember Card.

ROLL CALL:

AYE: Councilmember Broullon, Card, D'Arrigo, & Mayor Nolan (4)
NAY: None (0)
ABSENT: None (0)
ABSTAIN: Councilmember Kane-Wells (1)

R-16-137 has been properly approved.

R-16-139 - Resolution Appointing Open Space Committee Member

A motion to approve R-16-139 was offered by Mayor Nolan and seconded by Councilmember Card.

ROLL CALL:

AYE: Councilmember Broullon, Card, D'Arrigo, Kane-Wells & Mayor Nolan (5)

NAY: None (0)

ABSENT: None (0)

ABSTAIN: None (0)

R-16-139 has been properly approved.

R-16-140 - Resolution Appointing Recreation Committee Member

Council discussed the reasons for tabling this resolution. A motion to table R-16-140 was offered by Councilmember Kane-Wells and seconded by Mayor Nolan.

ROLL CALL:

AYE: Councilmember Broullon, Card, D'Arrigo, Kane-Wells & Mayor Nolan (5)

NAY: None (0)

ABSENT: None (0)

ABSTAIN: None (0)

R-16-140 has been properly **TABLED**.

Ordinances: Public Hearing & Adoption

O-16-11 – Traffic Ordinance

Ms. Cummins summarized this ordinance. Councilmember Kane-Wells asked Chief Blewett some questions concerning the changes.

Mayor Nolan opened the public portion on this ordinance.

Unknown Resident, Shrewsbury Avenue, asked if the street sweeping schedule was to begin immediately. Councilmember Card answered that the schedule was not set yet.

Kim Skorka, Shore Drive, commented that the street signs should match the actual street sweeping schedule. Council had discussed street signs with Chief Blewett.

Unknown Manna, Linden Avenue, stated that some signs around Highlands Elementary School were faded and couldn't be read and asked that special attention be paid in this area.

Mayor Nolan closed the public portion.

A motion to adopt O-16-11 was offered by Mayor Nolan and seconded by Councilmember Card.

ROLL CALL:

AYE: Councilmember Broullon, Card, D'Arrigo, Kane-Wells & Mayor Nolan (5)

NAY: None (0)

ABSENT: None (0)

ABSTAIN: None (0)

O-16-11 has been properly adopted.

Committee Reports

Finance – Patrick DeBlasio

Mr. DeBlasio spoke on how the Borough refinanced debt and commented on savings involving the dissolution of the Sewer Authority.

Public Safety – Police Chief Blewett

Chief Blewett reported on the new dispatch and record system.

Fire Department – Councilmember D’Arrigo

Councilmember D’Arrigo reported on the Fire Department calls from the last month.

Board of Education – Councilmember Kane-Wells

Councilmember Kane-Wells explained that the Board of Education is still working with T&M on a Safe Ways to School grant to increase pedestrian safety.

Highlands Business Partnership – Councilmember Broullon

Councilmember Broullon reported on the success of the 16th Annual Craft Show, the upcoming Taste of Highlands event on June 25th, and noted that Clamfest bracelets are now on sale. She noted multiple events occurring with local businesses including ribbon cuttings and Inlet Café’s 50th Anniversary.

Councilmember Broullon recounted a recent memorial dedication to Tara Ryan who was a life-time member of the HBP.

Grant Writing – Councilmember Broullon

Councilmember Broullon updated the Council on a recent grant the Borough received.

Communications Committee – Councilmember Broullon

Councilmember Broullon noted that an RFP was posted today for a new website.

Recreation Committee – Councilmember Kane-Wells

Councilmember Kane-Wells noted that Summer Kidfest registration is ongoing and listed multiple upcoming events including Teen Night and Summer Kickoff Celebration. She reported on an upcoming Bonfire and named and thanked all the groups and local businesses that donated supplies and time. Councilwoman Kane-Wells added that lifeguard positions are still available.

Other Business

Mayor’s Appointment to Planning Board

Mayor Nolan asked that this be tabled until the next meeting.

CDBG Grant Application Recommendation

Mayor Nolan and Council discussed a sinkhole project were this could be applied within the Borough. A motion to approve this grant application was offered by Councilmember Card and seconded by Councilmember Broullon.

