



# BOROUGH OF HIGHLANDS

42 Shore Drive, Highlands, NJ 07732

[www.highlandsborough.org](http://www.highlandsborough.org)

## MAYOR AND COUNCIL OF THE BOROUGH OF HIGHLANDS

**WORKSHOP  
EXECUTIVE SESSION  
REGULAR COUNCIL MEETING**

**CANCELLED  
6:30 PM  
8:00 PM (OR UPON  
COMPLETION OF THE  
EXECUTIVE SESSION)**

**MEETING DATE: September 2, 2020**

This meeting of September 2, 2020, is called pursuant to the provisions of the Open Public Meetings Law and was included in a list of meetings notice transmitted to the Two River Times and the Asbury Park Press; and posted on the bulletin board in the Municipal Building and the Borough website on August 31, 2020. The meeting notice has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk. Official action may be taken at this meeting.

**SPECIAL NOTICE REGARDING CONDUCT OF BOROUGH OF HIGHLANDS COUNCIL MEETINGS – EXCLUDING GENERAL PUBLIC FROM MEETINGS MEMBERS OF THE PUBLIC MAY ACCESS THE PUBLIC PORTION OF THE SEPTEMBER 2, 2020 MEETING BY USING ZOOM VIDEO CONFERENCING. THERE ARE TWO SEPARATE MEETING LINKS BEGINNING AT 6:30PM AND 8PM RESPECTIVELY. THE LINKS FOR THESE MEETINGS ARE:**

**-CANCELLED- WORKSHOP MEETING 6:30PM  
PUBLIC MEETING PRIOR TO EXECUTIVE SESSION**

Topic: September 2, 2020 Workshop Meeting

Time: Sep 2, 2020 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/92871418410?pwd=d2xxTDJFeEw5dlRPZXc1dzdURHZuZz09>

Meeting ID: 928 7141 8410

Passcode: 07732

One tap mobile

+13017158592,,92871418410#,,,,,0#,,07732# US (Germantown)

+13126266799,,92871418410#,,,,,0#,,07732# US (Chicago)

Dial by your location

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 929 436 2866 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Meeting ID: 928 7141 8410

Passcode: 07732

Find your local number: <https://zoom.us/u/abufNyKX1>

**EXECUTIVE SESSION 6:30PM**

PLEASE BE ADVISED THAT DUE TO THE CURRENT STATE OF EMERGENCY AND PUBLIC HEALTH EMERGENCY DECLARED BY GOVERNOR PHIL MURPHY AND PURSUANT TO EXECUTIVE ORDER IN AN EFFORT TO PREVENT FURTHER SPREAD OF COVID-19, THE GENERAL PUBLIC WILL BE EXCLUDED FROM BOROUGH COUNCIL MEETINGS UNTIL FURTHER NOTICE. THE PUBLIC WILL BE ABLE TO PARTICIPATE IN ALL BOROUGH COUNCIL MEETINGS BY VIDEO CONFERENCE. A LINK FOR THE LIVESTREAM WILL BE POSTED ON THE BOROUGH WEBSITE, WWW.HIGHLANDBOROUGH.ORG. MEMBERS OF THE PUBLIC WILL BE ABLE TO GIVE PUBLIC COMMENT DURING RELEVANT PORTIONS OF THE MEETING WITH A THREE MINUTE TIME LIMIT PER PERSON.

**Executive Session: 6:30 PM**

**Roll Call**

\_\_\_\_\_ Councilmember Braswell      \_\_\_\_\_ Councilmember Mazzola  
\_\_\_\_\_ Councilmember Valkos      \_\_\_\_\_ Council President Ryan  
\_\_\_\_\_ Mayor Broullon

BE IT RESOLVED that the following portion of this meeting shall not be open to the public,

BE FURTHER RESOLVED that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Act:

- 1. Pending or Anticipated Litigation: - None
- 2. Contract Negotiations: - Time Off  
- Cable Franchise  
- Engineering Services
- 3. Purchase, Lease or Sale of Real Estate: - None
- 4. Matters of Personnel: - None
- 5. Attorney/Client Privilege: - Captain’s Cove Redevelopment  
- Ordinances

BE IT FURTHER RESOLVED that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when the need for privacy no longer exists.

**REGULAR MEETING: 8:00 PM (Or at the Conclusion of the Executive Session)**

Topic: Regular Meeting September 2, 2020

Time: Sep 2, 2020 08:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/93682486450?pwd=V0hoL0VQMEJnay93b3puRUF2Tm11dz09>

Meeting ID: 936 8248 6450

Passcode: 07732

One tap mobile

+19294362866,,93682486450#,,,,,0#,,07732# US (New York)

+13017158592,,93682486450#,,,,,0#,,07732# US (Germantown)

Dial by your location

+1 929 436 2866 US (New York)

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 936 8248 6450

Passcode: 07732

Find your local number: <https://zoom.us/j/aba357KY4E>

### Open Public Meeting Act Notice

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### Pledge of Allegiance

#### Roll Call

\_\_\_\_\_ Councilmember Braswell      \_\_\_\_\_ Councilmember Mazzola  
\_\_\_\_\_ Councilmember Valkos      \_\_\_\_\_ Council President Ryan  
\_\_\_\_\_ Mayor Broullon

### Proclamations

None

### Ordinances

#### Introduce and set Public Hearing Date

1. O-20-19 An Ordinance Vacating a Portion of Cornwell Street Located Adjacent to Lot 2, Block 51 and Lot 4, Block 50 in The Borough of Highlands, County of Monmouth, State of New Jersey

### Public Hearing and Final Adoption

None

### Resolutions

1. R 20 192 A Resolution Authorizing the Payment of Bills
2. R 20-193 Municipal Clerk Support Shared Services Agreement with Middletown
3. R 20-194 Resolution Authorizing Agreement Reimbursement of Municipal Service Gravelly Point Road
4. R 20-195 Resolution Approving Renewal of Liquor Licenses for the 2020-2021 Term
5. R 20-196 Resolution Awarding Contract for Wastewater Engineering Services
6. R 20-197 Resolution Electronic Tax Sale 2020
7. R 20-198 A Resolution Authorizing Participation in the Leap Implementation Grant
8. R 20-199 Appointing Michelle Hutchinson as Registrar
9. R 20-200 Appointing Donna Conrad as Deputy Registrar
10. R 20-201 A Resolution Approving the use of Veterans Park By the Chubby Pickle for a Fundraiser

### Other Business

Economic Development

### Reports:

None

### Public Portion:

PLEASE WAIT TO BE ACKNOWLEDGED BY THE MAYOR BEFORE SPEAKING. PLEASE STATE YOUR NAME AND ADDRESS FOR THE RECORD BEFORE MAKING YOUR STATEMENT. THERE IS A THREE MINUTE TIME LIMIT FOR YOUR COMMENTS. THANK YOU.

Three minutes per person are allotted for public comment at this meeting. Individuals wishing to address the Council shall be recognized by the presiding officer and shall give their name, address, and the group, if any, they represent. Although the Council encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. The Council will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

Adjournment