

Highlands Borough Mayor & Council Meeting Agenda
Community Center
22 Snug Harbor Avenue, Highlands
Wednesday, September 5th 2018, 7:00 p.m.

As per requirement of Public Law 1975, Chapter 231, notice is hereby given that this is a Regular Meeting of the Borough of Highlands Mayor and Council and all requirements have been met. Notice has been transmitted to the Asbury Park Press and the Two River Times. Notice has been posted on the public bulletin board. Formal Action will be taken.

Call to Order
Meeting Statement
Roll Call

WORKSHOP: 6:30PM

NO ITEMS ON THE WORKSHOP AGENDA

EXECUTIVE SESSION: 7:00PM

| | |
|----------------------------|------------------------|
| Attorney-Client Privilege: | Shadowlawn Development |
| | Captain's Cove Marina |
| | Form Based Code |
| | PBA Contract |
| | Open Space |

REGULAR MEETING: 8:00PM

Call to Order
Pledge of Allegiance
Roll Call

Approval of Minutes

April 4th 2018
April 18th 2018

Resolutions

| | |
|----------|---------------------------------|
| R-18-178 | Accept Resignation of Patrolman |
| R-18-179 | Appointing Special II Officer |
| R-18-188 | Appoint Police Officer |

Swearing In

Special II Officer James Trivett
Police Officer Conner J. McGrath

Resolutions & Public Hearings

| | |
|----------|---|
| R-18-180 | Authorize Participation in Monmouth County Open Space Grant Program 2018 for Renovation of Snug Harbor Park |
| R-18-181 | Regarding the 2018 Mercantile License for Captain's Cove Marina |

Consent Agenda

| | |
|----------|--|
| R-18-182 | Approve Payment of the Bills |
| R-18-183 | Authorize Refund of Tax Overpayment |
| R-18-184 | Authorize Bid for Solid Waste & Recycling |
| R-18-185 | Authorize Municipal Assistance/Shared Service Agreement with Monmouth County |
| R-18-186 | Authorize to Enter Commodity Resale Agreement with Monmouth County |

R-18-187 Waive Fees for Fire Safety Inspection Permit for Food Venders at Highlands Day

Resolutions

R-18-189 Award Contract for Valley Street Project

R-18-190 Rescind ACE Resolution

R-18-191 Refer Proposed Redevelopment Plan for Captain's Cove (B84, L2.01) to the LUB

R-18-192 Approve Request for Waiver of Alcohol Ban for Highlands Day

Ordinances: First Reading & Introduction

O-18-17 Renaming Paradise Lane to Lighthouse Point Road

O-18-18 Amend Chapter 16-3.5 Concerning Regulation of Grease Traps

O-18-19 Amend Salary Ordinance

O-18-20 Authorizing Tax Agreement with Sandy Hook Developers, LLC for B101, L27.03

Other Business:

Portland Road & Peak Street Weight Limit

Administrator's Report

Police Chief's Report

Public Comments:

Adjourn



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 18-178

RESOLUTION ACCEPTING RESIGNATION OF PATROLMAN GARY FILIPPONE

WHEREAS, by way of Resolution 15-57 duly adopted February 18th, 2015, Gary Filippone was appointed as the Patrolman for the Borough of Highlands; and

WHEREAS, Gary Filippone has submitted a letter of resignation from his position as Patrolman effective September 7, 2018; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor & Council of the Borough of Highlands that the Borough hereby accepts the resignation of Gary Filippone, as Patrolman, and wishes him well in his future endeavors.



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 18-179

APPOINTING JAMES TRIVETT AS SPECIAL POLICE OFFICER II IN THE BOROUGH OF HIGHLANDS

WHEREAS, the Highlands Police Department, has need to hire a Special II Police Officer;
and

WHEREAS, Chief Robert Burton recommends James Trivett as a Special II Police Officers with a salary set in accordance with the terms and conditions of the collective bargaining agreement between the Borough of Highlands and the PBA; and

WHEREAS, Mr. Trivett shall start on September 7th 2018; and

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Highlands, County of Monmouth in the State of New Jersey, that James Trivett is hereby appointed to the position of Special II Police Officer in the Borough of Highlands, effective September 7, 2018, subject to the successful completion of the appropriate background, medical and psychological tests.



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 18-180

RESOLUTION AUTHORIZING PARTICIPATION IN THE MONMOUTH COUNTY MUNICIPAL OPEN SPACE GRANT PROGRAM FOR 2018 GRANT FUNDING FOR THE RENOVATION OF THE SNUG HARBOR PARK

WHEREAS, the Monmouth County Board of Chosen Freeholders has approved an Open Space Trust Fund and established a Municipal Open Space Program to provide Program Grant funds in connection with municipal acquisition of lands for County park, recreation, conservation and farmland preservation purposes, as well as for County recreation and conservation development and maintenance purposes; and

WHEREAS, the Governing Body of the Borough of Highlands desires to obtain County Open Space Trust Funds in the amount of \$_____ to fund The Improvements to Snug Harbor Park along Snug Harbor Drive, Block 97, lot 1; and

WHEREAS, the total cost of the project including all matching funds is \$_____; and

WHEREAS, the Borough of Highlands is the owner of and controls the project site.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF HIGHLANDS THAT:

1. Kim Gonzales, the Borough Administrator, or her successor is authorized to (a) make an application to the County of Monmouth for Open Space Trust Funds, (b) provide additional application information and furnish such documents as may be required for the Municipal Open Space Grants Program and (c) act as the municipal contact person and correspondent of the above named municipality; and
2. The Borough of Highlands is committed to this project and will provide the balance of funding necessary to complete the project as described in the grant application in the form of non-county matching funds as required in the Policy and Procedures Manual for the Program; and
3. If the County of Monmouth determines that the application is complete and in conformance with the Monmouth County Municipal Open Space Program and the Policy and Procedures Manual for the Municipal Grants Program adopted thereto, the municipality is willing to use the approved Open Space Trust Funds in accordance with such policies and procedures, and applicable federal, state, and local government rules, regulations and statutes thereto; and

4. Kim Gonzales, Borough Administrator, or his/her successor is hereby authorized to sign and execute any required documents, agreements, and amendments thereto with the County of Monmouth for the approved Open Space Trust Funds; and
5. This resolution shall take effect immediately.