ROLL CALL:

AYE: Councilmember Broullon, Card, D’Arrigo, Kane-Wells & Mayor Nolan (5)

NAY: None (0)

ABSENT: None (0)

ABSTAIN: None (0)

The grant application has been properly approved.

Review of Cost Estimate for Shore Drive Rumble Strips

Mayor and Council discussed the merits and drawbacks of this project.

Mayor Nolan opened the floor to public comments.

Kim Skorka, Shore Drive, stated that the rumble strips are very noisy and do not slow down drivers.

Chief Blewett compared the number of tickets issued with and without rumble strips noting that the data does not support it. The Chief discussed this with the Council.

Unknown Resident, asked if traffic cameras would help the situation. Mayor Nolan stated that could be an option in the future.

Unknown Resident, asked if the Seastreak parking lot at Doris and Ed's was zoned and approved by the Land Use Board. Mayor Nolan confirmed it had been. The resident continued to discuss her concerns with the Council.

Kim Skorka asked the Council to reconsider rumble strips due to the noise level. She inquired about the non-borough speed signs that have been attached to poles on Shore Drive. She also commented on traffic cameras.

Review of Cost Estimate for North Street Project Extension

Councilmember Broullon spoke about the cost, scope and direction of this project. Mayor and council debated the cost of this project and Mayor Nolan stressed the importance of keeping costs down.

Public Comment

Mayor Nolan opened the public portion.

Donica Basinger, Miller Street, asked if there are already five possible lifeguards, how many more are going to be hired. Councilmember Kane-Wells a few more would be ideal.

Tina Kaemmerer, Linden Avenue, asked about the TNR program noting that she had tried to contact them but has gotten no response. Councilmember Broullon updated the public on the status of the program.

Lori (Unknown) asked about the lifeguards as a shared service and how long they would guard the beaches. Mayor Nolan explained how and when they would be available. Lori inquired when a timeframe would be available which the Council discussed with her.

Lori Dibble, Matthew Street, asked about public access to the beach at the end of Matthew Street noting that big trucks and fences are blocking access. Councilmember Card stated that he would look into the matter.

The meeting was closed to the public.

Adjourn

Mayor Nolan offered a motion to adjourn at 9:15pm.

*R-16-125 & R-16-128 were TABLED and are not attached

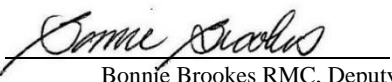
Approval of the Minutes

A motion to approve the Minutes of June 1st 2016 was made by Councilmember Kane-Wells and seconded by Councilmember Broullon.

AYE: Councilmembers Broullon & Kane-Wells (2)
NAY: None (0)
ABSENT: Councilmember Card & D'Arrigo (2)
ABSTAIN: Mayor O'Neil (1)

I, Bonnie Brookes, Deputy Municipal Clerk of the Borough of Highlands, in the County of Monmouth, State of New Jersey, hereby certify this to be the action of the Governing Body at its meeting held October 18th 2017.

Approve: 
Richard W. O'Neil, Mayor

Attest: 
Bonnie Brookes RMC, Deputy Clerk

**R-16-121
RESOLUTION APPOINTING PROVISIONAL
PART-TIME RECREATION AIDE**

WHEREAS, due to a vacancy the Borough of Highlands is in need of hiring a part-time Recreation Aide to assist within the Recreation Department; and

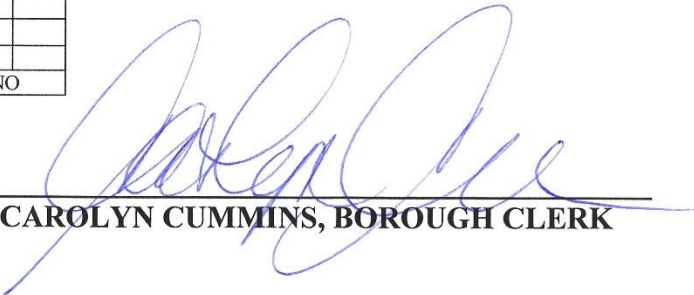
WHEREAS, Jennifer Strehl, Recreation Assistant has interviewed applicants for said position and has recommended that Dana Kudrick be appointed.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highlands that Dana Kudrick is hereby appointed to the provisional part-time position of Recreation Aide effective May 18, 2016.

BE IT FURTHER RESOLVED that said appointment is to be compensated at an hourly rate of \$10.25 per hour.