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 18-181

RESOLUTION REGARDING 2018 MERCANTILE LICENSE FOR CAPTAIN'S COVE MARINA

WHEREAS, in accordance with Borough Code, Chapter 4-9.5(c), "the holder of a mercantile license shall avoid all prohibited, improper, unlawful or unnecessary practices or conditions which do or may adversely affect public health, morals or welfare"; and

WHEREAS, N.J.S.A. 40:52-2 sets forth that, "the governing body may...revoke any license for sufficient cause and after notice and hearing"; and

WHEREAS, in accordance with Resolution 17-103, duly adopted May 12, 2017, the Borough authorized execution of an Agreement with Captain's Cove Marina regarding, among other things, the repair of the bulkhead; and

WHEREAS, the aforesaid Agreement that was entered into by and between the Borough of Highlands and Captain's Cove Marina, asserts in part that, "the Mercantile License issued in conjunction with this Agreement shall be subject to revocation, in accordance with N.J.S.A. 40:52-2 et. seq., should Captain's Cove fail to comply with all of the requirements contained herein, including but not limited to, repairing the bulkhead at issue in accordance with the schedule which has been represented to the Borough. The Borough shall provide reasonable notice to Captain's Cove Marina of any such revocation of the Mercantile License granted herein"; and

WHEREAS, by way of correspondence dated August 16, 2018, the Borough Engineer's Office served correspondence on Captain's Cove Marina advising, in part, that the bulkhead required emergent repair and/or replacement in multiple areas; and

WHEREAS, by way of correspondence dated August 20, 2018, the Borough served correspondence on Captain's Cove Marina providing notice that a hearing would be scheduled to revoke their Mercantile License for the year 2018, before the governing body at the Mayor and Council Meeting scheduled to take place on September 5, 2018;

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Highlands, that after due consideration of the matter, the following determination has been made as to the 2018 Mercantile License for Captain's Cove Marina:

BE IT FURTHER RESOLVED, that a certified copy of this Resolution shall be filed in the Municipal Clerk's Office and a copy transmitted to Captain's Cove Marina, the Code Enforcement Officer for the Borough, the Borough Engineer as well as any other necessary parties.



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 18-182

AUTHORIZING BILLS LIST

WHEREAS, certain numbered vouchers have been submitted to the Borough of Highlands for payment from a list, prepared and dated August 31, 2018, which totals as follows:

| | |
|----------------------|-----------------------|
| Current Fund | \$747,180.11 |
| Sewer Account | \$ 44,505.68 |
| Capital Fund | \$436,504.25 |
| Trust-Other | \$ 15,763.84 |
| Federal/State Grants | \$ 577.88 |
| Total | \$1,244,531.76 |

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highlands that the vouchers, totaling **\$1,244,531.76** be paid to the person[s] named, for the amounts set opposite their respective name[s], and endorsed and approved on said vouchers. An individual listing of all bills is posted on the borough website at www.highlandsborough.org and on file in the Municipal Clerk's office for reference.



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 18-183

AUTHORIZING REFUND OF TAX OVERPAYMENTS

WHEREAS, the Tax Collector of the Borough of Highlands has reviewed the rolls and determined that certain monies are due and payable by the Borough of Highlands to certain residents and property owners within the Borough of Highlands, as a result of an overpayment of taxes: and

WHEREAS, the Tax Collector recommends the immediate reimbursement of the excess funds currently collected by the Borough of Highlands to certain enumerated individuals,

NOW, THEREFORE BE IT AND IT IS HEREBY RESOLVED by the Mayor and Council of the Borough of Highlands, in the County of Monmouth, State of New Jersey, that the Tax Collector is authorized to immediately refund and pay the overpayment of taxes to the individuals and property owners of the specific properties listed below, and attached hereto:

| <u>BLOCK</u> | <u>LOT</u> | <u>YEAR</u> | <u>AMOUNT</u> | <u>NAME</u> |
|--------------|------------|-------------|---------------|-------------|
| 35 | 15 | 2018 | \$2,589.90 | Wells Fargo |



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 18-184

RESOLUTION AUTHORIZING ADVERTISEMENT FOR THE SOLICITATION OF BIDS FOR SOLID WASTE, RECYCLING AND BULK WASTE COLLECTION

WHEREAS, the Borough of Highlands' contract for solid waste and recyclable materials collection services expires February 28, 2019; and

WHEREAS, the Borough desires to advertise for the receipt of bids for solid waste, recyclable materials and bulk waste collection.

NOW THEREFORE BE IT RESOLVED, by the governing body of the Borough of Highlands, that the Borough Engineer and Purchasing Agent be and are hereby authorized to prepare specifications to solicit bids for solid waste, recyclable materials and bulk waste collection.

BE IT FURTHER RESOLVED, by the governing body of the Borough of Highlands that the Borough Clerk, Borough Administrator and Purchasing Agent be and are hereby authorized to advertise for the receipt of bids for solid waste, recyclable materials and bulk waste collection.



**BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH**

RESOLUTION 18-185

RESOLUTION AUTHORIZING THE BOROUGH OF HIGHLANDS TO ENTER INTO A MUNICIPAL ASSISTANCE/SHARED SERVICES AGREEMENT WITH THE COUNTY OF MONMOUTH

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et. seq. allows a local unit to enter into an agreement with any other local unit or units to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive within its own jurisdiction, including services incidental to primary purposes of any of the participating local units; and

WHEREAS, the County will offer the following municipal assistance/shared services: including but not limited to, catch basin cleaning, culvert repairs, diesel inspections, equipment use (with equipment operator), guiderail installation, mowing, plowing, salting and sanding, street sign installation, street sweeping, towing, traffic signal installation, vehicle painting, vehicle repairs and vehicle washing; and

WHEREAS, in accordance with the terms of the Municipal Assistance/Shared Services Agreement, the Borough is under no obligation to utilize any service offered by the County and the County is under no obligation to provide a service requested by the Borough if the County is not in a position to honor the request; and

WHEREAS, the total cost of the services to be rendered by the County cannot be estimated in advance, but will be determined by the extent to which the Borough avails itself of the services available; and

WHEREAS, in accordance with the terms of the aforesaid Municipal Assistance/Shared Services Agreement, it is the intent of the County to recoup its actual costs in providing the services but no profit, wherein the cost of services shall be the actual cost to the County for the requested (a) equipment, (b) materials and (c) labor, as quoted by the County, plus a modest administrative fee; and

WHEREAS, the aforesaid Municipal Assistance/Shared Services Agreement shall be in effect for a ten (10) year period from October 1, 2018 through September 30, 2028, wherein either party may terminate the agreement upon thirty (30) days written notice to the other party; and

WHEREAS, in accordance with the terms of the aforesaid Municipal Assistance/Shared Services Agreement, the County's Clerk of the Board shall file a fully executed copy of the Agreement with the Division of Local Government Services, New Jersey Department of Community Affairs, in accordance with N.J.S.A. 40A:65-4(b).

NOW THEREFORE BE IT RESOLVED, that the Mayor and Borough Administrator be and are hereby authorized to execute the aforesaid Municipal Assistance/Shared Services Agreement with the County of Monmouth.

BE IT FURTHER RESOLVED, that the Borough Administrator or his/her respective designee be and is hereby authorized to act on behalf of the Borough with regard to a request for services from the County and approval of cost estimates provided by the County, in accordance with the terms of the aforesaid Municipal Assistance/Shared Services Agreement.



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 18-186

RESOLUTION AUTHORIZING THE BOROUGH OF HIGHLANDS TO ENTER INTO A COMMODITY RESALE AGREEMENT WITH THE COUNTY OF MONMOUTH

WHEREAS, N.J.A.C. 5:34-7.15 authorizes a contracting unit which purchases gasoline, diesel fuel or snow removal chemicals, public works materials and supplies, including road and roadway construction materials or any other such material as may be approved by the Director directly from a vendor for its own consumption, to resell a portion of that commodity to another local contracting unit; and

WHEREAS, the County of Monmouth, by and through a Commodity Resale Agreement, will offer certain commodities to the Borough through the Monmouth County Resale System (System Identifier 99174 – MCCRS); and

WHEREAS, the aforesaid commodities available include: gasoline, diesel fuel, snow removal chemicals, public works material and supplies, including road and roadway construction materials and such other materials as may be approved by the Director of the Division of Local Government Services; and

WHEREAS, in accordance with the aforesaid Commodity Resale Agreement, the Borough is under no obligation to purchase any commodities offered by the County and the County is under no obligation to provide a commodity requested by the Borough if the County is not in a position to honor the request; and

WHEREAS, the aforesaid Commodity Resale Agreement shall be in effect for a period of five (5) years from October 1, 2018 through September 30, 2023, wherein either party may terminate the Agreement upon thirty (30) days written notice; and

WHEREAS, the governing body of the Borough of Highlands duly considered the aforesaid Commodity Resale Agreement with the County of Monmouth and desires to enter into the said Agreement.

NOW THEREFORE BE IT RESOLVED that the Mayor and Borough Administrator be and are hereby authorized to execute the aforesaid Commodity Resale Agreement by and between the Borough of Highlands and the County of Monmouth.

BE IT FURTHER RESOLVED that the Borough Administrator or his/her respective designee be and is hereby authorized to act on behalf of the Borough with regard to a request for commodities from the County.



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 18-187

RESOLUTION WAIVING THE FEES FOR A FIRE SAFETY PERMIT FOR FOOD VENDORS AT HIGHLANDS DAY

WHEREAS, in accordance with Borough Code, Chapter 11-9(b), the fire marshal is empowered to issue special permits for activities of a nonrecurring nature that are not covered in the permit sections of the said Chapter and the fees for such permits shall be neither less than \$35.00 nor more than \$414.00 as deemed appropriate by the fire marshal; and

WHEREAS, in accordance with the Borough of Highlands, Division of Fire Prevention, all vendors cooking at festivals and carnivals within the Borough of Highlands must obtain a Fire Safety Permit from the Borough of Highlands Division of Fire Prevention; and

WHEREAS, in accordance with the Borough of Highlands, Division of Fire Prevention, a permit shall be issued for propane gas cooking, open flame charcoal cooking and deep fat fryers, wherein the fee for a Type 1 Permit is \$42.00; and

WHEREAS, the Borough of Highlands is conducting Highlands Day on September 29, 2018 at the Community Center wherein food vendors will be present; and

WHEREAS, the governing body wishes to waive the fee for the aforesaid permits for the food vendors that are participating in Highlands Day.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Highlands, that the \$42.00 permit fee for Type 1 Permits for food vendors that are participating in Highlands Day on September 29, 2018 be and is hereby waived for the said vendors for this event.

BE IT FURTHER RESOLVED that the food vendors that are participating in Highlands Day on September 29, 2018 must still secure a Fire Safety Permit from the Borough of Highlands Division of Fire Prevention and must comply with any and all necessary regulations required by the Fire Marshal and the Borough of Highlands Division of Fire Prevention.

BE IT FURTHER RESOLVED that the Borough Clerk shall transmit a certified copy of this Resolution to the Fire Marshal and the Borough of Highlands Division of Fire Prevention.



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 18-188

APPOINTING CONNOR J. McGRATH AS POLICE OFFICER IN THE BOROUGH OF HIGHLANDS

WHEREAS, the Highlands Police Department, has need to hire an additional police officer; and

WHEREAS, Chief Robert Burton recommends Connor J. McGrath as police officer with a salary set in accordance with the terms and conditions of the collective bargaining agreement between the Borough of Highlands and the PBA; and

WHEREAS, Mr. McGrath shall start on September 8, 2018; and

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Highlands, County of Monmouth in the State of New Jersey, that Connor J. McGrath is hereby appointed to the position of Police Officer in the Borough of Highlands, effective September 8, 2018, subject to the successful completion of the appropriate background, medical and psychological tests.



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 18-189

RESOLUTION AWARDING A FAIR AND OPEN CONTRACT FOR THE IMPROVEMENTS TO VALLEY STREET PROJECT

WHEREAS, by way of Resolution 18-157, duly adopted July 18, 2018, the Borough authorized the Project Engineer, CME Associates, to solicit bids for the Improvements to Valley Street Project; and

WHEREAS, four (4) proposals were received for the aforesaid Improvements to Valley Street Project and reviewed by the Borough Engineer; and

WHEREAS, the following four (4) bids were received:

| Contractor | Bid Price |
|--------------------------------|----------------|
| 1) Underground Utilities Corp. | \$1,288,310.00 |
| 2) S. Brothers Inc. | \$1,420,397.40 |
| 3) James R. Ientile Inc. | \$1,457,759.00 |
| 4) Earle Asphalt Co. | \$2,138,913.13 |

WHEREAS, Underground Utilities Corp. appears to be the lowest responsible bidder for the aforesaid Proposal; and

WHEREAS, the Project Engineer, CME Associates, has made the recommendation that Underground Utilities Corp. be awarded the project, subject to the availability of funds by the Chief Financial Officer of the Borough of Highlands as well as submission of the required bonds and insurance certificates for the project; and

WHEREAS, a certification of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands.

I hereby certify funds are available as follows:

Patrick DeBlasio, Chief Financial Officer

NOW THEREFORE BE IT RESOLVED, by the governing body of the Borough of Highlands, that the Contract for the Improvements to Valley Street Project is hereby awarded to Underground Utilities Corp. in the amount of \$1,288,310.00, subject to submission of the required bonds and insurance certificates for the project.