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BROULLON			X			
CARD			X			
D'ARRIGO		X	X			
WELLS	X		X			
NOLAN			X			
ON CONSENT AGENDA			YES	X	NO	

DATE: June 1, 2016



CAROLYN CUMMINS, BOROUGH CLERK

I hereby certify this to be a true copy of the Resolution adopted by the Governing Body of the Borough of Highlands on June 1, 2016.



BOROUGH CLERK/DEPUTY CLERK

R-16-131

**RESOLUTION AUTHORIZING THE AWARD OF A "FAIR AND OPEN"
CONTRACT FOR PROFESSIONAL ARCHITECTURAL SERVICES**

WHEREAS, the Borough of Highlands has a need for professional Architectural Services for the Borough Hall Phase I Project; and

WHEREAS, the Borough has gone through the fair and open process, advertised on its website and in the Asbury Park Press on March 28, 2016, the solicitation for receipt of proposals from professional grant writers for said services and nineteen (19) proposals were received and documented on April 8, 2016; and

WHEREAS, the Borough has reviewed all proposals received and it was determined that Settembrino Architects satisfies the requisites contained in the request for proposals to be considered for professional services that the Borough may require during the contract year; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the contract will exceed \$17,500; and

WHEREAS, this contract is to be awarded for an amount not to exceed \$20,000 for the contract year set to expire on December 31, 2016; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands.

I hereby certify funds are available as follows:

Bond Ordinance #O-16-7

C.04-16-10 1000-202



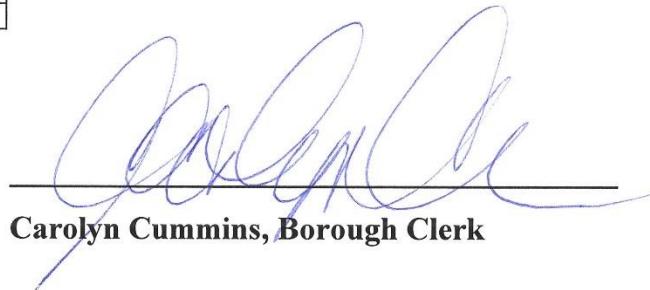
Patrick DeBlasio, Chief Financial Officer

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Highlands as follows:

1. Settembrino Architects, 25 Bridge Ave, Suite 201, Red Bank, NJ 077014 is hereby retained to provide professional architectural services for an amount not to exceed \$20,000 for the contract year to expire on December 31, 2016.
2. The contract is awarded through the fair and open process as a Professional Service in accordance with N.J.S.A. 19:44A-20.5 et seq. and in accordance with N.J.S.A. 40A:11-5(1)(a) because it is for services performed by persons authorized by law to practice a recognized profession.
3. A copy of this Resolution as well as the contract/proposal shall be placed on file with the Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish a public notice of this award as required by law.

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BROULLON	X		X			
CARD		X	X			
D'ARRIGO			X			
WELLS			X			
NOLAN			X			
ON CONSENT AGENDA			YES	X	NO	

Date: June 1, 2016



Carolyn Cummins, Borough Clerk

I hereby certify this to be a true copy of Resolution R-16-131 adopted by the Governing Body of the Borough of Highlands on June 1, 2016.



Carolyn Cummins, Borough Clerk

**R-16-132
 RESOLUTION APPROVING CHANGE ORDER #4
 LUCAS CONSTRUCTION GROUP
 -\$4.03 DECREASE
 SHREWSBURY AVE & NORTH STREET ROADWAY IMPROVEMENTS PROJECT**

WHEREAS, Resolution R-15-231 was adopted on December 2, 2015 awarding a contract to Lucas Construction Group for the Shrewsbury Ave & North Street Roadway Improvements Project for the amount of \$859,232.50; and

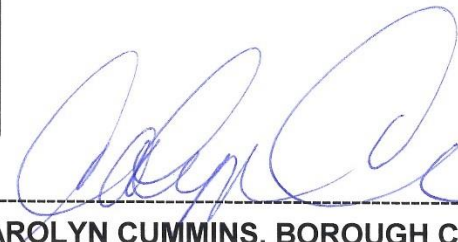
R-16-231	December 2, 2015	\$859,232.50	Original Contract
R-16-95	April 6, 2016	-\$2.50	Change Orders 1 & 2
R-16-112	May 4, 2016	-\$4.90	Change Order #3

WHEREAS, change order #4 dated May 24, 2016 prepared by T & M Associates sets forth reasons for said change order (reduced to reflect current as-built quantity).