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 18-190

RESOLUTION RESCINDING RESOLUTION 17-083 WHICH DECLINED TO ISSUE A LETTER OF SUPPORT TO THE U.S. ARMY CORPS OF ENGINEERS AND REJECTED THE COASTAL STORM RISK MANAGEMENT PROJECT

WHEREAS, on April 6, 2017 the Mayor and Council of the Borough of Highlands approved Resolution 17-083 declining to issue a Letter of Support to the United States Army Corps of Engineers and rejected the Coastal Storm Risk Management Project; and

WHEREAS, subsequent to approving Resolution 17-083, the State of New Jersey, Department of Environmental Protection, by way of correspondence dated February 27, 2018, requested that the Borough consider issuing a letter of support in order to complete the United States Army Corps of Engineers New Jersey Coastal Storm Risk Management Feasibility Study (hereinafter "Feasibility Study"); and

WHEREAS, the State of New Jersey, Department of Environmental Protection, advised that the United States Army Corps of Engineers requires a letter of support from their agency as the non-federal sponsor, in order to complete the aforesaid Feasibility Study, however in order to submit such a letter of support, the Borough would need to rescind Resolution 17-083 as well as submit a letter setting forth that it does support completion of the aforesaid Feasibility Study; and

WHEREAS, by and through their correspondence dated February 27, 2018, the State of New Jersey, Department of Environmental Protection represented that rescinding Resolution 17-083, in order to allow for completion of the aforesaid Feasibility Study, "... will not result in any financial obligation from the Borough. Due to PL 113-2, also known as the "Sandy Bill", this study is being 100% federally funded"; and

WHEREAS, by and through correspondence dated March 13, 2018, the United States Army Corps of Engineers, indicated that in order to resume and complete the aforesaid Feasibility Study, the Borough would be required to rescind Resolution 17-083 and issue a letter of support; and

WHEREAS, by and through their correspondence dated March 13, 2018, the United States Army Corps of Engineers represented that "Sandy Public Law 113-2 allows for completion of this feasibility study at 100% Federal expense"; and

WHEREAS, Resolution 18-090 which authorized rescinding Resolution 17-083 and issuing a letter of support for the aforesaid Feasibility Study, failed in its adoption and was not approved at the Council Meeting on April 18, 2018; and

WHEREAS, at the Workshop portion of the Council Meeting which was conducted on August 15, 2018, the State of New Jersey, Department of Environmental Protection and the United States Army Corps of Engineers made a presentation and once again requested that the Borough rescind Resolution 17-083 and issue a letter of support for completion of the aforesaid Feasibility Study; and

WHEREAS, the Mayor and Council have determined that it is in the best interest of the Borough to rescind Resolution 17-083, which declined to issue a Letter of Support to the United States Army Corps of Engineers and rejected the Coastal Storm Risk Management Project.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Highlands, that Resolution 17-083 be and is hereby rescinded and the governing body hereby authorizes the issuance of a letter of support setting forth that the Borough of Highlands supports completion of the United States Army Corps of Engineers New Jersey Coastal Storm Risk Management Feasibility Study, based on the representations of the State of New Jersey, Department of Environmental Protection and the United States Army Corps of Engineers, which set forth that issuing such a letter of support for the Feasibility Study will not result in any financial obligation to the Borough.

BE IT FURTHER RESOLVED that prior to the execution of any agreement related to the financing of the project or any financial commitment of the Borough of Highlands related to the project or undertaking pertaining thereto, the Borough will first proceed with a referendum in order to ascertain the sentiment of the legal voters, in accordance with the requirements promulgated by N.J.S.A. 19:37-1 et. seq.

BE IT FURTHER RESOLVED that the Borough Clerk shall transmit certified copies of this Resolution to the State of New Jersey, Department of Environmental Protection and the United States Army Corps of Engineers.



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 18-191

**RESOLUTION REFERRING THE PROPOSED REDEVELOPMENT PLAN FOR
BLOCK 84, LOT 2.01, COMMONLY REFERRED TO AS CAPTAINS COVE MARINA,
TO THE BOROUGH OF HIGHLANDS LAND USE BOARD AND DIRECTING THE
LAND USE BOARD TO TAKE CERTAIN ACTION PURSUANT TO N.J.S.A.
40A:12A-7(e)**

WHEREAS, by way of Resolution 16-228, lawfully adopted on December 7, 2016, the governing body directed and authorized the Borough of Highlands Land Use Board (the "Board") to conduct a preliminary investigation to determine whether Block 84, Lot 2.01 (the "Study Area"), commonly referred to as Captains Cove Marina, qualified as an "area in need of redevelopment" pursuant to the Local Redevelopment and Housing Law, N.J.S.A. 40A:12-1, et. seq.; and

WHEREAS, as part of its preliminary investigation, the Board caused Heyer, Gruel & Associates, Licensed Professional Planners, to prepare an Area in Need of Redevelopment Investigation Report (the "Investigation Report") for the Board for its consideration in determining whether the Study Area should be designated as a Non-Condensation Redevelopment Area; and

WHEREAS, on January 31, 2018, the Borough of Highlands Land Use Board held a Public Hearing on the preliminary investigation and as a result of the hearing, the Board made recommendations to the Mayor and Council of the Borough of Highlands that the Study Area as described in the Investigation Report, prepared by Heyer, Gruel & Associates dated November 2017, be designated as a Non-Condensation Area in Need of Redevelopment pursuant to N.J.S.A. 40A:12A-5, which recommendation was memorialized in a Resolution of the Borough of Highlands Land Use Board duly adopted on February 14, 2018; and

WHEREAS, by way of Resolution 18-070, lawfully adopted on March 21, 2018, the Mayor and Council of the Borough of Highlands accepted the Board's recommendations as set forth in the Land Use Board's Resolution dated February 14, 2018 and determined and declared that the area of investigation, as contained in the aforesaid Investigation Report of Block 84, Lot 2.01, be designated a Non-Condensation Area in Need of Redevelopment, pursuant to the Local Redevelopment and Housing Law, N.J.S.A. 40A:12-1 et. seq.; and

WHEREAS, in accordance with the Local Redevelopment and Housing Law, N.J.S.A. 40A:12-1 et. seq. and by way of Resolution, 18-070, lawfully adopted on March 21, 2018, the Mayor and Council determined that it would embark upon the preparation of a Redevelopment Plan; and

WHEREAS, by way of Resolution 18-093, lawfully adopted on April 4, 2018, Heyer, Gruel & Associates, Licensed Professional Planners, were awarded a contract to prepare the Redevelopment Plan for Block 84, Lot 2.01, commonly referred to as Captains Cove Marina; and

WHEREAS, Heyer, Gruel & Associates prepared a proposed Redevelopment Plan for the Study Area, dated July 2018, a copy of which is annexed hereto as Exhibit A; and

WHEREAS, the Mayor and Council have reviewed the aforesaid proposed Redevelopment Plan and found it to be beneficial to the Borough and consistent with the Borough's vision for the Study Area and desires to forward the proposed Redevelopment Plan to the Land Use Board for review pursuant to N.J.S.A. 40A:12A-7(e).

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Highlands as follows:

1. The governing body of the Borough of Highlands hereby refers the proposed Redevelopment Plan to the Land Use Board for review and recommendation in accordance with the requirements of N.J.S.A. 40A:12A-7(e).
2. The Land Use Board is authorized and directed to prepare a report containing its recommendations concerning the proposed Redevelopment Plan within forty-five (45) days of the date hereof.
3. The Land Use Board report shall identify any provisions within the proposed Redevelopment Plan that are inconsistent with the Borough's Master Plan, the recommendations concerning those inconsistencies and any other matters the Land Use Board deems appropriate.
4. If the Land Use Board does not transmit a report to the governing body within forty-five (45) days of the date hereof, the governing body shall be relieved of the requirement to obtain a report from the Land Use Board for the proposed Redevelopment Plan in accordance with N.J.S.A. 40A:12A-7(e).
5. The Borough Clerk shall forward a certified copy of this Resolution and the proposed Redevelopment Plan to the Land Use Board for review pursuant to N.J.S.A. 40A:12A-7(e).
6. This Resolution shall take effect immediately.



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 18-192

RESOLUTION APPROVING REQUEST FOR WAIVER OF ALCOHOL BAN FOR HIGHLANDS DAY AT THE COMMUNITY CENTER AND SNUG HARBOR BEACH

WHEREAS, the Borough of Highlands is conducting Highlands Day on September 29, 2018 from 3pm to 10pm at the Community Center and Snug Harbor Beach; and

WHEREAS, Borough Code, Chapter 3-12 sets forth, in part, that no person shall consume or possess in any open container, bottle, can, glass, cup or any other manner any alcoholic beverage upon any ... beach ... or in any public building, [or] public place; and

WHEREAS, a request has been made to waive the aforesaid prohibition in order to allow residents and guests to enjoy alcoholic beverages while at the Community Center and Snug Harbor Beach during Highlands Day, wherein alcohol will not be supplied or distributed by the Borough or any vendors participating in the event.

NOW THEREFORE BE IT RESOLVED, by the governing body of the Borough of Highlands, that a waiver of the aforesaid alcoholic beverages prohibition be and is hereby approved for Highlands Day on September 29, 2018 only and from the hours of 3pm to 10pm only, for residents and guests to be permitted to enjoy alcoholic beverages in a responsible manner at the Community Center and Snug Harbor Beach on a BYOB basis.

BE IT FURTHER RESOLVED, that nothing contained herein shall prevent police enforcement of any other state or local regulations related thereto.

BE IT FURTHER RESOLVED, that the Borough Clerk shall transmit a certified copy of this Resolution to the Chief of Police.



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

ORDINANCE 0-18-17

AN ORDINANCE RENAMING PARADISE LANE TO LIGHTHOUSE POINT ROAD

WHEREAS, by way of Ordinance O-18-11, duly adopted on May 2, 2018, the governing body of the Borough of Highlands changed the street name of Lighthouse Point Road to Paradise Lane in order to avoid confusion with the previously existing "Lighthouse Road."

WHEREAS, subsequent to the adoption of Ordinance O-18-11, the residents of the aforesaid street represented that there were no longer any issues occurring or confusion with respect to the previously existing street name "Lighthouse Road."

WHEREAS, as a result of the same, the aforementioned residents requested that the said street name be changed back to Lighthouse Point Road.

WHEREAS, the governing body of the Borough of Highlands has determined that it is in the best interest of the residents to change the street name of "Paradise Lane" back to "Lighthouse Point Road."

WHEREAS, pursuant to N.J.S.A. 40:67-1(k) the governing body is empowered with the authority to name and rename streets.

NOW, THEREFORE, BE IT ORDAINED, by the governing body of the Borough of Highlands as follows:

SECTION I.

"Paradise Lane" which begins at its intersection with Shore Drive and runs northerly until its terminus, shall hereafter be known as "Lighthouse Point Road."

Proper markers designating and identifying said "Lighthouse Point Road" shall be posted in conspicuous locations of said street.

The Tax Map of the Borough of Highlands shall be amended to rename "Paradise Lane" back to "Lighthouse Point Road."

A certified copy of this Ordinance shall be filed with the Monmouth County Clerk, the Monmouth County Board of Elections, the New Jersey Secretary of State, the Highlands Postmaster, and any other County, State or Federal agency which requires notification of a street name change.

SECTION II. SEVERABILITY. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance, which shall otherwise remain in full force and effect.

SECTION III. REPEALER. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION IV. EFFECTIVE DATE. This Ordinance shall take effect upon adoption and publication according to law and filing with the Monmouth County Clerk.



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

ORDINANCE 0-18-18

AN ORDINANCE AMENDING CHAPTER 16-3.5 OF THE BOROUGH CODE CONCERNING THE REGULATION OF GREASE TRAPS

WHEREAS, Borough Code Chapter 16, Section 3 regulates retail food establishments, providing for the inspections of such establishments and fixing penalties for violations therein; and

WHEREAS, the governing body of the Borough of Highlands has determined that it is in the best interest of the residents to revise subsection 3.5 of the aforesaid Code provision with respect to the regulations pertaining to inspections of retail food establishments and the enforcement therein, more specifically as it pertains to grease traps.

NOW, THEREFORE, BE IT ORDAINED by the governing body of the Borough of Highlands as follows:

SECTION I.

Chapter 16, Section 3.5 of the Borough Code entitled "Grease Trap" shall be amended to provide as follows: (All additions are shown in **bold italics with underlines**. The deletions are shown as **~~strikeovers in bold italics~~**. Sections of Chapter 16, Section 3 that will remain unchanged are shown in normal type.)

16-3.5 Grease Trap.

- a. *Purpose.* The purpose of this subsection is to control discharges into the public sewerage collection system and wastewater treatment plan that interfere with the operations of the system, cause blockage and plugging of pipelines, interfere with normal operation of pumps and their controls, and contribute waste of a strength or form that either causes treatment difficulties or is beyond the treatment capability of the wastewater treatment plant.

- b. *Definitions.*

Food service facilities shall mean those establishments primarily engaged in activities of preparing, serving, or otherwise making available for consumption foodstuffs and that use one or more of the following preparation activities: cooking by frying (all methods), baking (all methods), grilling, sautéing, rotisserie cooking, broiling (all methods), boiling, blanching, roasting, toasting, or poaching. Also included are infrared heating, searing, barbecuing, and any other food preparation activity that produces a hot, nondrinkable food product in or on

a receptacle that requires washing. These facilities include restaurants, cafeterias, hotels, motels, hospitals, nursing homes, schools, grocery stores, prisons, jails, churches, camps, caterers, manufacturing plants, or any other sewer users as determined by the plumbing subcode official who discharge applicable waste. Exempted herefrom are self-contained single-family living units.

Grease shall mean material composed primarily of fats, oil and grease (FOG) from animal or vegetable sources. The terms fats, oil, and grease shall be deemed as grease by definition. Grease does not include petroleum based products.