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Highlands that change order #4 is hereby approved changing the original contract amount by and additional decrease in the amount of \$4.90 is hereby authorized for the Shrewsbury Ave & North Street Roadway Improvements Project. The contract amount is hereby amended to \$859,221.07.

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BROULLON			X			
CARD			X			
D'ARRIGO			X			
WELLS		X	X			
NOLAN	X		X			
ON CONSENT AGENDA <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO						

Date: June 1, 2016



CAROLYN CUMMINS, BOROUGH CLERK

I hereby certify this to be a true copy of Resolution R-16-132 adopted by the Governing Body of the Borough of Highlands on **June 1, 2016**



 Borough Clerk/Deputy Clerk

RESOLUTION APPOINTING PART-TIME COMMUNICATIONS OPERATOR

WHEREAS, there exists a need within the Police Department for a part-time Communications Operator; and

WHEREAS, it is the recommendation of the Chief of Police that Ray Derobbio be appointed.

NOW, THEREFORE, BE IT RESOLVED by the Mayor & Council of the Borough of Highlands that Ray Derobbio is hereby appointed as a part-time provisional Communications Operator, with an effective date retroactive to May 25, 2016.

BE IT FURTHER RESOLVED that said provisional appointment be compensated at the rate of \$9.50 per hour.

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BROULLON			X			
CARD			X			
D'ARRIGO	X		X			
WELLS		X	X			
NOLAN			X			
ON CONSENT AGENDA ___ YES _X_ NO						

DATE: June 1, 2016



 Carolyn Cummins, Borough Clerk

I hereby certify this to be a true copy of Resolution R-16- adopted by the Governing Body of the Borough of Highlands at its meeting held on June 1, 2016.



 BOROUGH CLERK/DEPUTY CLERK

RESOLUTION INDICATING THE BOROUGH'S INTENT TO TAKE FORMAL ACTION ON SANDY HOOK DEVELOPERS, LLC'S APPLICATION FOR A TAX EXEMPTION RELATING TO THE CONSTRUCTION OF A MARINA OFFICE AND RESTAURANT BUILDING ON BLOCK 101, LOT 27.03, PURSUANT TO BOROUGH CODE §2-8.5 AND N.J.S.A. 40A:21-1, ET. SEQ.

WHEREAS, Sandy Hook Developers, LLC. ("Sandy Hook Developers") has applied to the Borough pursuant to Borough Code §2-8.5 and N.J.S.A. 40A:21-1, et. seq. for a tax exemption for the construction of a marina office and restaurant building (the "Project"), otherwise known as the Sandy Hook Bay Marina portion of the Navesink Shores/Sandy Hook Bay Marina project ("the commercial component"), approved by the Planning Board on March 13, 2014, on Block 101, Lot 27.03; and

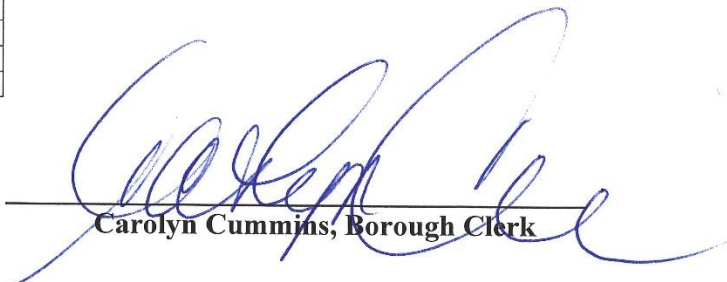
WHEREAS, pursuant to N.J.S.A. 40A:21-1, et. seq., a tax exemption cannot be granted until completion of the project; and

WHEREAS, following the completion of the project, as defined in N.J.S.A. 40A:21-3(e), the Borough intends to take formal action on Sandy Hook Developers application, including but not limited to, enacting any and all ordinance(s), entering into a tax agreement(s), and/or approving Sandy Hook Developers application, as appropriate.