Grease trap shall mean a device for separating and retaining waterborne greases and grease complexes prior to the wastewater exiting the trap and entering the sanitary sewer collection and treatment system. These devices also serve to collect settleable solids, generated by and from food preparation activities, prior to the water exiting the trap and entering the sanitary sewer collection and treatment system.

Oil/water separator shall mean an approved and industry standard system that is specifically designed and manufactured to separate oil from water. The system shall allow the oil to be collected and removed on a regular basis as to prevent it from being discharged into the wastewater collection system. Only oil/water separators manufactured for that specific operation will be approved. Adequate support literature from the manufacturer will be required so as to allow a proper review by the plumbing subcode official.

User shall mean any person or establishment including those located outside the jurisdictional limits of the Borough who contributes, causes, or permits the contribution or discharge of wastewater into the Borough's wastewater collection or treatment system, including persons who contribute such wastewater from mobile sources, such as those who discharge hauled wastewater.

c. *Control Plan for (FOG) and Food Waste.*

1. Any new construction, renovation, or expansion of food service facilities shall be required to submit to the Borough a FOG and food waste control plan that will effectively control the discharge of undesirable materials into the wastewater collection system.
2. Any existing food service facilities shall also be required to submit a FOG and food waste control plan that will effectively control the discharge of undesirable materials into the wastewater collection system. Existing facilities shall not be exempt from the requirements of this subsection. There will be no "Grandfathering."

3. The FOG and food waste control plan shall be subject to review and approval by the plumbing subcode official. Said plan shall address grease traps, commercial dishwashers, and any other appliance or fixture that discharges grease or FOG.

d. *General Criteria.*

1. Installation Requirements. All existing, proposed, or newly remodeled food service facilities inside the Borough of Highlands wastewater service area shall be required to install, at the user's expense, an approved, properly operated and maintained grease trap.
2. Sanitary Sewer Flows. Sanitary sewer flows from toilets, urinals, lavatories, etc. shall not be discharged into the grease trap. These flows shall be conveyed separately to the sanitary sewer service lateral.
3. Floor Drains. Only floor drains which discharge or have the potential to discharge grease shall be connected to a grease trap.
4. Garbage Grinders/Disposers. It is recommended that solid food waste products be disposed of through normal solid waste/garbage disposal means. If a grinder/disposal is used it must be connected to the grease trap. The use of grinders is discouraged since it decreases the operational capacity of the grease trap and will require an increased pumping frequency to ensure continuous and effective operation.
5. Dishwashers. Commercial dishwashers must be connected to the grease trap. Dishwashers discharge soap and hot water which can melt grease and allow it to pass through an undersized grease trap. Traps must be sized accordingly to allow enough detention time to allow water to cool and grease to solidify and float to the top of the trap.
6. Location. Grease traps shall be installed ~~outside the building~~ upstream from the sanitary sewer service lateral connection and pursuant to the specifications submitted to and approved by the plumbing subcode official. This will allow easy access for inspection, cleaning, and removal of the intercepted grease at any time. A grease trap may not be installed ~~inside any part of a building~~ without written approval by the plumbing subcode official.
7. Pass Through Limits. No user shall allow wastewater discharge concentration from grease trap to exceed 100 MgPL (milligrams per liter) as identified by EPA method 1664A.

e. *Design Criteria.*

1. Construction. Grease traps shall be constructed in accordance with the ~~Borough of Highlands standards~~ National Standard Plumbing Code (2015) and shall have a minimum of two (2) compartments with fittings designed for grease retention. All grease removal devices or technologies shall be subject to the written approval of the plumbing subcode official. Such approval shall be based on demonstrated removal efficiencies of the proposed technology.
2. Access. Access to grease traps shall be available at all times, to allow for their maintenance and inspection. ~~Access to trap shall be provided by two (2) manholes (one (1) on each compartment) terminating at finished grade with cast iron frame and cover.~~

3. Load-Bearing Capacity. In areas where additional weight loads may exist, the grease trap shall be designed to have adequate load-bearing capacity. (Example: vehicular traffic in driving or parking areas.)
4. Inlet and Outlet Piping. Wastewater discharging to a grease trap shall enter only through the inlet pipe of the trap. Each grease trap shall have only one (1) inlet and one (1) outlet pipe.
5. Grease Trap Sizing. All grease traps shall have a capacity of not less than one thousand (1,000) gallons nor exceed a capacity of three thousand (3,000) gallons. **Grease traps shall be sized in accordance with the National Standard Plumbing Code (2015), Chapter 6.2.10.** If the calculated capacity exceeds three thousand (3,000) gallons, multiple units plumbed in series shall be installed.

f. *Grease Trap Maintenance.*

1. Cleaning/Pumping. The user, at the user's expense, shall maintain all grease traps to assure proper operation and efficiency. Maintenance of grease trap shall include the complete removal of all contents, including floating materials, wastewater, and bottom sludge and solids. This work shall be performed by a qualified and licensed hauler. Decanting or discharging of removed waste back into the trap from which it was removed or any other grease trap, for the purpose of reducing the volume to be disposed, is prohibited. This service shall also include a thorough inspection of the trap and its components. Any needed repairs shall be noted. Repairs shall be made at user's expense.
2. Cleaning/Pumping Frequency. The grease trap must be pumped out completely a minimum of once every four (4) months, or more frequently, as determined by the plumbing subcode official, as needed to prevent carry over of grease into the sanitary sewer system.
3. Disposal. All waste removed from each grease trap must be disposed of at a facility approved to receive such waste in accordance with the provisions of this program. In no way shall the pumpage be returned to any private or public portion of the Borough's sanitary sewer collection system. All pumpage from grease traps must be tracked by a manifest, which confirms pumping, hauling, and disposal of waste. The customer must obtain and retain a copy of the original manifest from the hauler.
4. Maintenance Log. A grease trap cleaning/maintenance log indicating each pumping for the previous twenty-four (24) months shall be maintained by each food service facility. This log shall include the date, time, amount pumped, hauler, and disposal site and shall be kept in a conspicuous location for inspection. Said log shall be made available to the plumbing subcode official or his representative upon request.
5. Submittal of Records. Each user shall submit all cleaning and maintenance records to the plumbing subcode official. The maintenance records shall include the following information:
 - (a) Facility name, address, contact person, and telephone number.

- (b) Company name, address, telephone number, and contact name of person responsible for performing the maintenance, cleaning, pumping, or repair of grease trap.
- (c) Types of maintenance performed.
- (d) Dates maintenance was performed.
- (e) Date of next schedule maintenance.
- (f) Copies of manifests.

The user shall be required to submit maintenance records to the plumbing subcode official and to the Department of Public Works on a biannual basis (twice per year). Records shall be submitted by March 1 and September 1 of each year. The records shall be submitted to:

Plumbing Subcode Official
Borough of Highlands
19 Bay Avenue 42 Shore Drive
Highlands, NJ 07732

and

Department of Public Works
Borough of Highlands
42 Shore Drive
Highlands, NJ 07732

The plumbing subcode official, construction official or their designees within the Department of Buildings and Housing, and/or the Department of Public Works, will perform periodic inspections of these facilities and shall notify the user of any additional required maintenance or repairs. Upon written notification by the plumbing subcode official, construction official or their designees within the Department of Buildings and Housing, or the Department of Public Works, the user shall be required to perform the maintenance and provide records of said maintenance within fourteen (14) calendar days. Upon inspection by the plumbing subcode official, construction official or their designees within the Department of Buildings and Housing the user may be required to install, at his expense, additional controls to provide a complete system which prevents discharges of undesirable materials into the wastewater collection system.

- g. *Additives.* Any biological additive(s) placed into the grease trap or building discharge line including, but not limited to, enzymes, commercially available bacteria, or other additives designed to absorb, purge, consume, treat, or otherwise eliminate fats, oils, and grease shall require written approval by the plumbing subcode official, construction official or their designees within the Department of Buildings and Housing prior to use. The use of such additives shall in no way be considered as a substitution to the maintenance procedures required herein.
- h. *Chemical Treatment.* Chemical treatments such as drain cleaners, acid, or other chemical solvents designed to dissolve or remove grease shall not be allowed to enter the grease trap.

i. *Enforcement and Fines.*

1. **Recovery of Damages.** When the discharge from a food service facility causes an obstruction, damage, or any other impairment to the treatment works, or causes any expense, fine, penalty, or damage of whatever character or nature to the Borough, the plumbing subcode official, construction official or their designees within the Department of Buildings and Housing shall invoice the owner for same incurred by the Borough. If the invoice is not paid, the plumbing subcode official, construction official or their designees within the Department of Buildings and Housing shall notify the Borough Attorney to take such actions as shall be appropriate to seek reimbursement.
2. **Tampering.** No food service facility may disconnect, reroute, or otherwise alter any connection to the grease trap without the written approval of the plumbing subcode official, construction official or their designees within the Department of Buildings and Housing.
3. **Penalty.** A violation of this subsection is subject to the penalty provisions of Section 3-9 of the General Ordinances of the Borough of Highlands.
4. **Remedies Nonexclusive.** The remedies provided for in this subsection are not mutually exclusive. The plumbing subcode official, construction official or their designees within the Department of Buildings and Housing, and code enforcement official may take any, all, or any combination of these actions against a noncompliant person.

- j. *Interfering with Inspection.* No food service facility may unreasonably interfere with the inspection of its grease trap or maintenance logs. Anyone who unreasonably interferes with the inspection of a grease trap or its maintenance logs shall be subject to a fine of not more than two hundred fifty (\$250.00) dollars.

SECTION II. SEVERABILITY. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance, which shall otherwise remain in full force and effect.

SECTION III. REPEALER. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION IV. EFFECTIVE DATE. This Ordinance shall take effect after final passage as provided by law.



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

ORDINANCE 0-18-19

AN ORDINANCE AMENDING SCHEDULE A OF THE BOROUGH OF HIGHLANDS 2018 SALARY ORDINANCE

WHEREAS the Governing Body has determined that it is necessary to amend Ordinance O--18-10 which established Salaries and fixed Compensation of certain Borough Employees for the year 2018 and beyond unless amended;

NOW, THEREFORE, BE IT ORDAINED, by the by the Mayor and Borough Council of the Borough of Highlands, the County of Monmouth, in the State of New Jersey, as follows:

SECTION I.

Schedule A of O-18-10 Establishing Salaries and Fixing Compensation of Certain Borough Employees of the Borough of Highlands for 2018 is hereby amended to provide as follows: (All additions are shown in **bold italics with underlines**. The deletions are shown as ~~strikeovers in bold italics~~. Sections of Articles XIV and XVII that will remain unchanged are omitted below.)

SCHEDULE A

1. POSITIONS OUTSIDE COLLECTIVE BARGAINING UNITS

| DEPARTMENT OF ADMINISTRATION | | Minimum | Maximum | |
|----------------------------------|--------|----------|--------------------|------------------------|
| Deputy Clerk | | \$4,000 | \$4,416 | <u>\$5,000</u> |
| Deputy Registrar | | \$500 | \$552 | <u>\$600</u> |
| Land Use Board Secretary | | \$6,000 | \$7,000 | <u>\$16,000</u> |
| Municipal Clerk | | \$40,000 | | \$74,539 |
| Municipal Administrator | | \$24,000 | | \$100,000 |
| Municipal Alliance | Hourly | \$8.00 | | \$17.00 |
| Emergency Management Coordinator | | \$3,650 | | \$4,030 |
| Secretary to Administrator | | \$2,000 | | \$6,000 |

BUILDING AND HOUSING

| | | | | |
|----------------------|--------|--------------|---------------------|------------------------|
| Clerical Office Help | Hourly | Minimum Wage | | \$25.00 |
| Fire Official | | \$18,000 | \$27,602 | <u>\$28,000</u> |

DEPARTMENT OF FINANCE

| | | | | |
|----------------------------|-----------|------------------------------------|---------------------|-----------------|
| Assessment Searcher | | \$3,000 | \$3,312 | <u>\$4,000</u> |
| Cashier/Typist | Hourly | \$10.00 | | \$25.00 |
| Chief Financial Officer | | \$30,000 | \$73,223 | <u>\$74,000</u> |
| FEMA/NJOEM Coordinator | Hourly | \$25.00 | \$33.00 | <u>\$35.00</u> |
| Payroll Clerk | | \$25,000 <u>\$5,000</u> | \$44,163 | <u>\$45,000</u> |
| Qualified Purchasing Agent | | \$7,000 | \$15,000 | <u>\$75,000</u> |
| Deputy Tax Assessor | Part Time | \$3,000 | | \$6,000 |

MUNICIPAL COURT

| | | | | |
|--------------------------------|--|----------|--|----------|
| Judge of Municipal Court | | \$13,500 | | \$20,000 |
| Special Sessions (Per Session) | | | | |
| Court Administrator | | \$250 | | \$386 |
| Deputy Court Administrator | | \$150 | | \$331 |
| Judge of Municipal Court | | \$500 | | \$552 |
| Municipal Prosecutor | | \$350 | | \$386 |
| Public Defender | | \$350 | | \$386 |

POLICE

| | | | | |
|---------------------------|--------|-----------|----------------------|------------------|
| Chief | | \$124,125 | \$140,000 | <u>\$145,000</u> |
| Crossing Guard | Hourly | \$10.00 | | \$19.00 |
| Dispatcher | | | | |
| [Communications Operator] | Hourly | \$10.00 | | \$25.00 |
| Special Officer: | | | | |
| Class I | Hourly | \$9.00 | | \$22.00 |
| Class II | Hourly | \$15.00 | | \$28.00 |