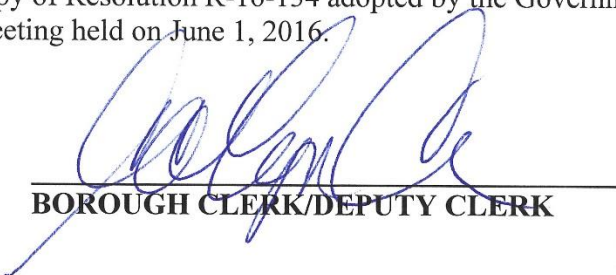
NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Highlands, that the Borough of Highlands finds that Borough Code §2-8.5 and N.J.S.A. 40A:21-1 et seq. apply to the Project and that, upon satisfaction of all of the requirements of the Borough Code and Statute, and approval by the Tax Assessor, the Borough intends to enter into an agreement to provide a tax exemption to the Project as provided by Borough Code §2-8.5 and N.J.S.A. 40A:21-1, et. seq.

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BROULLON			X			
CARD			X			
D'ARRIGO			X			
WELLS		X	X			
NOLAN	X		X			
ON CONSENT AGENDA <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO						

DATE: June 1, 2016


 Carolyn Cummins, Borough Clerk

I hereby certify this to be a true copy of Resolution R-16-134 adopted by the Governing Body of the Borough of Highlands at its meeting held on June 1, 2016.


 BOROUGH CLERK/DEPUTY CLERK

**R-16-135
RESOLUTION
A RESOLUTION TO APPROVE
SHARED SERVICES AGREEMENT WITH HIGHLANDS ELEMENTARY SCHOOL**

WHEREAS, the Borough and Highlands Elementary School have had a Shared Service Contract since 2004 to provide snow removal and trash collection services to the school to save Highlands Taxpayer dollars; and,

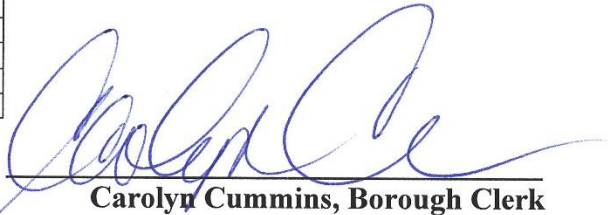
WHEREAS, the contract will be expiring on June 30, 2016 and Governing Body wishes to renew the Interlocal Shared Service Agreement.

NOW, THEREFORE, BE IT RESOLVED, By the Governing Body of the Borough of Highlands, that the Interlocal Services Agreement between the Borough of Highlands and the Highlands Board of Education is hereby approved for the period of July 1, 2016 through June 30, 2017; and,

BE IT FURTHER RESOLVED, that the Mayor and Clerk be and are hereby authorized and directed to execute the contract agreement.

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BROULLON			X			
CARD			X			
D'ARRIGO			X			
WELLS		X	X			
NOLAN	X		X			
ON CONSENT AGENDA			X YES			NO

DATE: June 1, 2016



Carolyn Cummins, Borough Clerk

I hereby certify this to be a true copy of the Resolution R-16-135 adopted by the Governing Body of the Borough of Highlands on June 1, 2016.



Borough Clerk/Deputy Clerk

R-16-136

RESOLUTION APPROVING LIST OF VOLUNTEER FIRST AIDE MEMBERS WHO QUALIFY FOR THE BOROUGH OF HIGHLANDS LENGTH OF SERVICE AWARD PROGRAM (LOSAP) FOR THE YEAR 2015

WHEREAS, the Borough of Highlands (Sponsoring Agency) has a Length of Service Award Program which provides tax-deferred income benefits to active members of the Borough's volunteer fire company and first aid squad; and

WHEREAS, the Highlands First Aid Squad is required, pursuant to N.J.S.A. 40A:14-191, to annually certify to the Sponsoring Agency a list of all volunteer members who have qualified for credit under the LOSAP for the previous year; and

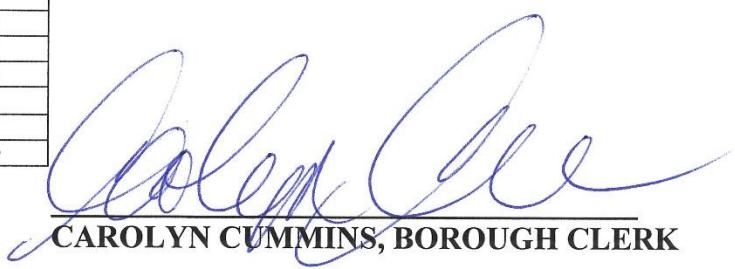
WHEREAS, the Highlands First Aide have submitted certified lists of qualified volunteers for the year 2015; and

WHEREAS, the First Aide Department list has been posted on the public bulletin board for 30-days and the Chief Financial Officer has reviewed the list and found it to be accurate;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highlands, that the certified lists provided by the Highlands First Aide Department of qualified volunteers for the year 2015 are hereby approved and payment is subject to final review and approval of the Chief Financial Officer.