RECREATION

| | | | | |
|-----------------------------|--------|--------------|--|---------|
| Clerical Office Help | Hourly | Minimum Wage | | \$20.00 |
| Recreation Leader | Hourly | \$11.00 | | \$17.00 |
| Summer Seasonal: Laborer | Hourly | \$10.00 | | \$14.00 |
| Programmer | Hourly | \$13.00 | | \$18.00 |
| Recreation Aide | Hourly | \$8.00 | | \$13.00 |

| | | | |
|------------|--------|--------------|---------|
| Supervisor | Hourly | \$17.00 | \$21.00 |
| Preparer | Hourly | Minimum Wage | \$11.00 |

2. UNITED FOOD AND COMMERCIAL WORKERS UNION, LOCAL 56

BUILDING & HOUSING

| | | | | |
|--------------------------|------------------|---|------------------------|------------------------|
| Code Enforcement Officer | | \$15,000 | \$74,285 | <u>\$76,000</u> |
| Construction Official | | \$18,000 | \$32,018 | <u>\$33,000</u> |
| Fire Inspector | Hourly | \$10.00 | | \$22.00 |
| Property Maintenance | Part Time Salary | \$15,000 <u>\$5,000</u> | <u>\$25,394</u> | <u>\$26,000</u> |
| Property Maintenance | Part Time Hourly | \$15.00 | | \$22.00 |
| Zoning Officer | | <u>\$8,000</u> <u>\$5,000</u> | <u>\$13,249</u> | <u>\$15,249</u> |

DEPARTMENT OF FINANCE

| | | | | |
|---------------|-----------|----------|------------------------|------------------------|
| Tax Assessor | Part Time | \$20,000 | <u>\$27,602</u> | <u>\$35,000</u> |
| Tax Collector | Part Time | \$20,000 | <u>\$32,915</u> | <u>\$35,000</u> |

DEPARTMENT OF PUBLIC WORKS

| | | | | |
|----------------------------|--|----------|------------------------|------------------------|
| Supervisor of Public Works | | \$35,000 | <u>\$88,326</u> | <u>\$90,000</u> |
|----------------------------|--|----------|------------------------|------------------------|

DEPARTMENT OF RECREATION

| | | | | |
|-----------------------|--|----------|--|----------|
| Recreation Supervisor | | \$34,500 | | \$50,000 |
| Recreation Director | | \$35,000 | | \$88,326 |

3. COMMUNICATIONS WORKERS OF AMERICA (CWA) LOCAL 1032

BUILDING & HOUSING

| | | | | |
|----------------------------|------------------|--------------|------------------------|------------------------|
| Fire Sub Code Official | Part Time | \$8,000 | <u>\$13,249</u> | <u>\$15,000</u> |
| Plumbing Sub Code Official | Part Time Hourly | \$25.00 | | \$44.00 |
| Secretary, Licensing Clerk | Full Time | \$20,000 | <u>\$34,227</u> | <u>\$35,000</u> |
| Secretary, Licensing Clerk | Part Time Hourly | Minimum Wage | | \$22.00 |

DEPARTMENT OF FINANCE

| | | | | |
|-------------------------|--|----------|------------------------|------------------------|
| Cashier/Sewer Clerk | | \$20,000 | <u>\$36,435</u> | <u>\$40,000</u> |
| HR Coordinator | | \$32,000 | | \$81,000 |
| Senior Accounting Clerk | | \$25,000 | | \$85,000 |

| | | | | |
|---------------|------------------|--------------|--|----------|
| Tax Clerk | | \$20,000 | | \$40,000 |
| Tax Clerk | Part Time Hourly | Minimum Wage | | \$20.00 |
| Account Clerk | | \$29,000 | | \$55,000 |

POLICE

| | | | | |
|---------------|--|----------|--|----------|
| Records Clerk | | \$25,000 | | \$50,000 |
|---------------|--|----------|--|----------|

DEPARTMENT OF PUBLIC WORKS

| | | | | |
|--------------------------|------------------|----------|--------------------|----------------|
| Equipment Operator | | \$45,000 | | \$69,557 |
| Laborer | Hourly | \$15.00 | \$25.00 | <u>\$30.00</u> |
| Recycling Yard Attendant | Part Time Hourly | \$10.00 | | \$17.00 |
| Road Repairer | | \$30,000 | | \$48,580 |
| Senior Road Repairer | | \$45,000 | | \$73,973 |
| Sewer Operator | | \$3,500 | | \$16,561 |
| Sewer Repairer | | \$30,000 | | \$48,580 |
| Truck Driver | | \$30,000 | | \$68,453 |

DEPARTMENT OF RECREATION

| | | | | |
|------------------------|--------|----------|---------------------|-----------------|
| Recreation Aide | Hourly | \$8.00 | | \$13.00 |
| Recreation Assistant | Hourly | \$15.00 | | \$22.00 |
| Recreation Coordinator | | \$29,900 | \$46,200 | <u>\$47,000</u> |

SECTION II. SEVERABILITY.

If any section, subsection, sentence clause or phrase of the ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of the ordinance, which shall otherwise remain in full force and effect.

SECTION III. REPEALER.

All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

ORDINANCE 0-18-20

AN ORDINANCE AUTHORIZING A TAX AGREEMENT WITH SANDY HOOK DEVELOPERS, LLC FOR BLOCK 101, LOT 27.03

WHEREAS, Sandy Hook Developers, LLC has applied to the Borough pursuant to Borough Code §2-8.5(f) and N.J.S.A. 40A:21-10 *et seq.* for a tax exemption pursuant to a Tax Agreement for the construction of a marina office and restaurant building, otherwise known as the Sandy Hook Bay Marina portion of the Navesink Shores/Sandy Hook Bay Marina project, approved by the Planning Board on March 13, 2014, on Block 101, Lot 27.03; and

WHEREAS, the Borough previously adopted Resolution R-16-134 indicating its intention to enter into a Tax Agreement to provide a tax exemption pursuant to Borough Code §2-8.5 and N.J.S.A. 40A:21-1 *et seq.*

NOW, THEREFORE, BE IT ORDAINED by the governing body of the Borough of Highlands as follows:

SECTION I. The Mayor, Borough Clerk, and Borough Administrator of the Borough of Highlands are hereby authorized to execute a Tax Agreement with Sandy Hook Developers, LLC, as prepared by the Borough Attorney, and approved by the Borough Attorney and Tax Assessor. The Tax Agreement shall be effective upon execution.

SECTION II. SEVERABILITY. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance, which shall otherwise remain in full force and effect.

SECTION III. REPEALER. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION IV. EFFECTIVE DATE. This ordinance shall take effect immediately upon its passage and publication in accordance with law.