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BROULLON			X			
CARD			X			
D'ARRIGO			X			
WELLS		X	X			
NOLAN	X		X			
ON CONSENT AGENDA		X	YES		NO	

DATE: June 1, 2016


CAROLYN CUMMINS, BOROUGH CLERK

I hereby certify this to be a true copy of the Resolution adopted by the Mayor and Council of the Borough of Highlands on June 1, 2016.

BOROUGH CLERK/DEPUTY CLERK



R-16-137

RESOLUTION APPOINTING TEMPORARY SUMMER SEASONAL RECREATION EMPLOYEES FOR THE BOROUGH OF HIGHLANDS

WHEREAS, the Borough has the need for temporary summer seasonal employees to work with the Summer Recreation Program; and

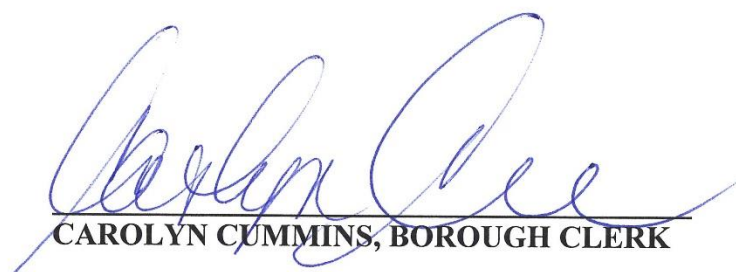
WHEREAS, Jennifer Strehl, Recreation Assistant has made the following recommendations for appointments to the Governing Body; and

WHEREAS, the positions listed have been included in the Municipal Budget within the Recreation Department, the 2016 SFSP Approved Budget and use of 2015 SFSP carryover funds.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Highlands that the following temporary summer seasonal appointments be and hereby are approved:

<u>Rec. Dept.</u>	<u>Position</u>	<u>Name</u>	<u>Hrly. Rate</u>
Summer Rec. 6/27/16 - 8/18/16	Supervisor	Kim Karaman	\$20.00
	Supervisor	Stephanie Paroumakian	\$18.50
	Programmer	Michael Gannon	\$17.00
	Programmer	Amanda Campbell	\$13.50
	Health Director	Taylor Walsh	\$12.00
	Rec Aide	Frank DiMaio	\$10.50
	Rec Aide	Alexandra Cassidy	\$ 9.50
	Rec Aide	Justin Santiago	\$ 9.25
	Rec Aide	Erica Calmon	\$ 9.25
	Rec Aide	Amelia Vogt	\$ 9.25
	Rec Aide	Courtney Cummins	\$ 8.50
	Rec Aide	Maggie Fitzgerald	\$ 8.50
	Summer Food 7/5/16 - 8/12/16	Food Prep	Louise Romeo
Food Prep		Tamela Lavarra	\$ 9.25 (25 hrs/wk)
Food Prep		Emily Wells	\$ 8.75 (25 hrs/wk)
Director		Jennifer Strehl	\$19.25 (29 total hrs)
Record Keeper		Amanda Campbell	\$13.50 (29 total hrs)

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BROULLON			X			
CARD		X	X			
D'ARRIGO	X		X			
WELLS					X	
NOLAN			X			
ON CONSENT AGENDA			YES	X	NO	


CAROLYN CUMMINS, BOROUGH CLERK

I hereby certify that this is a true copy of the resolution adopted by the Governing Body of the Borough of Highlands at their meeting held on June 1, 2016.

DATE: June 1, 2016



BOROUGH CLERK/DEPUTY CLERK

R-16-138
RESOLUTION AUTHORIZED SIGNATURES
ON ALL BOROUGH BANK ACCOUNTS

WHEREAS, Tim Hill, Borough Administrator retired effective May 31, 2016; and

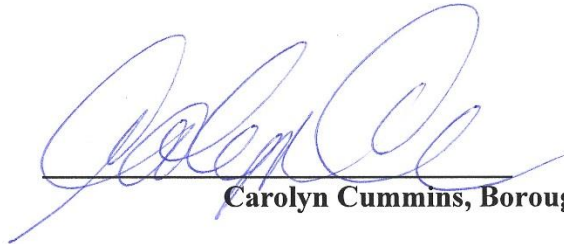
WHEREAS, the Governing Body adopted Resolution R-16-120 appointing Brian Geoghegan as Borough Administrator for the Borough of Highlands effective June 1, 2016.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Highlands that effective June 1, 2016 Tim Hill be removed as an authorized signature on all borough bank accounts held in both TD Bank, National Association and Two River Community Bank.

BE IT FURTHER RESOLVED that effective June 1, 2016 Brian Geoghegan is hereby an authorized signature on all the Borough of Highlands Bank Accounts at the Two River Community Bank and TD Bank, National Association.

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BROULLON			x			
CARD			x			
D'ARRIGO			x			
WELLS		x	x			
NOLAN	x		x			
ON CONSENT AGENDA			x	YES		NO

DATE: **June 1, 2016**


 Carolyn Cummins, Borough Clerk

I hereby certify this to be a true copy of Resolution R-16-138 adopted by the Governing Body of the Borough of Highlands on June 1, 2016.


 Borough Clerk/Deputy Clerk

RESOLUTION APPOINTING MEMBER TO THE RECREATION COMMITTEE FOR UNEXPIRED TERM DUE TO VACANCY CREATED

WHEREAS, by way of Resolution R-14-18, Jeremy Gully was appointed to serve on the Open Space Committee for a three-year term beginning January 1, 2014 with his term set to expire on December 31, 2016; and

WHEREAS, the governing body has been notified that Jeremy Gully has failed to attend meetings for a period of at least four (4) consecutive regular meetings, without being excused by a majority of the authorized members of the Open Space Committee; and

WHEREAS, in accordance with N.J.S.A. 40A:9-12.1, a vacancy exists within the Open Space Committee; and

WHEREAS, in accordance with the above, Jeremy Gully is hereby removed from his position as a Regular Member of the Open Space Committee; and


WHEREAS, in accordance with N.J.S.A. 40A:9-12.1, the governing body seeks to fill the said vacancy for the unexpired term; and

WHEREAS, the governing body hereby appoints Greg Wells to serve on the Open Space Committee as a Regular Member for the unexpired term set to expire December 31, 2016.

NOW, THEREFORE, BE IT RESOLVED by the Mayor & Council of the Borough of Highlands that Greg Wells is appointed a Regular Member of the Open Space Committee for the aforementioned unexpired term set to expire on December 31, 2016.

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BROULLON			X			
CARD		X	X			
D'ARRIGO			X			
WELLS			X			
NOLAN	X		X			
ON CONSENT AGENDA <u> </u> YES <u> X </u> NO						

DATE: June 1, 2016



Carolyn Cummins, Borough Clerk

I hereby certify this to be a true copy of Resolution R-16-139 adopted by the Governing Body of the Borough of Highlands at its meeting held on June 1, 2016.



BOROUGH CLERK/DEPUTY CLERK



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 16-140

RESOLUTION APPOINTING RECREATION COMMITTEE MEMBER

TABLED

WHEREAS, due to the resignations of Sonya Cashner, Katie Reed and Valerie Browning there is a need to appoint additional members.

NOW, THEREFORE BE IT RESOLVED that the following listed persons be appointed to the Highlands Recreation Commission:

1. _____ Term to expire 12/31/16
- 2.
- 3.

Date: June 15, 2016 _____
CAROLYN CUMMINS, BOROUGH CLERK

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BROULLON						
CARD						
D'ARRIGO						
WELLS						
NOLAN						

DATE: June 15, 2016 _____
CAROLYN CUMMINS, BOROUGH CLERK

I hereby certify this to be a true copy of Resolution R-16-140 adopted by the Governing Body of the Borough of Highlands at a meeting held on June 15, 2016.

BOROUGH CLERK/DEPUTY CLERK